

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 23 FEBRUARY 2011** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

	Time Allocation
THOUGHT FOR THE DAY	5 minutes
Mr Nick Craggs of the Humanist Society will open the meeting.	
APOLOGIES	2 minutes
CHAIRMAN'S ANNOUNCEMENTS	10 minutes
1. MINUTES (Pages 1 - 18)	2 minutes
To approve as a correct record the Minutes of the meeting held on 15th December 2010.	
2. MEMBERS' INTERESTS	2 minutes
To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.	
3. PETITIONS	25 minutes
(a) 'Keeping the Village Identity'	
Mr A Garside will present a petition on behalf of 731 signatories concerning the planned housing development between the east of Houghton and Wyton village and the west of St Ives. The petition statement is as follows:-	
"As members of the local community, we the undersigned petition Huntingdonshire District Council to revisit the policy behind the Core Strategy, as we believe the proposed development between Houghton and St Ives is not an acceptable solution for the existing local communities."	
A covering letter supplied with the petition has been circulated separately to all Members.	
(b) Ramsey Community Information Centre	
Mr I Curtis will present a petition on behalf of 819 signatories regarding the proposal to close the Ramsey Community Information Centre. The petition statement is as follows:-	
"We, the residents of Ramey, and those from the surrounding area who use this resource, would like to ask the elected Members to think very hard about cutting the vital community service that the District Council currently offers at Ramsey Community Information Centre.	

This Centre serves people of all ages and is a genuine vehicle for the District Council to deliver social inclusion, community engagement and equality and diversity.

The face to face service is particularly valued by older people, those with mobility or health problems and for people suffering financial or transportation difficulties. The Centre is clearly valued by the people of Ramsey and cuts to the service would have a big impact on this rural community."

(NB) The Council's petitions scheme requires there to be a debate in Council on any petition containing more than 500 signatures and for a decision to be taken.

In the event of the subject of the petition appearing elsewhere on the agenda, the debate and discussion may take place when that item is considered. The scheme allows a period of 5 minutes for a petition to be presented and a further 5 minutes during which questions may be asked by Members.

Petition (a) will therefore be debated at this point in the proceedings for a further period of 15 minutes in accordance with the scheme.

Petition (b) relates to Item No. 6 on the agenda and will be debated at that point in the proceedings.)

4. COUNCIL DEBATE 60 minutes

'The Planning Aspects of the Localism Bill'

The Executive Councillor for Planning Strategy and Transport, Councillor D B Dew will lead the Council debate on this subject with the assistance of the Head of Planning Services.

5. EXECUTIVE POLICY ISSUES: WIND TURBINES 10 minutes

The Executive Councillor for Planning Strategy and Transport, Councillor D B Dew to address Members on the current status of the Council's policy on wind farm development.

6. MEDIUM TERM PLAN, 2011/12 BUDGET AND ASSOCIATED MATTERS (Pages 19 - 90) 30 minutes

To consider the Cabinet's recommendations on the Medium Term Plan for 2012/16, the 2011/12 Budget, related Prudential Indicators and the Treasury Management Strategy (see also the Report of the meeting of the Cabinet held on 17th February 2011) and, in accordance with Section 30 (2) of the Local Government Finance Act 1992, to approve resolutions as to the levels of council tax in 2011/12 for the various parts of Huntingdonshire District.

A report by the Head of Financial Services is enclosed.

(Members are requested to note that the information contained in Appendix C should be treated as confidential at this stage. The formal

resolution which forms part of Appendix C is to follow.)

7. HEAD OF PAID SERVICE AND CHIEF OFFICER - DISCIPLINARY PROCEDURES **5 minutes**

To consider a report by the Head of Democratic and Central Services on refinements to the disciplinary arrangements for senior officers and consequential arrangements to the Council's Constitution - to follow.

8. REPORTS OF THE CABINET, PANELS AND COMMITTEES **20 minutes**

(a) Cabinet (Pages 91 - 94)

Report of the meeting to be held on 17th February 2011 - to follow.

(b) Overview and Scrutiny Panel (Economic Well-Being) (Pages 95 - 102)

(c) Overview and Scrutiny Panel (Environmental Well-Being) (Pages 103 - 106)

(d) Overview and Scrutiny Panel (Social Well-Being) (Pages 107 - 112)

(e) Development Management Panel (Pages 113 - 114)

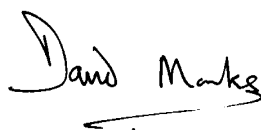
(f) Employment Panel (Pages 115 - 118)

(g) Licensing and Protection Panel (Pages 119 - 120)

9. ORAL QUESTIONS **30 minutes**

In accordance with the Council Procedure Rules (Section 8.3) of the Council's Constitution, to receive oral questions from Members of the Council.

Dated this 15th day of February 2011



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: Christine.Deller@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

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Agenda Item 1

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in the Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Wednesday, 15 December 2010.

PRESENT: Councillor J J Dutton – Chairman.

Councillors J D Ablewhite, K M Baker, M G Baker, Mrs M Banerjee, I C Bates, J T Bell, Mrs B E Boddington, P L E Bucknell, E R Butler, S Cawley, B S Chapman, K J Churchill, W T Clough, S J Criswell, J W Davies, D B Dew, Mrs J A Dew, P J Downes, R S Farrer, P Godley, J A Gray, S Greenall, N J Guyatt, A Hansard, D Harty, C R Hyams, Mrs P A Jordan, S M Van De Kerkhove, P G Mitchell, M F Newman, P D Reeve, Mrs D C Reynolds, T V Rogers, T D Sanderson, C M Saunderson, M F Shellens, Mrs P E Shrapnel, L M Simpson, C J Stephens, G S E Thorpe, R G Tuplin, D M Tysoe, P K Ursell, P R Ward, J S Watt and R J West.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors Mrs K E Cooper, P M D Godfrey, A Monk, P A Swales and Mrs M J Thomas.

ALSO IN ATTENDANCE: Mr D L Hall

52. PRAYER

Mr L Winfield, Pastor at Medway Christian Fellowship opened the meeting with prayer.

53. CHAIRMAN'S ANNOUNCEMENTS

(a) Chairman's Functions

The Chairman extended his appreciation to those Members who had attended both his reception and civic carol service in recent weeks which together had raised a total of £606 for his nominated charities. The Chairman also thanked his PA, Mrs K Pauley, for her contribution to the success of both events.

(b) Council Achievements

On behalf of the Council, the Chairman commended the work of both the Environment Team who had reached the last four in the best public sector organisation category of the

Environmental Agency Awards and the Local Land Property Gazetteer Team who had been awarded the title of Best Performing Authority in the Eastern Region.

(c) **Civic Duties**

The Chairman wished to place on record his appreciation for the assistance offered to him by the Vice-Chairman, Mrs B E Boddington and Councillors J W Davies and L M Simpson during a very busy period for civic duties in recent weeks.

(d) **Apology**

The Chairman offered an apology for his incorrect interpretation of the Council Procedure Rules in preventing Councillor M F Shellens from asking a question on a confidential item in a report at the last Council meeting.

54. MINUTES

The Minutes of the meetings of the Council held on 3rd November 2010 were approved as a correct record and signed by the Chairman.

55. MEMBERS' INTERESTS

Councillor B S Chapman declared a personal interest in Minute No. 58 by virtue of his voluntary work as an adviser at the Huntingdonshire Citizens Advice Bureau.

Councillor M G Baker declared a personal interest in Minute No.58. by virtue of his appointment as trustee to the Huntingdon Volunteer Centre.

Councillor K M Baker declared a personal interest in Minute No. 58 by virtue of his position as a trustee of Huntingdon Shopmobility.

Councillor P J Downes declared a personal interest in Minute No. 58 by virtue of his appointment as a Cambridgeshire County Council representative of Huntingdon Youth Forum and as his wife received an honorarium from Huntingdonshire Advice Bureau.

Councillor J J Dutton declared a personal interest in Minute No. 58 by virtue of his appointment as a representative of Cambridgeshire County Council on Huntingdon Volunteer Forum.

Councillor D Harty declared a personal interest in Minute No. 58 by virtue of his appointment as trustee to and Chairman of Huntingdon Volunteer Centre.

56. PETITION

The Chairman invited Councillor Mrs A Rees of Yaxley Parish Council to present a petition on behalf of the Parish Council and residents of Yaxley, Stilton, Farcet, Folksworth and surrounding villages containing 1,865 signatures objecting to the District Council's proposals to close the library and community information shop in Yaxley.

In support of the petition, Councillor Mrs Rees suggested that the community shop was vital to the well-being of local people in Yaxley and neighbouring villages and particularly vulnerable and elderly people. She urged the District Council to consider the possibility of joint funding with the County Council to retain the community shop and offered the assistance of Yaxley Parish Council in securing the future retention of the facility.

During a period of questions from Members, it was established that the budget for operation of the community shop totalled £62,000, that it acted as a link between the District Council, Yaxley and other villages and its withdrawal would affect the elderly and disadvantaged most.

As the subject matter related to the Council's financial position which was to be discussed later in the meeting it was

RESOLVED

that consideration of the petition be deferred for debate under Minute No. 60 post.

57. COUNCIL PROCEDURE RULES

The Chairman reminded Members of the decision by the Council to suspend Council Procedure Rule 11 (Rules of Debate) to enable headline debates and "white paper" proposals to be discussed by Members in an open manner. The Council therefore

RESOLVED

that Council Procedure Rule 11 (Rules of Debate) be suspended for the duration of the discussion on Minute No. 58 during which time the common law rules of debate be observed by Members and applied by the Chairman.

58. COUNCIL DEBATE

(See Minute No. 55 for Members' Interests.)

The Chairman invited Councillor P J Downes, Leader of the Opposition to open the debate on "The Voluntary Sector: Where now in the time of recession?"

In his opening remarks, Councillor Downes suggested that it was the original intention of the debate to explore in more detail the contribution of the voluntary sector to everyday life in the District. However, the Government's austerity measures and their implications for the District Council and the voluntary sector had meant that the debate had assumed a different perspective. Councillor Downes added that, in his view, there had been a tendency in recent years for the propensity for individuals to volunteer for community activities to fall with a growing reliance on public sector provision. With cuts in public expenditure now imminent, this would have far reaching implications on service provision and the voluntary sector.

With the aid of a powerpoint presentation and by reference to a paper which had been circulated to Members in advance of the meeting (copies of which are appended in the Minute Book) Mrs J Farrow, Chief Executive Officer of Hunts Forum of Voluntary Organisations addressed the Council. Mrs Farrow began by explaining that there were 1,200 known groups in Huntingdonshire undertaking voluntary work with many more in the community about which no details were known. These contributed valuable time to an extensive range of activities.

She indicated her intention to focus in her presentation on the larger organisations and referred particularly to the Council for Voluntary Services which provided a free service to voluntary groups including advocacy and organisational development advice. She explained that the Forum communicated and undertook consultation on behalf of the District Council and participated in partnership through membership of various groups under the Huntingdonshire Strategic Partnership. Advice on the completion and submission of applications for funding in an increasingly difficult market also was one of the functions of the Forum and £748,000 had been attracted to the District in the first half of the current financial year due to their efforts.

Key to voluntary work was the services provided to the community and to illustrate this aspect of their work, Mrs Farrow introduced Ms T Moss, a local volunteer, who gave an interesting account of her life as a volunteer. Drawing her presentation to a close, Mrs Farrow recognised that the authority found itself in challenging times but she urged Members to continue to support the voluntary sector which together with local councils and other partners would continue to seek innovative solutions to the funding/services issues which lay ahead.

Following the latter's address, Councillor D Harty commended the work of the voluntary sector in Huntingdonshire and in particular the valuable contribution of Hunts Forum and he encouraged the Council to continue to offer their support to the organisation. These sentiments were endorsed by Councillors J W Davies and P D Reeve.

Mrs Farrow explained that the Forum was currently operating at full capacity and she was attempting to prioritise workloads by continuing to support those in most need for which the funding support from the District Council was essential. In terms of fund-raising and in answer to a question from Councillor Mrs M Banerjee, Mrs Farrow explained that while fundraising could attract funding from external sources, the support was not available for core activities which was where the grant received from the District Council was directed.

In his role as Mayor of St Neots Town Council, Councillor G S E Thorpe explained that he had become increasingly aware of the role of voluntary organisations in society and considered it essential that the District Council continued to support them. Councillor P G Mitchell drew the Council's attention to the value of projects run by volunteers such as the skate park in Stilton which had reduced the incidence of anti-social behaviour and changed the perception of youth in the village. Councillor S M Van de Kerkhove pointed out that the effect of budgetary constraints on the voluntary sector was contrary to the Government's vision of "big society".

In response to comments made, Mrs Farrow added that the potential for a reduction in funding had raised grave concerns within the voluntary sector in Huntingdonshire. However she warned that it also could have an impact on other services mentioning that the withdrawal of the shop mobility scheme in Huntingdon could result in a loss of business in the town as shoppers might choose to visit Cambridge or Peterborough instead.

Councillor S Greenall underlined the requirement for all partners to work together, to examine core costs and to seek value for money services. Councillor J A Gray concurred with the previous speaker and added that innovative solutions were essential and that the Council's partners, including the voluntary sector, needed to work together to meet the challenges which lay ahead in the District.

It was the view of Councillor M G Baker that the debate had raised several critical issues about the ability to sustain the quality of life of individuals in the community without volunteers and the funding which supported the organisation which co-ordinated such services. He was hopeful that the District Council would continue to recognise the value of the work of the voluntary sector and provide support otherwise the ideal of the 'big society' would founder.

In terms of the role of the Citizens Advice Bureau, Councillor B S Chapman was of the view that the funding for voluntary agencies in the District was critical given the advice they gave to the homeless, sick and bereaved and on planning, council tax and housing benefit issues which might otherwise, fall to the District Council. Whilst hopeful that the District Council would continue to support voluntary organisations, Councillor Chapman acknowledged that there might be a need to look at other sources of funding in the current climate.

Councillor A Hansard pointed out that the support provided by the District Council was greater than that provided by neighbouring authorities and amounted to £450,000 in the current year. He suggested that the voluntary sector could not be isolated from the cuts in funding which all local services were currently experiencing. He suggested that town and parish councils, health and other public services would need to help ameliorate the impact of budget cuts over time.

To conclude, Councillor N J Guyatt reminded the Council that everyone at some stage in life was vulnerable and would need the help of volunteers and Councillor Van de Kerkhove suggested that the Council should follow the example set by St Neots Town Council who had increased grant funding for the next three years.

In drawing the debate to a close, Councillor Downes thanked Ms T Moss and Mrs J Farrow for their attendance and contributions to the meeting. He added that, increasingly, more people would be living at the "margins" of life and in rapidly changing times there would continue to be increased demand for the voluntary services.

59. EXECUTIVE POLICY ISSUES: LOCAL ENTERPRISE PARTNERSHIP

Councillor K J Churchill, Executive Councillor for Resources and

Policy updated the Council on the position with regard to the creation of a Local Enterprise Partnership which would include Huntingdonshire. Details of the proposal had been set out in a document entitled "The Enterprise Partnership" which had been made available on the District Council's website.

Councillor Churchill explained that it was the intention for local councils to collaborate with businesses, partners, universities and other social enterprises to deliver sustainable growth within the Partnership area. The Greater Cambridge - Greater Peterborough Local Enterprise Partnership was one of twenty four LEPs approved by the Government in October, assuming many of the responsibilities of regional development agencies and being able to bid for funding from the Regional Growth Fund.

Members were informed that 700,000 jobs and 60,000 businesses in the Partnership's area generated approximately £30bn for the UK economy per annum and it was the initial objective of the Partnership to continue to deliver growth to achieve 100,000 significant businesses and 160,000 new jobs by 2025. Councillor Churchill added that a Local Enterprise Board had been established, supported by an executive team which included the Director of Environment and Community Services and Sustainable Economic Development Manager and a recruitment process had commenced to fill the post of Chairman to the Shadow Board from the business sector with a view to the establishment of a substantive partnership by March 2011.

The contribution of the District Council to this process also would be reviewed at the end of March with Councillor Churchill giving an assurance that the District Council would continue to monitor effectiveness of the LEP and receive further updates on its progress in the future.

60. DRAFT BUDGET 2011/12 AND MEDIUM TERM PLAN 2012 - 2016: DRAFT PROPOSALS

By reference to a report by the Chief Officers' Management Team (a copy of which is appended in the Minute Book) Councillor T V Rogers, Executive Councillor for Finance and Customer Services, presented the draft Budget 2011/12 and Medium Term Plan 2012-16. Members were reminded of the opportunity taken by the Overview and Scrutiny Panel (Economic Well-Being) to consider the budget on two occasions when areas of concern had been raised which were being addressed by the appropriate Executive Councillors.

In terms of the revenue support grant, Councillor Rogers announced that the Government had allocated £10.4m in 2011/12 and £9.3m in 2012/13, £700,000 and £1.2m less than forecast in each year respectively. Indications also appeared to suggest that the Government's proposed New Homes Bonus could generate additional income of £900,000 in 2011/12 rising to £3.4m by 2015/16.

In terms of the success, thus far, of the changes proposed to generate revenue savings, Councillor Rogers reported that reductions in the number of senior staff and consequential re-organisation had saved £300,000 but that work to identify further savings in addition to the existing proposals, would be required. Having indicated his

intention to present the final budget to the Council meeting in February, Councillor Rogers commended the recommendations of the Cabinet on the draft Budget and MTP 2011-16 to the Council and further moved that the following words be added after part (b) of the Cabinet's recommendations -

" ; and

- (c) that in view of the importance of this year's draft Budget and the fact that this is a working document, the Executive Member for Finance and Customer Services be requested to provide a detailed regular update to all Members on progress towards the preparation of the final budget for submission to Council in February 2011 and in the interim, the Cabinet be requested to investigate ways of trying to preserve basic services identified by the Overview and Scrutiny Panel (Economic Well-Being) as summarised in Item No. 28 of their Report."

The amendment to the Motion was duly seconded by Councillor I C Bates.

Councillors J D Ablewhite and P G Mitchell spoke in favour of the amendment.

Further to Minute No. 56 ante, Councillor Mrs M Banerjee reminded the Council that the budget still was in draft form and she suggested that careful consideration needed to be given to the retention of Customer Services Centres. Similarly, Councillor P D Reeve urged Members to consider continued funding for the operation of CCTV and support for the voluntary sector suggesting that the Council should continue to support services which could revitalise the local economy. This view was endorsed by Councillor S M Van de Kerkhove.

Regarding the CCTV operation, Councillor J S Watt suggested that the quality of coverage was poor and inadequate for use in any event.

As Vice-Chairman of the Overview and Scrutiny Panel (Economic Well-Being), Councillor G S E Thorpe was of the view that the Council should have considered, in the first instance, its vision for the future and that once this had been agreed, aligned a financial strategy to it.

Whilst required to approve the draft budget, Councillor J A Gray suggested that there still would be opportunities to influence the final budget prior to its approval at the next meeting.

Having commended the Council and the Executive Councillor for their openness on the budget, Councillor M F Shellens contended that the Council would be required to reduce the budget still further because of its previous approach towards the use of reserves and Council Tax and that there still was uncertainty in significant areas such as the number of employees likely to opt for voluntary redundancies and the extent of Government Support Grant.

Councillor D M Tysoe was of the view that the budget remained a

working document, that it was responsible and realistic and that it would continue to be subject to robust and detailed examination at Panel meetings before being recommended to Council.

The Leader of the Council, Councillor I C Bates, concurred with the previous speaker and confirmed that the draft budget could still be subject to change given the uncertainties that remained and that there would still be further opportunities for all Councillors to influence the final version through the Overview and Scrutiny Panel (Economic Well-Being). He added, however, that there were difficult choices to be made and given that there was no intention to increase Council Tax he encouraged Members to support the Motion as amended.

In commending the Council for the consultation which had been undertaken on the budget thus far, the Leader of the Opposition, Councillor P J Downes, proposed the following amendment which was duly seconded -

"that the following words be inserted after the date '2012/16' in part (a) of the proposed Motion -

'subject to the deletion of the proposed reduction in funding in the grants budget over the period from 2012/13 to 2014/15 listed as part of the Environmental and Community Health Services budget on page 21 of agenda'; and

that the following words be insert after part (c) of the Motion -

' ; and

(d) that the appropriate Officers be requested to investigate and report back on ways of achieving compensatory reductions in expenditure or increases in income to offset the deletion of the proposed reduction in expenditure in the grants budget by, for example:

- (i) increasing Council Tax annually from April 2012 by 3.5% or 4.5%;
- (ii) pursuing shared services with other District Councils with greater determination and in particular by unifying the collection of council tax across the District Councils in Cambridgeshire;
- (iii) making more aggressive savings in the expenditure on Pathfinder House by taking elements out of use quickly as staff numbers fall and by seeking to sub-let as early as possible;
- (iv) freezing Members' allowances for the next four years;
- (v) reducing the size of the Council from fifty

two to thirty five Members, reducing the size of Cabinet to seven, reducing the number of Scrutiny Panels from three to one with concomitant savings on administration, postage, printing and stationery;

- (vi) starting to investigate now the possibility of transferring the Leisure Centres to trust status;
- (vii) considering saving on redundancy costs by offering groups of staff the option of reduced hours (whilst maintaining pension contributions at their previous level); and
- (viii) reconsidering the other savings proposed by the Liberal Democrat Group last year and earlier this year."

In the debate that followed Councillors J D Ablewhite, Mrs M Banerjee, I C Bates, J A Gray, S Greenall, N J Guyatt, T V Rogers and M F Shellens spoke.

Upon being put to the vote, the amendment was declared to be LOST.

(In accordance with paragraph 14.4 of the Council Procedure Rules, Councillors M G Baker, W T Clough, P J Downes, S Greenall, Mrs P A Jordan, C M Saunderson, M F Shellens, Mrs P E Shrapnel, G S E Thorpe and S M Van de Kerkhove requested that it be recorded that they had voted for the amendment.)

Whereupon, it was

RESOLVED

- (a) that the draft budget and Medium Term Plan, appended to the Report of the Chief Officers' Management Team, be approved as the basis for the development of the budget for 2011/12 and the revised Medium Term Plan 2012/16;
- (b) that no increase in Council Tax be made for 2011/12;
- (c) that in view of the importance of this year's draft budget and the fact that this is a working document, the Executive Member for Finance and Customer Services be requested to provide a detailed regular update to all Members on progress towards the preparation of the final Budget for submission to Council in February 2011 and in the interim, the Cabinet be requested to investigate ways of trying to preserve basic services identified by the Overview and Scrutiny Panel (Economic Well-Being) as summarised in Item No. 28 of their Report; and

- (d) that the content of the petition presented by Councillor Mrs A Rees, Yaxley Parish Council be referred for consideration to the Overview & Scrutiny Panel (Economic Well-Being).

61. DEVELOPMENT OF WWII AIRFIELD SITE TO PROVIDE TWO PURPOSE BUILT FACTORY UNITS WITH ASSOCIATED HARDSTANDING AND EXTERNAL STORAGE, LAND NORTH OF HIGHFIELD HOUSE, FENTON ROAD, WARBOYS

In conjunction with the report of the Development Management Panel (Minute No.64 (f) refers), the Planning Service Manager (Development Management) introduced a report (a copy of which is appended in the Minute Book) regarding an application for the erection of two units to be used for B2 (general industrial), ancillary storage and office purposes on a site east of the B1040, 1.4 kilometres south of Warboys. It was explained that approval of the proposal would enable the applicant to vacate their existing site within the Huntingdon West Action Area and located on Brampton Road, Huntingdon. During his presentation the Planning Services Manager (Development Management) updated the Council on the representations received since the agenda had been circulated. The Chairman of the Development Management Panel, Councillor P G Mitchell, drew attention to those issues which had led the Panel to indicate its support for the application and to recommend its approval.

Councillor P L E Bucknell advised the Council that the applicant, Ruston's Engineering Co Ltd, had attended a meeting of Warboys Parish Council and had responded to a series of questions asked of them. As a result, the Parish Council had indicated their support for the development and looked forward to the benefit the Company could bring to the village in terms of business for local shops and employment.

It was also pointed out by the Executive Councillor for Planning Strategy and Transport, Councillor D B Dew, that by vacating its current premises in Brampton Road, Huntingdon, the relocation of the applicant's company would assist in meeting two key objectives of the adopted Core Strategy ie the redevelopment of the area west of Huntingdon town centre (policies CS2 and CS7) and the retention/provision of employment opportunities.

In response to a question from Councillor P J Downes, the Planning Service Manager (Development Management) explained that the proposed Section 106 obligation would ensure that RECO was the first occupier of the proposed site and also would secure the cessation of the use of the site in Huntingdon following their occupation of the new development. The Head of Planning Services added that he had received an indication from HM Planning Inspectorate that following a public examination, the Huntingdon West Area Action Plan would be found to be sound.

Whereupon, having been moved and seconded, the Council

RESOLVED

- (a) that the Director of Central Services be authorised to

enter into an Agreement under Section 106 of the Town and Country Planning Act 1990 to ensure that Ruston's Engineering Co Ltd is the first occupier of the proposed new factory units at Church Road, Warboys and to secure the cessation of the use of the Company's existing site in Huntingdon following its occupation of the proposed new development; and

- (b) that, subject to the completion of the Agreement referred to in resolution (a) above and to conditions to be determined by the Head of Planning Services including those listed in paragraph 8.1 of the report now submitted, the application be approved.

62. MEMBERS' ALLOWANCES

The Executive Councillor for Resources and Policy, Councillor K J Churchill presented a report by the Head of Democratic and Central Services (a copy of which is appended in the Minute Book) summarising the outcome of the sixth review of the Members' Allowances Scheme by the Independent Remuneration Panel. A copy of the report of the Panel had been circulated separately to Members.

Members were reminded that the Panel had been convened specifically to respond to the statutory requirement for a review of the index for annual adjustment of allowances which under the Regulations had to be undertaken at least every four years. The Panel had also taken the opportunity to review the scheme and to address a number of other matters which had arisen in the preceding four year period.

Having commented on the areas of the review and the conclusions drawn, Councillor Churchill indicated that he had misgivings in relation to recommendation (h) which would provide for the retention of a Special Responsibility Allowance for the Leader of the Minor Opposition Group. Also as there had also been few expressions of interest by Members in recent years to join the Local Government Pension Scheme, Councillor Churchill moved the recommendations contained in the report subject to the following amendments -

"that recommendation (h) be deleted; and

that recommendation (j) be amended to read 'that Members be not permitted to join the Local Government Pension Scheme at the present time' ".

Councillor P J Downes moved the following amendment to the recommendations which were duly seconded -

"that the words in recommendation (d) be deleted; and the following words inserted -

- '(d) the adoption of mileage rates limited to 40p for cars with vehicle emissions in Band A, 35p in Bands B and C, 30p in Bands D and E, 25p in Bands F and G;'

and that the words in recommendation (f) be deleted and the following be inserted -

- '(f) maintain Members' Allowances at the rates recommended by the Independent Remuneration Panel until April 2015 unless the local government salary scale spinal column point 33 is reduced by the National Joint Council for Government Staff Services, in which case the Members' Allowances be reduced by the same percentage" ".

Following debate and on being put to the vote, the amendment was declared to be LOST.

On the Motion being put to the vote, it was

RESOLVED

- (a) that the Chief Executive be authorised to prepare a new scheme of Members' Allowances to come into effect on 18th May 2011 to include the following changes -
- ◆ the level of basic allowance for all District Councillors as outlined in the Appendix to the report now submitted;
 - ◆ the levels of special responsibility allowances outlined in the Appendix to the report now submitted;
 - ◆ the abolition of entitlement to subsistence allowances whilst undertaking approved duties within Huntingdonshire but the retention of subsistence allowances in line with National Joint Council subsistence rates for local government employees for approved duties outside the District boundaries;
 - ◆ the adoption of the mileage rates published by HM Revenue and Customs for reimbursement of mileage incurred in undertaking approved duties;
 - ◆ the payment of a co-optee's allowance of £927 per annum to the Independent Vice-Chairman of the Standards Committee which is the sum equivalent to that which would payable were that position to be filled by an elected Member;
 - ◆ the use of the percentage change at spinal column point 33 approved by the National Joint Council for Local Government Staff Services negotiated as the pay award for local government employees as the automatic index mechanism to enable the Members' Allowances Scheme to be adjusted until 30th April 2015;
 - ◆ the continuation of the arrangements for the payment of dependant carer's allowances using as the basis for the allowance, the rates recommended by the Panel;
 - ◆ the inclusion of the Members' IT and telephone support guidelines as an Appendix to the main

- scheme;
- ◆ that Members be not permitted to join the Local Government Pension Scheme at the present time; and

(b) that, upon the coming into effect of the revised Members' Allowances Scheme with effect from 18th May 2011, the existing Scheme be revoked.

63. COUNCIL PROCEDURE RULES - EXECUTIVE LEADER AND CABINET FORM OF EXECUTIVE

Further to Minute No. 43 of the Minutes of the meeting of the Council held on 3rd November 2010, the Executive Councillor for Resources and Policy, Councillor K J Churchill presented a report by the Head of Democratic and Central Services (a copy of which is appended in the Minute Book) detailing the amendments required to the Council Procedure Rules as a result of the Council's decision to change its governance arrangements with effect from 18th May 2011.

These changes had been moved, seconded and adjourned without discussion at the previous meeting of the Council.

RESOLVED

that the changes to the Council Procedure Rules contained in the Constitution as listed in the Appendix to the report now submitted be approved.

64. REPORTS OF THE CABINET, PANELS AND COMMITTEES

(a) Cabinet

Councillor I C Bates, Leader of the Council and Chairman of the Cabinet, presented the Report of the meeting of the Cabinet held on 18th November 2010.

.....

In connection with Item No 41, it was noted that the recommendation had been considered previously under Minute No. 60.

.....

Upon being put to the vote, the recommendation contained in Item No. 42 was declared to be CARRIED.

.....

Whereupon, it was

RESOLVED

that, subject to the foregoing paragraphs, the Report of the meeting of the Cabinet held on 18th November 2010 be received and adopted.

(b) Standards Committee

Mr D L Hall presented the Report of the meeting of the Standards Committee held on 2nd December 2010.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Standards Committee held on 2nd December 2010 be received and adopted.

(c) Overview and Scrutiny Panel (Economic Well-Being)

Councillor J D Ablewhite presented the Report of the meeting of the Overview and Scrutiny Panel (Economic Well-Being) held on 11th November 2010.

.....

In connection with Item No. 28 and in response to a question from Councillor P J Downes, Councillor Ablewhite confirmed that the Panel would address the items listed in the last paragraph of the item when it considers the final draft of the budget at its meeting in February.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Overview and Scrutiny Panel (Economic Well-Being) held on 11th November 2010 be received and adopted.

(d) Overview and Scrutiny Panel (Environmental Well-Being)

Councillor D Harty presented the Report of the meetings of the Overview and Scrutiny Panel (Environmental Well-Being) held on 9th November and 7th December 2010.

.....

In connection with Item No. 28 and in response to a question from Councillor G S E Thorpe, Councillor Harty confirmed that it was not the intention of the Panel to recommend that a scheme for the collection of abandoned shopping trolleys by the District Council be introduced.

.....

In connection with Item No. 35, Councillor P J Downes

indicated his appreciation for the Panel's response to the Planning for Schools Development consultation exercise.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Overview and Scrutiny Panel (Environmental Well-Being) held on 9th November and 7th December 2010 be received and adopted.

(e) Overview and Scrutiny (Social Well-Being)

Councillor S J Criswell presented the Report of the meetings of the Overview and Scrutiny Panel (Social Well-Being) held on 2nd November and 7th December 2010.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Overview and Scrutiny Panel (Social Well-Being) held on 2nd November and 7th December 2010 be received and adopted.

(f) Development Management Panel

Councillor P G Mitchell presented the Report of the meeting of the Development Management Panel held on 15th November 2010.

.....

In connection with Item No. 14, it was noted that the recommendations had been considered previously under Minute No. 61.

.....

In connection with Item No. 15 and in response to a question from Councillor P J Downes, Councillor Mitchell anticipated that further applications for wind farm development could be submitted to the Panel early in the New Year. Councillor I C Bates further reported that he had been made aware that an appeal against the Panel's decision to refuse an application for the erection of wind farm on land at Cotton Farm, Graveley Road, Offord D'arcy had been allowed by the Planning Inspectorate.

.....

Whereupon, it was

RESOLVED

that, subject to the foregoing paragraphs, the Report of the meeting of the Development Management Panel held on 15th November 2010 be received and adopted.

(g) Employment Panel

Councillor J W Davies presented the Report of the meeting of the Employment Panel held on 15th November 2010.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Employment Panel held on 15th November 2010 be received and adopted.

(h) Corporate Governance Panel

Councillor T D Sanderson presented the Report of the meeting of the Corporate Governance Panel held on 8th December 2010.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Corporate Governance Panel held on 8th December 2010 be received and adopted.

65. ORAL QUESTIONS

In accordance with the Council Procedure Rules (paragraph 8.3 of the Rules) the Chairman proceeded to conduct a period of oral questions addressed to Executive Councillors and Panel Chairmen as follows:-

Question from Councillor M G Baker to the Executive Councillor for Planning Strategy and Transport, Councillor D B Dew

In response to a question regarding the robustness of the Council's SPD on wind power published in 2006, Councillor Dew replied that the Head of Planning Services would examine carefully the Inspector's statement on the recent appeal case at Cotton Farm, Offord D'Arcy to establish whether the SPD had assisted, the District Council's case and that he would update Members accordingly at a future Council meeting.

Question from Councillor J D Ablewhite to the Executive Councillor for Operational and Countryside Services, Councillor C R Hyams

In response to a question regarding a decision to vary the hire charges for traders stalls at St Ives market, Councillor Hyams replied that hire charges had increased to reflect both the current economic climate and to remove any question that the District Council was acting inequitably with regard to farmers markets. He indicated that the Head of Operations would continue to monitor the situation over the next twelve months.

Question from Councillor C M Saunderson to the Executive Councillor for Resources and Policy, Councillor K J Churchill

In response to a question with respect to the current situation with regard to street trading on the Galley Hill layby on the A1096, St Ives, Councillor Churchill agreed to respond in writing to the questioner.

66. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information which relates to individuals and is likely to reveal the identity of those individuals.

67. REPORT OF THE EMPLOYEE SELECTION PANEL

Councillor L M Simpson presented the Report of the meeting of the Employee Selection Panel held on 15th November 2010.

.....

Following discussion and upon being put to the vote, the recommendations contained in Item No. 1 were declared to be CARRIED.

.....

Whereupon, it was

RESOLVED

that, subject to the foregoing paragraphs, the Report of the meeting of the Employee Selection Panel held on 15th November 2010 be received and adopted.

The meeting ended at 11.00 pm

Chairman

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Medium Term Plan, 2011/12 Budget and Associated Matters

Report by the Head of Financial Services

1. PURPOSE

- 1.1 The purpose of this report is to allow Council to consider and decide upon the recommendations made by Cabinet in relation to the MTP, the 2011/12 budget and associated matters.
- 1.2 It also seeks Council's formal determination of the Council Tax for 2011/12.

2. BACKGROUND

- 2.1 The actual Government formula grant (RSG) for 2011/12 and the provisional grant for 2012/13 were not available when the Cabinet report was prepared. Whilst the final figures result in a gain of £65k over the two year period, the Government's decision on the New Homes Reward Grant, following public consultation, is not yet known. An update to reflect the total impact of all the grant adjustments will be circulated once the final figure for the New Homes Reward Grant is known.
- 2.2 On 17th February 2011 the Cabinet will discuss a report on the MTP and the 2011/12 budget (copy attached as Appendix A). They will take into account the comments from the consultation meeting with members of the local business community and the Overview and Scrutiny Panel (Economic Well-Being) meeting, held on 9th and 10th February respectively.
- 2.3 The Cabinet will also consider an associated report on the Council's Treasury Management Strategy for 2011/12 which is attached as Appendix B.
- 2.4 The Cabinet's recommendations on both reports will be circulated as soon as they are available.
- 2.5 The formal resolution for approving the Council Tax (Appendix C) consists of two parts. The first provides specific figures relating to this Council's income and expenditure and may change as a result of the actual figure for the New Homes Reward Grant. Therefore this first part will not be circulated until the Grant figure is known.
- 2.6 The second part contains two tables. The first shows the Council Tax that each council or authority is setting for 2011/12 for each house

valuation bands. The second table aggregates these for each parish or town in the District so that the total Council Tax can be identified.

- 2.7 These tables are based on the assumption that the Cabinet, and subsequently the Council, will support the proposals in the budget report for no increase in Huntingdonshire's Council Tax for 2011/12. They also assume that the tax levels for the other councils and authorities will all be formally confirmed. If any tax levels change, replacement tables will be prepared and circulated.

3. DECISIONS

3.1 In the light of the Cabinet's recommendations, the Council is invited to -

- ◆ **approve the proposed Budget, MTP and Financial Plan;**
- ◆ **approve the Treasury Management Strategy and Prudential Indicators; and**
- ◆ **approve the Band D Council Tax of £124.17 for 2011/12 and the formal resolutions shown in Appendix C (part TO FOLLOW).**

BACKGROUND PAPERS

Working Papers - Files in Financial Services

Contact Officer: Steve Couper, Head of Financial Services
☎ 01480 388103)

CABINET

17 FEBRUARY 2011

BUDGET 2011/12 AND MEDIUM TERM PLAN 2012 to 2016

(Report by the Head of Financial Services)

1 PURPOSE

- 1.1 The purpose of this report is to allow the Cabinet to determine its recommendations to Council on 23 February in relation to the Council's Budget and Council Tax for 2011/12, Medium Term Plan for 2012/16 and associated matters.

2 BACKGROUND

- 2.1 Both the Financial Strategy in September and the Draft Budget in December were considered by Overview & Scrutiny and Cabinet before being approved by Council. Both reports highlighted a continuing high level of uncertainty on a number of issues, especially the impact on RSG of the new Comprehensive Spending Review.

3 OVERVIEW

Government funding reductions have now been confirmed. Our Revenue Support Grant will be reduced to £10.4m for 2011/12 (£0.7m less than predicted in December) and will be further reduced in subsequent years.

An estimated £0.9m will be received for the New Homes Bonus

Since December, Executive Councillors, Overview & Scrutiny and officers have continued to investigate and refine the savings ideas that were set out in the draft budget. This has led to plans being amended to reduce the impact of the savings on our customers and the identification of some extra savings. Overall, the revised savings ideas incorporated into the budget are now more certain, particularly for next year, and result in a higher level of savings being achieved.

The budget is based on a zero increase in Council Tax for 2011/12. Total funding (net of savings) is £22.6m and is funded by £11.5M from various Government Grants, £7.4M from Council Tax and the deficit, of £3.6m, from revenue reserves.

Expenditure in future years is defined in total by the funds available to the Council. Whilst some figures are now clearer the overall position is dependent upon further government funding decisions, including a new allocation formula, and this Council's decision on future Council Tax increases.

Whilst the 2011/12 budget successfully balances the income available to the Council, including the use of reserves, with its spending plans this is not the case for future years. Planned expenditure will exceed forecast income and use of reserves by £0.8m in 2012/13. In addition, a number of the savings identified for future years remain the subject of consultation and debate. Should some of these savings proposals not be acceptable to the Council there will inevitably be a need to identify new and additional savings.

Overall Summary	Forecast	Budget	MTP			
	10/11	11/12	12/13	13/14	14/15	15/16
	£M	£M	£M	£M	£M	£M
Net Spending before savings	23.5	25.6	26.4	27.4	28.7	29.5
Proposed Savings (Annex A)	-0.4	-3.0	-4.3	-5.5	-5.7	-6.6
Savings still required		0.0	-0.8	-1.0	-1.5	-2.0
Net Spending after Savings	23.1	22.6	21.3	21.0	21.5	20.9
Funded by:						
New Homes Grant		-0.9	-1.5	-2.1	-2.7	-3.4
Formula Grant (RSG)	-12.9	-10.4	-9.3	-9.2	-8.7	-8.9
Special Council Tax Grant		-0.2	-0.2	-0.2	-0.2	0.0
Council Tax	-7.2	-7.4	-7.6	-7.9	-8.1	-8.4
SHORTFALL Met from Reserves	3.0	3.6	2.7	1.6	1.7	0.3
Council Tax	£124.17	£124.17	£127.27	£130.46	£133.72	£137.06
<i>Increase</i>		£0.00	£3.10	£3.18	£3.26	£3.34
Remaining Reserves EOY	13.0	9.4	6.6	5.0	3.3	3.0

4 STARTING FROM THE DECEMBER DRAFT BUDGET

4.1 The table below summarises the draft budget and MTP approved at the December meeting of the Council. It serves as the base to highlight the further adjustments that are now proposed in funding, savings and other items that have now emerged.

DRAFT REPORT December 2010	Forecast	Budget	MTP			
	10/11	11/12	12/13	13/14	14/15	15/16
	£M	£M	£M	£M	£M	£M
Net Spending before savings	24.5	25.2	26.4	27.5	28.4	29.1
Proposed savings	-0.4	-2.3	-3.9	-4.9	-5.9	-6.4
Savings still required		-0.5	-1.6	-2.6	-3.6	-4.3
Net Spending after Savings	24.1	22.4	20.9	20.0	19.0	18.3
Funded by:						
Government support	-12.9	-11.1	-10.5	-10.4	-9.7	-10.0
Special Grant		-0.2	-0.2	-0.2	-0.2	0.0
Council Tax	-7.2	-7.4	-7.6	-7.8	-8.1	-8.4
SHORTFALL Met from Reserves	3.9	3.7	2.7	1.6	1.0	0.0
Council Tax	£124.17	£124.17	£127.27	£130.46	£133.72	£137.06
<i>Increase</i>		£0.00	£3.10	£3.18	£3.26	£3.34
Remaining Reserves EOY	12.0	8.3	5.6	4.0	3.0	3.0

5 PROGRESS SINCE DECEMBER – SAVINGS

5.1 December Council highlighted that the proposed savings would be the subject of further discussions between officers and Executive Councillors to reflect the comments of Overview & Scrutiny and individual members.

5.2 As a result of these discussions and the refinement of certain calculations and assumptions a number of variations have been made at this stage. These are shown in the table below, and the Savings Table at Annex A incorporates them to give net figures. There are notes on some of the savings included as notes to the Controllable Budget at Annex D:

SAVINGS	BUDGET	MTP			
	2011/12	12/13	13/14	14/15	15/16
	£M	£M	£M	£M	£M
Savings Identified (December)	-2.280	-3.867	-4.906	-5.901	-6.442
Reduced pay award 2010	-0.156	-0.156	-0.156	-0.156	-0.156
Staff turnover savings – increased	-0.114	-0.114	-0.114	-0.114	-0.114
Homelessness Grant - increased	-0.085	-0.085			
Environmental Health Savings	-0.081	-0.008	-0.008	-0.008	-0.008
Community Grants Reductions	0.010		-0.060	0.015	0.015
Members Allowances	-0.030	-0.030	-0.030	-0.030	-0.030
Central Services savings	0.030	0.030	0.030	0.030	0.030
LGA Sub reduction	-0.002	-0.002	-0.002	-0.002	-0.002
Provincial Council Sub deletion	-0.012	-0.012	-0.012	-0.012	-0.012
Licensing efficiencies and income	-0.007	0.006	0.009	0.012	0.015
Document Centre savings	-0.033	-0.015		-0.010	
Countryside savings adjustment	0.012	0.064	0.064	0.064	0.064
Operations Division Reorganisation	-0.096				
Rephasing parking charges increase		-0.150	-0.300	0.200	
Extra Benefits Admin Grant	-0.011				
Rephase Call Centre Hours saving	0.020				
Rephase St Ives CSC savings	-0.028	0.007			
Rephase Ramsey CSC savings	-0.030	-0.042	0.003	0.008	0.008
Delete closure of St Neots CSC		0.055	0.055	0.055	0.055
Financial Services savings	-0.024	-0.030			
IMD Staff Savings	0.005	0.012	0.019	0.029	0.029
IMD Contract Savings	-0.035	0.005	-0.055	0.095	-0.020
IMD Desk Top Virtualisation	0.002	0.012	0.012	0.012	0.012
IMD Shared Services	-0.010	0.050	0.010		
IMD Infrastructure Savings		-0.015	-0.015	-0.015	-0.015
subtotal	-0.675	-0.418	-0.550	0.173	-0.129
Updated Identified Savings	-2.955	-4.285	-5.456	-5.728	-6.571

Negative figures represent more income or less expenditure

5.3 A number of the savings items are still being discussed and the following paragraphs comment on the latest position.

5.4 Senior Manager Reorganisation (£260k rising to £730k)

The voluntary redundancy has been agreed of the Chief Executive and two Heads of Service so the 2011/12 planned saving will be achieved. Further reductions will be required to achieve the saving proposed in subsequent years.

5.5 Pay and Allowances Review (£375k)

Proposals are not yet finalised but negotiations will need to progress promptly if the saving is to be achieved for next year.

5.6 CCTV (£300k)

The immediate savings for 2011/12 can be achieved whilst still maintaining a substantial CCTV service. Further investigation and

discussion is taking place with the aim that savings can be made whilst still maintaining this service in future years.

5.7 Increase in Car Park Charges (rising to £500k)

It is felt that a large increase in 2014/15 would be too concentrated and so the proposal has been rephased to give smaller annual increases. There is no **extra** increase proposed in 2011/12 and 2014/15 because there is already an assumed inflationary increase built into the financial plan every three years. In total car park income is targeted to rise by:

2011/12	10%
2012/13	8%
2013/14	8%
2014/15	9%
2015/16	9%

5.8 Community Grants Reduction (rising to £294k)

The saving has been slightly rephased to reflect the contractual obligations on some grants. The bulk of grants are contracted until 2013 and these will be honoured. Whilst this saving provides for a substantial reduction of grants after this time, further discussion will take place before this approach is confirmed.

5.9 Customer Services and Call Centre (£173k rising to £314k)

There is some rephasing of the proposals (changes to the call centre will be delayed a year but staff savings in St Ives and Ramsey can be achieved in the budget year). The closure of the St Neots CSC is no longer proposed following further consideration of the volumes of use.

5.10 Special Reserve

The Special Reserve will be more than adequate to fund the level of voluntary redundancies that will be approved.

6. PROGRESS SINCE DECEMBER – FUNDING AND OTHER ITEMS

6.1 The table below shows the variations in funding and other items, whilst the paragraphs that follow explain the major changes:

FUNDING and OTHER CHANGES	BUDGET	MTP			
	2011/12 £M	12/13 £M	13/14 £M	14/15 £M	15/16 £M
Proposed Variations					
New Homes Reward Grant	-0.940	-1.527	-2.129	-2.745	-3.377
RSG	0.680	1.165	1.154	1.084	1.112
Taxbase	-0.039	-0.038	-0.038	-0.037	-0.036
Homelessness increased bid	0.028				
Deferred Savings adjustment	0.335				
Total Variations	0.064	-0.400	-1.013	-1.698	-2.302

Negative figures represent more income or less expenditure

6.2 New Homes Reward Grant

The Government commenced a consultation on this new grant before Christmas. It is intended to reward Councils that support growth and does not replace S106 agreements or the Community Infrastructure Levy, which ensure that the costs of growth are generally met by developers.

It is based on giving grant equivalent to the national average Council Tax for 6 years for additional homes completed in the previous year. It will grow as each additional year is completed until year 7, when the 6 years of payment for year 1 will have been completed and it thus falls out of the calculation. It also gives an extra 25% supplement for social housing. In a growth area such as Huntingdonshire the sums will be significant as shown in the table above.

Part of the consultation revolves around how the grant will be allocated to the various local authorities. The Government have proposed that 80% goes to Districts and 20% to Counties. It is expected that Districts will propose that 100% goes to them as they make the relevant planning decisions, but that Counties will propose that they get a larger share.

It is not yet clear when confirmation of the scheme will be received.

6.3 Government Formula Grant (RSG)

The table below compares the assumptions in the Draft budget with what was announced on 13 December.

Government Grant * - % change in CASH TERMS	Budget	MTP			
	11/12 £M	12/13 £M	13/14 £M	14/15 £M	15/16 £M
Draft Budget/MTP	-11%	-6%	-1%	-6%	+2.5%#
Proposed Grant Settlement	-14%	-11%	-1%	-6%	+2.5%#

*Grant includes Revenue Support Grant and NNDR which are in aggregate distributed in line with the grant formula. Adjusted for transfer of Concessionary Fares.

assumed that there will be an inflationary increase after this 4 year spending round.

Government Grant - Cash change	Budget	Budget	MTP			
	10/11 £M	11/12 £M	12/13 £M	13/14 £M	14/15 £M	15/16 £M
Current Approved MTP (February)	-12.9	-12.4	-12.6	-12.6	-12.9	-13.3
Forecast (September)	-12.9	-11.7	-11.3	-10.7	-10.2	-9.7
Draft Budget/MTP (December)	-12.9	-11.1	-10.5	-10.4	-9.7	-10.0
This Report	-12.9	-10.4	-9.3	-9.2	-8.7	-8.9

minus signs represent income

The Government Grant Proposals have been even more front-ended than implied in the Comprehensive Spending Review (CSR). District Councils have fared badly as they have not had the protection that Counties have on some elements of social services and education.

The proposals have only been made for two years as the Government proposes to review the whole grant mechanism. This is not before time for two important reasons:

- the system is extremely opaque e.g. it is impossible to say what the impact of the grant changes relating to the transfer of Concessionary Fares has been.
- the over-reliance on complex protection arrangements for authorities that should gain or lose grant. e.g. the “true” loss of grant for Huntingdonshire after adjustment for the transfer of concessionary fares has been £3.3M (£12.6M down to £9.3M) which represents 27% in cash terms.

Officially the grant figures are only provisional at this stage but in previous years there have been only very minimal changes at the final stage. There are however, significant concerns being voiced by many authorities this year but this still may have little impact on the result.

6.4 Homelessness increased bid

A sum of £28k has been included to preserve the current levels of homelessness prevention given the continuing demand on this service.

6.5 Deferred Savings adjustment

The draft budget contained provision for some of the savings that will be achieved in the current year to be earmarked via a reserve to help meet an outstanding shortfall on the savings target in 2011/12. Assuming that the New Homes Reward Grant is allocated at least 80% to Districts this will not now be necessary and those savings will simply be added to general revenue reserves.

6.6 Employer’s Pension Contributions

The information from the independent actuary’s revaluation of the pension fund has been received and it estimates that the fund is 70% funded. The current contribution level exceeds the underlying cost for ongoing service but is insufficient to bring the fund up to 100% funding in a reasonable time scale.

Given the Government’s plans to review public sector pension schemes with a view to making them more affordable, the actuary is prepared to allow authorities to stabilise their current contribution levels for the next 3 years rather than insist they be increased.

Whilst this is a pragmatic approach, it is not a particularly prudent one and so it is proposed that the level of contribution contained in the draft budget be maintained pending the results and quantification of any changes to the pension scheme. However, the basis of this payment will be amended to 17.8% (which reflects the ongoing cost of the current scheme) on pay plus a lump sum towards covering the outstanding deficit. The table below illustrates the change:

Pension Contributions	Budget	Budget	MTP			
	10/11	11/12	12/13	13/14	14/15	15/16
Draft Budget/MTP (December)						
% of pay	20.4%	21.9%	23.4%	24.9%	26.4%	26.4%
cost		£3.9M	£4.2M	£4.6M	£5.0M	£5.2M
This Report						
% of pay		17.8%	17.8%	17.8%	17.8%	17.8%
cost		£3,254k	£3,344k	£3,486k	£3,635k	£3,790k
PLUS lump sum payments of		+£660k	+£896k	+£1,139k	+£1,378k	+£1,418k
Total Cost		= £3.9M	= £4.2M	= £4.6M	= £5.0M	= £5.2M

This is still less than the actuary's estimate of 17.8% plus £1.9M per year for 20 years which is what would be required if there were to be no changes to the scheme as a result of the Hutton review.

6.7 Other Changes

The tax base has also been increased to reflect the latest Council Tax data, as reported to Corporate Governance Panel in December.

Interest rates have been adjusted to reflect latest information, though it is clear that uncertainty will remain for some time to come.

The calculation of interest and inflation are both affected by the phasing of expenditure and savings.

7. PROPOSED BUDGET AND MTP

7.1 The plan is based on a zero Council Tax increase for next year which will result in a reward grant from the Government equivalent to a 2.5% tax increase but this will only continue for four years. It is anticipated that many other Councils will also have zero increases and it is expected to be proposed for the County Council, the Police Authority, the Fire Authority and all of the Cambridgeshire District. It is therefore likely that the only increases will be from Town and Parish Councils.

7.2 Whilst the previous paragraphs cover most of the changes from the draft budget position there are inevitably resultant impacts on the inflation calculations and interest as the levels of reserves change in any particular year. These items are also taken account of in the table below which summarises the overall position. Further detail and additional years are shown in Annex B.

Overall Summary	Forecast	Budget	MTP			
	10/11 £M	11/12 £M	12/13 £M	13/14 £M	14/15 £M	15/16 £M
Net Spending before savings	23.5	25.6	26.4	27.4	28.7	29.5
Proposed Savings (Annex A)	-0.4	-3.0	-4.3	-5.5	-5.7	-6.6
Savings still required		0.0	-0.8	-1.0	-1.5	-2.0
Net Spending after Savings	23.1	22.6	21.3	21.0	21.5	20.9
Funded by:						
New Homes Grant		-0.9	-1.5	-2.1	-2.7	-3.4
Formula Grant (RSG)	-12.9	-10.4	-9.3	-9.2	-8.7	-8.9
Special Council Tax Grant		-0.2	-0.2	-0.2	-0.2	0.0
Council Tax	-7.2	-7.4	-7.6	-7.9	-8.1	-8.4
SHORTFALL Met from Reserves	3.0	3.6	2.7	1.6	1.7	0.3
Council Tax	£124.17	£124.17	£127.27	£130.46	£133.72	£137.06
<i>Increase</i>		£0.00	£3.10	£3.18	£3.26	£3.34
Remaining Reserves EOY	13.0	9.4	6.6	5.0	3.3	3.0

7.3 Annex C gives fuller details of next years revenue budget, including all recharges, whilst Annex D shows the controllable budgets for Direct Services and Support Services with their MTP bids over the 5 year MTP. It also highlights those schemes where further approval is required before they can commence.

8. RISKS AND SENSITIVITY

8.1 The Financial Forecast, by its very nature, takes a long-term view and, within that time frame, many of its assumptions will turn out to be

imprecise. At key stages of each year the plan will be updated. The current assumptions are shown in Annex E.

8.2 Financial Plan – Sensitivity and Risks

Annex F considers the sensitivity of the plan in the longer term to variations in inflation, pay awards and interest rates and highlights other significant risks to the Council’s financial position. Some of these issues are clearly outside the Council’s control and there is little alternative to simply keeping them under review and reacting appropriately if and when they occur. Others, particularly the identification of spending adjustments, are clearly within the Council’s own control and so can be programmed and dealt with. The most significant risks relate to:

Most significant risks and unknowns	Timescale
Length and depth of recession – impact on interest rates, pay inflation, house building, Council income and expenditure.	Ongoing
Government grant totals for 2013/14 onwards	November 2012
Review of grant formula	November 2012
Pension changes from Hutton review	Possibly March or June 2011
Difficulty in delivering the savings already identified or the further spending targets inherent in this plan.	Ongoing

8.3 Reserves and the Robustness of the 2011/12 Budget

The Local Government Act 2003 requires the Director of Commerce and Technology (as the Council’s Chief Financial Officer) to report to the Council on the robustness of the estimates and the adequacy of reserves when it considers its budget and the consequent Council Tax. His comments are contained in Annex G and confirm that the budget is adequately robust and that the level of revenue reserves is currently above the minimum level required.

9. TOWN AND PARISH COUNCILS

9.1 There is an opportunity for Town and Parish Councils to reduce the impact on their area of some of the savings proposals contained in this budget. The Council will work constructively with any who wish to do this. The main opportunities probably relate to:

- Contributions to monitoring of CCTV
- Maintaining Parks services
- Mitigating increases in car park charges
- Mitigating reductions in grounds maintenance standards
- Taking over Community Grants
- Subsidising provision of Customer Service Centres
- Supporting Town Centre partnerships

10. DELIVERY OF SAVINGS

10.1 Officers will continue to work closely with Executive Councillors to ensure that all of the existing savings proposals are effectively reviewed and any proposed changes are formally reported.

10.2 Work will also commence on identifying proposals to meet the savings targets for future years so that there is adequate time for member debate before final decisions need to be made.

11. CONSULTATION AND COMMENTS

11.1 This report will be considered at a meeting of the Overview and Scrutiny (Economic Wellbeing) Panel on the 10 February and a consultation meeting with members of the business community on the same day. Comments from both meetings will be reported to Cabinet.

12. PRUDENTIAL CODE

12.1 The Prudential Code sets various limits relating to the budget and this has been included as an annex to the Treasury Management Strategy elsewhere on the Cabinet's agenda.

13. CONCLUSIONS

13.1 The Council approved the draft Budget, MTP and Financial Strategy figures in December but the need for further discussion on various savings proposals was highlighted.

13.2 The December figures have been amended for the items highlighted in sections 5 and 6 of this report. These include some significant revisions to the savings proposals, though other aspects, that affect subsequent years, are still being debated. A much worse grant settlement than expected was received but the estimated benefit from the New Homes Grant proposed by the Government is of significant benefit.

13.3 There is no increase in the Council Tax in 2011/12 which will result in the Council receiving a grant to cover the impact of a 2.5% rise for 4 years.

13.4 The main challenge is to finalise the position on the identified savings proposals, deliver those savings and commence the process for the additional savings required for the future.

13.5 The combination of sound budget practices, the success so far in identifying savings and significant revenue reserves means that the proposed 2011/12 budget is robust and that the Council is well-placed, **in the short term**, to deal with any unforeseen expenditure.

14. RECOMMENDATION

The Cabinet is asked to recommend to February Council:

- **Approval of the proposed MTP, budget and Financial Plan (Annexes B, C, and D)**
- **No increase in Council Tax for 2011/12 i.e. Band D charge remains at £124.17.**

ACCESS TO INFORMATION ACT 1985

Grant Settlement Information – Files in Financial Services
Working Papers - Files in Financial Services
Project Appraisals
2010/11 Revenue Budget and the 2011/15 MTP
Forecast Report
Draft Budget and MTP Report.

Contact Officer: Steve Couper, Head of Financial Services
☎ 01480 388103

ANNEXES

- A** Savings Financial Summary
- B** Overall Financial Summary to 2024/25
- C** Proposed Revenue Budget 2011/12– Full service costs basis
- D** Proposed Budget and MTP – Controllable Budget basis showing Direct Services and Support Services with their MTP bids over the 5 year MTP period. Those schemes, where further approval is required before they can commence, are highlighted.
- E** Financial Plan – Main assumptions
- F** Financial Plan - Sensitivity and Risks
- G** Reserves and the Robustness of the 2011/12 Budget

SAVINGS (cont.)		REVENUE						NET CAPITAL						CAPITAL GRANTS & CONTRIBUTIONS					
		2010	2011	2012	2013	2014	2015	2010	2011	2012	2013	2014	2015	2010	2011	2012	2013	2014	2015
Bid No.	Scheme	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
#	IMD Staff savings		-17	-23	-36	-36	-101												
#	IMD Contract Savings		-35	-35	-110	-35	-75												
#	IMD Shared Service Income		-10	-15	-20	-30	-30												
	IMD Infrastructure Savings			-15	-15	-15	-15												
#	Town Centre Partnerships - reduced funding		-40	-80	-100	-100	-100												
#	District wide - E version only		-50	-50	-50	-50	-50												
951	Hunts. Matters - cease production	-8	-10	-10	-10	-10	-10												
968	Increased licensing income	-35	-35	-35	-35	-35	-35												
#	Licensing - efficiency and higher charges		-7	-14	-21	-28	-35												
#	Document Centre - efficiency and external work		-33	-40	-50	-60	-75												
825	Members Allowances Review	-2				-6	4												
	Members Allowances		-30	-30	-30	-30	-30												
	Subscriptions		-14	-14	-14	-14	-14												
#	Central Services - Reorganisation		-170	-220	-220	-270	-270												
853	Huntingdon Town Hall	-10																	
923	Extra Car Parking, Huntingdon Town Centre		20	-18	21	19	-62		-2,166	2,166							1,300		
976	ICT Replacements and Server Virtualisation	10	10	10	10	10	10	-27	58	-60	-60	-60							
380	Replacement Printing Equip.							-92		70									
895	Multi-functional Devices							-2	2	3	1	2							
948	Provision for Bin Replacements							-114	-101	-118	-157	-204	56						
886	Vehicle fleet replacements.							197	-217	-442	64	-101							
973	Housing Capital Grant (non-earmarked)							-64						64					
625	Huntingdon Bus Station							-890	190	150					-150	-150			
864	Crime and Disorder - Lighting improvements							-20	2				25						
365	Huntingdon Marina Improvements								-62										
854	Play Equipment & Safety Surface Renewal								-5	-48	-37	-33	-48						

SAVINGS (cont.)		REVENUE						NET CAPITAL						CAPITAL GRANTS & CONTRIBUTIONS					
		2010	2011	2012	2013	2014	2015	2010	2011	2012	2013	2014	2015	2010	2011	2012	2013	2014	2015
Bid No.	Scheme	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
863	Community Facilities Grants								-69	-69	-69	-69	-69						
864	Crime and Disorder - Lighting improvements								-25	-24	-25	-25	-25						
867	Repairs Assistance								-90	-90	-90	-90	-90						
869	Social Housing Grant								-500	-500	-500	-500	-500						
865	CCTV - Camera replacements								-81	-81	-75	-82							
870	Local Transport Plan								-83	-83	-83	-89							
871	Safe Cycle Routes								-194	-93	-93	-95	-95						
872	St Neots Transport Strategy Phase 2								-90	-90	-80								
873	Accessibility Improvement /Signs in footpaths and car parks								-35	-30	-30	-30							
874	Huntingdon Transport Strategy								-90	-90	-90								
362	St Ives Transport Strategy								-80	-80	-80								
363	Ramsey Transport Strategy								-80	-41	-45								
899	Bus Shelters - extra provision								-41	-42	-42								
52	St Ives Town Centre 2 - Completion								-20	-425	-509								
876	Small Scale - District Wide Partnership								-79	-79	-80	-60		-10	-10	-10	-10	-10	
877	AJC Small scale improvements								-86	-86	-86	-86	-90						
878	Village Residential Areas								-57	-60	-60	-76			-10	-10	-10		
302	New Public Conveniences								-100						-150				
	total	-397	-2,955	-4,285	-5,456	-5,728	-6,571	-1,107	-3,939	-242	-2,226	-1,598	-836	54	-310	1,130	-20	-20	0

ANNEX B

FINANCIAL SUMMARY	FORECAST	BUDGET	MTP				FORECAST								
	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
2009/10 BUDGET/MTP	24,848	23,660	23,127	22,278	21,342	21,811	22,408	23,021	23,651	24,099	24,765	25,449	26,153	26,875	27,818
Variations:															
Interest	-105	-298	-421	-374	-411	-544	-676	-796	-926	-1,058	-1,188	-1,320	-1,454	-1,586	-1,718
Provision for Loan Repayments	-61	158	365	506	656	782	830	866	998	1,098	1,153	1,183	1,186	1,121	1,065
Inflation	0	22	33	165	401	222	240	132	174	361	402	574	640	784	839
Unidentified Savings	0	1,000	1,849	3,239	4,595	4,688	5,166	4,938	4,847	4,867	4,934	4,799	4,870	4,899	4,818
MTP schemes	-1,533	-1,927	-3,605	-4,815	-5,130	-6,010	-6,175	-6,133	-6,097	-6,083	-6,129	-6,075	-6,094	-6,082	-6,082
total	-1,699	-1,045	-1,779	-1,280	111	-862	-615	-993	-1,003	-815	-827	-839	-852	-864	-1,078
NEW FORECAST	23,149	22,615	21,348	20,998	21,453	20,949	21,793	22,028	22,648	23,284	23,938	24,610	25,301	26,011	26,740
FUNDING															
Use of revenue reserves	-2,971	-3,606	-2,714	-1,604	-1,736	-300	0	0	0	0	0	0	0	0	0
Remaining revenue reserves EOY	12,960	9,354	6,640	5,036	3,300	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
New Homes Grant		-940	-1,527	-2,129	-2,745	-3,377	-4,025	-3,749	-3,843	-3,939	-4,037	-4,138	-4,241	-4,348	-4,456
Special Council Tax Grant		-184	-184	-184	-184	0	0	0	0	0	0	0	0	0	0
Formula Grant (RSG)	-12,939	-10,449	-9,296	-9,203	-8,651	-8,867	-9,089	-9,316	-9,549	-9,788	-10,032	-10,283	-10,540	-10,804	-11,074
Collection Fund Deficit (- surplus)	35	-53	0	0	0	0	0	0	0	0	0	0	0	0	0
Council Tax	-7,274	-7,383	-7,627	-7,878	-8,137	-8,404	-8,679	-8,963	-9,256	-9,557	-9,868	-10,189	-10,519	-10,860	-11,210
COUNCIL TAX LEVEL	£124.17	£124.17	£127.27	£130.46	£133.72	£137.06	£140.49	£144.00	£147.60	£151.29	£155.07	£158.95	£162.92	£166.99	£171.17
% increase		0.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
£ increase		£0.00	£3.10	£3.18	£3.26	£3.34	£3.43	£3.51	£3.60	£3.69	£3.78	£3.88	£3.97	£4.07	£4.17

Forecast Capital Spending	7,133	11,933	3,321	3,005	2,441	2,777	4,101	4,131	4,272	4,417	4,566	4,718	4,875	5,035	5,200
Accumulated "Borrowing" EOY net of MRP	17,717	28,618	30,512	31,838	32,300	32,825	34,463	35,923	37,206	38,335	39,347	40,254	41,075	41,865	42,604
Net Interest and Borrowing Costs															
- total	-61	589	1,316	1,893	2,454	2,790	3,059	3,344	3,730	4,087	4,407	4,710	4,995	5,226	5,480
- as % of total net spending	0%	3%	6%	9%	11%	13%	14%	15%	16%	18%	18%	19%	20%	20%	20%
Unidentified Spending Adjustments still required	0	0	-751	-961	-1,524	-1,975	-2,028	-2,632	-3,215	-3,759	-4,071	-4,535	-5,121	-5,381	-5,776

PROPOSED BUDGET – SERVICE BASIS

BUDGET SUMMARY	2010/11		2011/12
	Original	Forecast	Budget
	£000	£000	£000
Environmental Services			
Refuse Collection	3,372	3,257	3,253
Recycling	282	183	533
Drainage & Sewers	572	560	600
Public Conveniences	18	67	53
Environmental Health	2,545	2,317	2,214
Closed Churchyards	11	8	9
Street Cleaning & Litter	1,368	1,386	1,474
	8,168	7,778	8,136
Planning			
Development Control	1,197	1,310	1,193
Building Control	164	194	195
Planning Policy & Conservation	1,532	1,264	1,332
Economic Development	-601	-216	-364
Planning Delivery Grant	35	0	9
	2,327	2,552	2,365
Community Services			
Countryside	631	607	575
Tourism	142	113	100
Community Initiatives	799	993	1,019
Parks	1,746	1,716	1,825
Leisure Policy	468	460	391
Leisure Centres	2,887	2,714	2,856
Community Facilities	141	65	25
	6,814	6,668	6,791
Community Safety			
Community Safety	1,031	983	908
	1,031	983	908
Housing Services			
Housing Services	959	869	884
Private Housing Support	2,300	2,396	1,664
Homelessness	538	621	587
Housing Benefits	1,191	1,241	1,381
	4,988	5,127	4,516
Highways & Transportation			
Transportation Strategy	1,234	1,092	368
Public Transport	964	867	229
Highways Services	96	143	129
Car Parks	-526	-519	-608
Environmental Improvements	421	508	344
	2,189	2,091	462
Corporate Services			
Local Taxation & Benefits	1,228	1,150	1,271
Corporate Management	1,739	1,607	1,490
Democratic Services	1,432	1,455	1,434
Central Services	549	608	612
Non Distributed Costs	250	242	252
	5,198	5,062	5,059
Other Expenditure			
Contingency	-484	53	-90
Other Expenditure	-5,415	-6,729	-5,361
Investment Interest and Borrowing Costs	108	-341	-93
Unallocated Grants	-76	-95	-78
	-5,867	-7,112	-5,622
Council Total	24,848	23,149	22,615

The Service Based Budget includes direct expenditure plus the recharge of all support costs (e.g. HR, finance, legal and offices) plus depreciation on assets.

Note

Due to the nature of and/or the late stage in the process of some changes there will be a need to make some minor reallocations between service budgets for 2011/12 after the budget is approved. These relate to the allocation of support costs and inflation adjustments. The items particularly subject to such changes are shown with a ##

SERVICE BUDGET		2010/11		2011/12
		Budget	Forecast	Budget
		£000	£000	£000
Environmental Services				
Refuse Collection	Abandoned Vehicles	59	58	59
	Domestic Refuse	3,295	3,205	3,209
	Trade Refuse	18	-6	-15
		3,372	3,257	3,253
Recycling	Recycling	370	278	616
	Recycling Sites	-88	-95	-83
		282	183	533
Drainage & Sewers	Internal Drainage Boards	358	374	367
	Nightsoil Collection	10	10	11
	Watercourses	204	176	222
		572	560	600
Public Conveniences	Public Conveniences ##	18	67	53
		18	67	53
Environmental Health	Air Quality	109	111	141
	Animal Welfare	178	185	153
	Contaminated Land	175	177	142
	Health & Safety	243	239	239
	Energy Efficiency	405	385	374
	Environmental Health General	-4	-13	12
	Food Safety	483	443	471
	Health Promotion	48	25	31
	Licences	156	60	43
	Nuisances	335	301	254
	Pest Control	135	127	144
	Private Sector Housing	267	263	195
	Travellers	15	14	15
			2,545	2,317
Closed Churchyards	Closed Churchyards	11	8	9
		11	8	9
Street Cleaning & Litter	Littering	69	69	88
	Street Cleaning	1,299	1,317	1,386
		1,368	1,386	1,474
	Environmental Services	8,168	7,778	8,136
Planning				
Development Management	Advice	729	628	652
	Application Processing	222	413	265
	Enforcement	246	269	276
		1,197	1,310	1,193
Building Control	Promotion & Enforcement	235	207	216
	Applications	-71	-13	-21
		164	194	195
Planning Policy & Conservation	A14 Inquiry	153	4	0
	Conservation & Listed Buildings	136	151	156
	Local Plan	740	631	718
	Planning Projects/Implementation	305	268	250
	Trees	198	210	208
		1,532	1,264	1,332

SERVICE BUDGET		2010/11		2011/12
		Budget	Forecast	Budget
		£000	£000	£000
Economic Development	Business & Enterprise Support	260	305	308
	Markets	-50	-5	-44
	NNDR Discretionary Relief	29	47	29
	Property Development and Management	-1,068	-849	-964
	Town Centre Management	228	286	307
		-601	-216	-364
Planning Delivery Grant	Planning Grant Unallocated	35	0	9
	Planning	2,327	2,552	2,365
Community Services				
Countryside	Barford Road Pocket Park			
	Countryside Management	260	245	189
	Hinchingbrooke Country Park	222	269	244
	Paxton Pits	106	59	112
	Miscellaneous Countryside sites	43	34	30
		631	607	575
Tourism	Tourism	142	113	100
		142	113	100
Community Initiatives	Community Projects	99	155	170
	Community Initiatives Mgt	221	273	266
	Equal Opportunities	38	66	75
	Sustainable Communities	69	71	75
	Miscellaneous Grants	372	428	433
		799	993	1,019
Parks	Parks & Open Spaces	1,690	1,671	1,755
	Pavilions	53	43	68
	Unallocated Land Survey	3	2	2
		1,746	1,716	1,825
Leisure Policy	Arts Development ##	157	120	60
	Leisure Development	311	340	331
		468	460	391
Leisure Centres	One Leisure Huntingdon	562	588	621
	One Leisure Ramsey	445	359	405
	One Leisure Sawtry	497	457	460
	One Leisure St Ives	708	629	726
	One Leisure St Neots	666	631	627
	Leisure Centres Overall	9	50	17
		2,887	2,714	2,856
Community Facilities	Leisure Grants ##	120	44	4
	Priory Centre	21	21	21
		141	65	25
	Community Services	6,814	6,668	6,791

SERVICE BUDGET		2010/11		2011/12
		Budget	Forecast	Budget
		£000	£000	£000
Community Safety				
Community Safety	C C T V ##	701	683	558
	Community Safety	330	300	350
		1,031	983	908
	Community Safety	1,031	983	908
Housing Services				
Housing Services	Choice Based Lettings	105	45	23
	Housing Advice	255	310	311
	Housing Strategy	327	186	193
	Waiting List	235	256	274
	Other housing services	37	72	83
		959	869	884
Private Housing Support	Home Improvement Agency	84	95	106
	Housing Associations	783	890	356
	Housing Surveys	26	18	27
	Renovation/Improvement Grants	1,407	1,393	1,150
	Safer homes scheme	0	0	25
		2,300	2,396	1,664
Homelessness	Accommodation For Homeless	70	37	23
	Homelessness Management	311	365	312
	Homeless Prevention	56	118	148
	Hostel Support	101	101	104
		538	621	587
Housing Benefits	Housing Benefits Admin	1,127	1,361	1,512
	Rent Allowance Local Scheme	18	13	14
	Rent Allowance National Scheme	-53	-285	-285
	Temporary Accommodation Support	99	152	140
		1,191	1,241	1,381
	Housing Services	4,988	5,127	4,516
Highways & Transportation				
Transportation Strategy	Cycling	29	24	26
	Transportation Management	160	122	195
	Transport Schemes ##	1,045	946	147
		1,234	1,092	368
Public Transport	Bus Shelters	96	109	123
	Bus Stations	72	115	78
	Concessionary Fares ##	796	643	28
		964	867	229
Highways Services	Street naming	96	143	129
		96	143	129
Car Parks	Car Park Assets	116	93	120
	Car Park Management	-753	-634	-752
	Car Park Policy	111	22	24
		-526	-519	-608
Environmental Improvements	Management Schemes	83	85	96
		338	423	248
		421	508	344
	Highways & Transportation	2,189	2,091	462

SERVICE BUDGET		2010/11		2011/12
		Budget	Forecast	Budget
		£000	£000	£000
Corporate Services				
Local Taxation & Benefits	Council Tax	891	950	995
	Council Tax Benefits	339	215	288
	N N D R Administration	-2	-15	-12
		1,228	1,150	1,271
Corporate Management	Chief Executive & Management Team	800	707	641
	External Audit	153	146	158
	Public Accountability	669	641	574
	Treasury Management	117	113	117
	1,739	1,607	1,490	
Democratic Services	Corporate Committees	538	552	522
	Member Allowances & Support	894	903	912
	1,432	1,455	1,434	
Central Services	Elections	514	518	531
	Emergency Planning	70	86	90
	Land Charges	-35	4	-9
		549	608	612
Non Distributed Costs	Pensions	250	239	218
	ICT services to other organisations	0	3	34
	250	242	252	
Corporate Services		5,198	5,062	5,059
Other Expenditure				
Contingency	Efficiency Savings Contingency	-255	0	0
	Other Contingencies	-229	53	-90
		-484	53	-90
Other Expenditure	Capital Charges Reversed	-6,787	-6,960	-5,497
	MRP (Provision for repaying borrowing)	0	247	682
	Pensions Liabilities Reversed	1,229	0	0
	V A T Partial Exemption	143	0	0
	Items still to be allocated or recharged to Services ##	0	-66	-586
	Other Expenditure	0	50	40
	-5,415	-6,729	-5,361	
Investment Interest and borrowing costs	Interest Paid	927	399	523
	Interest Received	-819	-740	-616
	108	-341	-93	
Unallocated grants		-76	-95	-78
		-76	-95	-78
Other Expenditure		-5,867	-7,112	-5,622
COUNCIL TOTAL		24,848	23,149	22,615

CONTROLLABLE BUDGET

The Controllable budget disaggregates the Service Budget so that each element is allocated to the Head of Service or, in a few cases, Chief Officer responsible for managing and controlling the spending. For example: Leisure Centres in the Service budget includes support services such as HR and accountancy whilst in the Controllable Budget these support service costs are shown under the Head of Service that controls them.

The Controllable Budget is the fundamental focus of budgetary control within the authority.

It shows the individual variations included in the MTP allocated to each budget area and colour codes those schemes where further approval is required before they can commence.

Approval required by:

COMT and then Cabinet
Service Director following consultation with Director of C&T and Executive Councillors for Service and Finance.
COMT
Head of Service

PROPOSED BUDGET – Controllable Format		REVENUE						NET CAPITAL							
		Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
		2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
		2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
CEO															
	Corporate Management	276	266	158	158	158	158	158							
	TOTAL	276	266	158	158	158	158	158							
		276	266	158	158	158	158	158							
CENTRAL SERVICES															
Director of Central Services															
	Management Units	176	177	184	184	184	184	184							
	TOTAL	176	177	184	184	184	184	184							
		176	177	184	184	184	184	184							
Head of Central & Democratic Services															
	Environmental Health (Licensing) ①	-212	-259	-267	-267	-267	-267	-267							
	MTP Variations														
968	Increased licensing income			-35	-35	-35	-35	-35							
#	Licensing - efficiency and higher charges			-7	-14	-21	-28	-35							
				-42	-49	-56	-63	-70							
	TOTAL	-212	-259	-267	-274	-281	-288	-295							
		-212	-259	-267	-274	-281	-288	-295							
	Democratic representation ②	601	536	534	534	534	534	534							
	MTP Variations														
825	Members Allowances Review			-5	-5	-5	-5	-1							
826	Electoral Administration Act				-8	-8	-8	-8							
##	Members Allowances 2011			-30	-30	-30	-30	-30							
##	LGA Sub			-2	-2	-2	-2	-2							
##	Provincial Council Sub			-12	-12	-12	-12	-12							
				-49	-57	-57	-57	-53							
	TOTAL	601	536	534	526	526	526	530							
		601	536	534	526	526	526	530							
	Central services (elections/land charges) ②	22	-2	10	10	10	10	10							
	MTP Variation														
824	Land Charges - Extra net cost			29	29	29	29	29							
885	District Elections - No elections every 4th year					-80									
				29	29	-51	29	29							
	TOTAL	22	-2	10	10	-70	10	10							
		22	-2	10	10	-70	10	10							

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000

Document Centre ③	587	547	604	604	604	604	604							
MTP Variation														
380 Replacement Printing Equip.								230	138		70			208
894 Replacement Equipment Document Centre								29	6	78		30	54	
895 Multi-functional Devices								15	13	45	41	21	45	41
# Document Centre - efficiency and external work			-33	-40	-50	-60	-75							
			-33	-40	-50	-60	-75							
TOTAL	587	547	604	597	587	577	562	274	157	123	111	51	99	249
Management Units ④	854	817	688	688	688	688	688							
MTP Variations														
# Central Services - Reorganisation			-70	-70	-70	-70	-70							
			-70	-70	-70	-70	-70							
TOTAL	854	817	688	688	688	688	688							
Head of Law, Property and Governance														
Economic Development ①	-1,403	-1,412	-1,529	-1,529	-1,529	-1,529	-1,529							
MTP Variation														
239 New Industrial Units			-37	-65	-65	-65	-65	575	825					
509 Industrial Estate Repairs									10	16				
657 Creative Industries Centre, St Neots					-30	-6	-6							
Industrial Rents - shortfall			-60	-60	-60	-60	-60							
			-97	-125	-155	-131	-131							
TOTAL	-1,403	-1,412	-1,529	-1,557	-1,587	-1,563	-1,563	575	835	16				
Corporate Management	2	4	2	2	2	2	2							
TOTAL	2	4	2	2	2	2	2							
Management Units ②	520	500	449	449	449	449	449							
MTP Variations														
Central Services - Reorganisation			-80	-80	-80	-80	-80							
			-80	-80	-80	-80	-80							
TOTAL	520	500	449	449	449	449	449							
	-881	-908	-1,078	-1,106	-1,136	-1,112	-1,112	575	835	16				

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000

Head of PPP																
	Economic Development ①	146	144	108	108	108	108	108								
	MTP Variation															
#	Town Centre Partnerships - reduced funding			-40	-80	-100	-100	-100								
				-40	-80	-100	-100	-100								
	TOTAL	146	144	108	68	48	48	48								
	Tourism	43	45	45	45	45	45	45								
	TOTAL	43	45	45	45	45	45	45								
	Community initiatives	-2	20	36	36	36	36	36								
	TOTAL	-2	20	36	36	36	36	36								
	Corporate Management ②	120	109	59	59	59	59	59								
	MTP Variations															
951	Hunts. Matters - cease production			-10	-10	-10	-10	-10								
#	District wide - E version only			-50	-50	-50	-50	-50								
				-60	-60	-60	-60	-60								
	TOTAL	120	109	59	59	59	59	59								
	Non-Distributed Costs (pensions)	250	238	218	218	218	218	218								
	MTP Variations															
	Pensions Increase - Savings			-18	-18	-18	-18	-18								
				-18	-18	-18	-18	-18								
	TOTAL	250	238	218	218	218	218	218								
	Management Units ③	1,186	1,161	1,212	1,212	1,212	1,212	1,212								
	MTP Variations															
	Central Services - Reorganisation			-20	-70	-70	-120	-120								
				-20	-70	-70	-120	-120								
	TOTAL	1,186	1,161	1,212	1,162	1,162	1,112	1,112								
	Human Resources	200	200	202	202	202	202	202								
	TOTAL	200	200	202	202	202	202	202								
	TOTAL	1,943	1,917	1,880	1,790	1,770	1,720	1,720								

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000

DIRECTORATE OF ENVIRONMENTAL AND COMMUNITY SERVICES													
Director of Environmental & Community Services													
Management Units													
	172	172	178	178	178	178	178						
TOTAL	172	172	178	178	178	178	178						
	172	172	178	178	178	178	178						
Head of Housing Services													
Housing Services													
	30	-4	-5	-5	-5	-5	-5						
MTP Variations													
702 Mobile Home Park, Eynesbury			-10	-10	-10	-10	-10	-168					
			-10	-10	-10	-10	-10						
TOTAL	30	-4	-5	-5	-5	-5	-5	-168					
Private housing support ① ② ③													
		-11	29	29	29	29	29						
MTP Variation													
70 Housing Needs Survey			-5	-5	-5	-5	-5						
730 Housing Need Study			8	8	8	8	8						
866 Disabled Facilities Grants								1,000	1,000	800	800	800	800
867 Repairs Assistance								190	160	100	100	100	100
869 Social Housing Grant								500	547				
910 Safer Homes Scheme			25	25	25	25	25						
932 Decent Homes - Thermal Efficiency/H&S													
973 Housing Capital Grant (non-earmarked)									-64				
974 Decent Homes - Thermal Efficiency Imps.											64		
Mortgage Fall-out				1	2	3	3						
			28	29	30	31	21						
TOTAL		-11	29	30	31	32	22	1,690	1,643	900	964	900	900
Homelessness ④													
	220	241	173	173	173	173	173						
MTP Variations													
## Homelessness Grant			-85	-85									
Priority Needs Scheme-end of temp. savings			28	59	61	61	61						
			-57	-26	61	61	61						
TOTAL	220	241	173	204	291	291	291						

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000

Management Units 5	1,120	1,078	1,095	1,095	1,095	1,095	1,095							
MTP Variations														
960 Transfer of some housing calls to call centre			-11	-11	-11	-11	-11							
# Housing staff efficiency savings			-45	-100	-100	-100	-100							
			-56	-111	-111	-111	-111							
TOTAL	1,120	1,078	1,095	1,040	1,040	1,040	1,040							
	1,370	1,304	1,292	1,269	1,357	1,358	1,348	1,522	1,643	900	964	900	900	1,050
Head of Environmental & Community Health Services														
Environmental Health	265	233	176	176	176	176	176							
MTP Variations														
911 House Condition Survey			-50	-50	-50	-50	5							
927 Air Quality Monitoring Equipment			20	-10	20	20	20	20	25		30			
			-30	-60	-30	-30	25							
TOTAL	265	233	176	146	176	176	231	20	25		30			
Community initiatives 1 2 3	405	416	409	409	409	409	409							
MTP Variation														
423 Community Information Project								11		11				
863 Community Facilities Grants			-14	-65	-308	-308	-308	37	40					
952 Loves Farm Community Centre										45	-45			
954 Ramsey Community Information Centre Ramsey Library Development			10	10	10	10	10	-10	110					
			-4	-55	-298	-298	-298							
TOTAL	405	416	409	358	115	115	115	38	150	56	-45			
Leisure policy	316	292	213	213	213	213	213							
MTP Variation														
845 Physical Activity Initiatives for Adults			-23	-23	-30	-32	-32							
Arts Development Service			-93	-93	-93	-93	-93							
			-116	-116	-123	-125	-125							
TOTAL	316	292	213	213	206	204	204							

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000

	Community Safety ④	116	88	114	114	114	114	114							
	MTP Variations														
864	Lighting improvements								24	4					
	TOTAL	116	88	114	114	114	114	114	24	4					
	Management Units ⑤	1,603	1,537	1,517	1,517	1,517	1,517	1,517							
	MTP Variation														
#	Environmental Health staff savings			-201	-201	-201	-201	-201							
#	Environmental & Community Health savings					-75	-75	-75							
	TOTAL	1,603	1,537	1,517	1,517	1,442	1,442	1,442							
		2,705	2,566	2,429	2,348	2,053	2,051	2,106	82	179	56	-15			
	Head of Operations														
	Refuse collection & Recycling ①	1,991	1,832	2,188	2,188	2,188	2,188	2,188							
	MTP Variations														
650	Recycling Credits			-17	-17	-17	-17	-17							
948	Provision for Bin Replacements			175	175	175	175	175	144	30	31	33	38	48	340
969	Recycling Gate Fees			15	33	33	33	33							
971	Reduction in glass sales			34	40	40	40	40							
#	Increased charges for bulky waste			-20	-20	-20	-20	-20							
#	Reduce refuse collection by one round Wheeled Bins for New Properties				-100	-100	-100	-100			125	126	143	143	139
	TOTAL	1,991	1,832	2,188	2,112	2,112	2,112	2,112	144	155	157	176	181	187	419
	Drainage and sewers	10	10	11	11	11	11	11							
	TOTAL	10	10	11	11	11	11	11							
	Street cleaning and litter ②	982	945	1,002	1,002	1,002	1,002	1,002							
	TOTAL	982	945	1,002	1,002	1,002	1,002	1,002							

BUDGET - Controllable		REVENUE						NET CAPITAL							
		Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
		2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
		2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Markets ③		-161	-138	-165	-165	-165	-165								
MTP Variations															
965	Consultants			-5	-5	-5	-5								
				-5	-5	-5	-5								
TOTAL		-161	-138	-165	-165	-165	-165								
CCTV ④		502	458	365	365	365	365								
MTP Variations															
865	CCTV - Camera replacements							81	159						
966	CCTV Van - remove satellite system			-8	-8	-8	-8								
967	Reduction in CCTV Cameras			-15	-15	-15	-15								
#	Reduce CCTV to a basic service			-129	-172	-172	-172								
#	Mothball CCTV			-300	-300	-300	-300								
				-152	-495	-495	-495								
TOTAL		502	458	365	22	22	22	81	159						
Countryside ⑤		496	416	384	384	384	384								
MTP Variations															
807	Hinchingbrooke Park - Café extension			-17	-17	-17	-17								
855	St Neots Green Corridor (HGF)							102							
#	Reduce staff and increase income			-101	-149	-199	-199								
#	Transfer Countryside to a trust			-118	-166	-216	-316								
TOTAL		496	416	384	336	286	186	102							
Parks ⑥		4	-17	11	11	11	11								
MTP Variations															
365	Huntingdon Marina Improvements							62							
808	Huntingdon Riverside								41						
854	Play Equipment & Safety Surface Renewal							69	155	50	20	20	20	20	
914	Pavilion Repairs and Renewals			8	8	8	8								
				8	8	8	8								
TOTAL		4	-17	11	11	11	11	131	196	50	20	20	20	20	

BUDGET - Controllable		REVENUE							NET CAPITAL						
		Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
		2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
		2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
	Car parks ⑦	-1,206	-1,085	-1,220	-1,220	-1,220	-1,220	-1,220							
	MTP Variations														
480	Implementation of car park strategy			-10	-20	-44	-68	-102							
924	Additional Car Park Charges (net)			10	10	10	10	10	31	31					
	Loss of Income due to VAT change			30	30	30	30	30							
	TOTAL	-1,206	-1,085	-1,220	-1,230	-1,254	-1,278	-1,312	31	31					
	Central services (emergency planning)	29	29	30	30	30	30	30							
	TOTAL	29	29	30	30	30	30	30							
	Management Units ⑧	1,594	1,469	1,423	1,423	1,423	1,423	1,423							
	MTP Variations														
#	Operations Division Reorganisation			-196	-250	-250	-250	-250							
	TOTAL	1,594	1,469	1,423	1,369	1,369	1,369	1,369							
	Grounds Maintenance ⑨	871	828	917	917	917	917	917							
	MTP Variations														
#	Reduced grounds maintenance standards				-150	-150	-150	-150							
	TOTAL	871	828	917	767	767	767	767							
	Other internal services ⑩														
	MTP Variations														
886	Vehicle fleet replacements.								218	415	551	807	921	908	1,059
	TOTAL								218	415	551	807	921	908	1,059
		5,112	4,747	4,946	4,265	4,191	4,067	4,033	605	1,058	758	1,003	1,122	1,115	1,498
	Head of Planning Services														
	Development Management ⑪	-996	-770	-948	-948	-948	-948	-948							
	MTP Variations														
904	CIL Preparations			5	-30	-30	-30	-30							
	TOTAL	-996	-770	-948	-983	-983	-983	-983							

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000

Planning Policy and Conservation ②	655	396	418	418	418	418	418							
MTP Variations														
358 Ramsey Rural Renewal				-2	-5	-5	-5	43	63					
852 Corporate Commercial Property Advice			-15	-15	-15	-15	-15							
853 Huntingdon Town Hall			-10	-10	-10	-10	-10							
875 A14 Inquiry			-149	-149	-149	-149	-149							
903 LDF examinations					-200	-200	-200							
907 St Neots Extension - Suppl. Plan			-25	-25	-25	-25	-25							
908 H'don Town Centre - Retail Strategy			-30	-30	-30	-30	-30							
909 Great Fen Project - Governance							-20							
Parish Planning			7	7	7	7	7							
			-222	-224	-427	-447	-454							
TOTAL	655	396	418	416	213	193	186	43	63					
Economic Development ③	86	86	2	2	2	2	2							
MTP Variations														
224 Town Centre Developments										5	210	80		
401 Huntingdon Town Centre Development			-86	-86	-86	-86	-86			1	12			
703 Heart of Oxmoor								-1,829	-1,366			-169		
850 Huntingdon West Development (HGF)										9	4,723	-1,279	-430	-750
			-86	-86	-86	-86	-86							
TOTAL	86	86	2	2	2	2	2	-1,829	-1,351	4,945	-1,368	-430	-750	-1,800
Planning delivery grant	35		9	9	9	9	9							
TOTAL	35		9	9	9	9	9							
Transportation Strategy ④	93	81	95	95	95	95	95							
MTP Variation														
351 St Neots Pedestrian Bridges								537	530					
362 St Ives Transport Strategy								140	126					
363 Ramsey Transport Strategy								45	6					
870 Local Transport Plan								83	73					
871 Safe Cycle Routes								286	100					
872 St Neots Transport Strategy Phase 2								90	94					

BUDGET - Controllable		REVENUE							NET CAPITAL						
		Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
		2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
		2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
873	Accessibility Improvement - Signs								35	20					
874	Huntingdon Transport Strategy								80	52					
	TOTAL	93	81	95	95	95	95	95	1,296	1,001					
	Public transport incl. concessionary fares 5	747	610	10	10	10	10	10							
	MTP Variations														
818	Railway Stations - Improvements								26	20	26				
912	Concessionary Fares			-737	-737	-737	-737	-737							
	TOTAL	747	610	10	10	10	10	10	26	20	26				
	Car parks (policy)	89													
	MTP Variation														
923	Extra Car Parking, H'don Town Centre			20	150	150	57	-129	380	380	900	2,450			
#	Increase in car park charges				-150	-300	-300	-500							
	TOTAL	89		20	-20	-170	-263	-629	380	380	900	2,450			
	Management units 6	2,386	2,203	2,251	2,251	2,251	2,251	2,251							
	MTP Variations														
655	Electronic Document Imaging			17	21	21	21	21							
656	Planning Enforcement Monitoring Officer			23	27	27	27	27							
739	Proposed use of Planning Delivery Grant			-34	-107	-107	-107	-107							
#	Planning efficiencies			-48	-48	-48	-48	-48							
#	Transport efficiencies				-95	-95	-95	-95							
	Enforcement - staff savings			-77	-77	-77	-77	-77							
	TOTAL	2,386	2,203	2,251	2,091	2,091	2,091	2,091							
		3,095	2,606	1,837	1,620	1,267	1,154	761	-84	113	5,871	1,082	-430	-750	-1,800
	Head of Environmental Management														
	Drainage and sewers	415	416	425	425	425	425	425							
	TOTAL	415	416	425	425	425	425	425							

BUDGET - Controllable		REVENUE						NET CAPITAL							
		Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
		2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
		2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
	Public conveniences ①		25	20	20	20	20	20							
	MTP Variations														
302	New Public Conveniences								100						
	Transfer to other Councils			20	20	20	20	20							
				20	20	20	20	20							
	TOTAL		25	20	20	20	20	20	100						
	Environmental Health (energy efficiency)	149	121	83	83	83	83	83							
	MTP Variations														
879	Environment Strategy Funding			-20	-20	-20	-20	-20	50	77	55	55	55	55	
880	Sustainable Homes Retrofit			-5	-15	-15	-15	-15	40	226	-485				
881	Climate Change Adaptation Study			-15	-15	-15	-15	-15							
882	Energy and Water Efficiency					-20	-20	-20							
915	St Neots ESCO Study			-50	-50	-50	-50	-50							
918	Building Efficiency Imps. (Salix Grant)			-25	-58	-77	-103	-129		45	55	58	77	78	62
918	Building Effic. Imps (Potential LC proportion)			25	46	38	51	65							
				-90	-112	-159	-172	-184							
	TOTAL	149	121	83	61	14	1	-11	90	348	-375	113	132	133	62
	Closed Churchyards	5	5	5	5	5	5	5							
	TOTAL	5	5	5	5	5	5	5							
	Building Control	-526	-489	-530	-530	-530	-530	-530							
	TOTAL	-526	-489	-530	-530	-530	-530	-530							
	Community initiatives	6	6	6	6	6	6	6							
	TOTAL	6	6	6	6	6	6	6							
	Public transport	87	131	101	101	101	101	101							
	MTP Variations														
625	Huntingdon Bus Station								890		40				
899	Bus Shelters - extra provision			3	3	3	3	3	41	43					
				3	3	3	3	3							
	TOTAL	87	131	101	101	101	101	101	931	43	40				

BUDGET - Controllable		REVENUE							NET CAPITAL						
		Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
		2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
		2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Highways Services (street naming)		34	38	45	45	45	45								
MTP Variations															
844	Street naming and numbering			10	10	10	10								
				10	10	10	10								
TOTAL		34	38	45	45	45	45								
Car parks (assets)		44	44	45	45	45	45								
MTP Variations															
166	St Neots - Cambridge Street Car Park							80	9	80					
461	Car Park Repairs									86	60	60	31		
TOTAL		44	44	45	45	45	45	80	9	166	60	60	31		
Environmental Improvements ②		41	129	42	42	42	42								
MTP Variations															
52	St Ives Town Centre 2 - Completion							10	12						
876	Small Scale - District Wide Partnership							79	78						
877	AJC Small scale improvements							86	86						
878	Village Residential Areas							57	74						
TOTAL		41	129	42	42	42	42	232	250						
Management units ③		1,618	1,670	1,698	1,698	1,698	1,698								
MTP Variations															
831	Technical Services Restructuring			-42	-81	-81	-81								
#	Small scale env. Imps. staff saving				-25	-50	-50								
				-42	-106	-131	-131								
TOTAL		1,618	1,670	1,698	1,634	1,609	1,609								
Offices ④		1,120	713	1,012	1,012	1,012	1,012								
MTP Variations															
890	Headquarters			70	70	70	70	-115	9	2	-1,810				
#	Rental of space in PFH				-75	-150	-150								
				70	-5	-80	-80								
TOTAL		1,120	713	1,012	937	862	862	-115	9	2	-1,810				

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000

Pool Cars	19	19	19	19	19	19	19							
TOTAL	19	19	19	19	19	19	19							
	3,012	2,828	2,971	2,810	2,663	2,650	2,638	1,318	659	-167	-1,637	192	164	62
DIRECTORATE OF COMMERCE AND TECHNOLOGY														
Director of Commerce & Technology														
Management units	129	125	131	131	131	131	131							
TOTAL	129	125	131	131	131	131	131							
Head of Customer Services														
Economic Development (NDR relief)	29	47	29	29	29	29	29							
TOTAL	29	47	29	29	29	29	29							
Housing benefits	-632	-727	-592	-592	-592	-592	-592							
MTP Variations														
813 Reduction in Benefits Admin Grant			-21	36	36	36	36							
			-21	36	36	36	36							
TOTAL	-632	-727	-592	-535	-535	-535	-535							
Local Taxation & Benefits	-825	-988	-942	-942	-942	-942	-942							
TOTAL	-825	-988	-942	-942	-942	-942	-942							
Community initiatives ①	114	112	44	44	44	44	44							
MTP Variations														
916 Replacement. Scanning Eqpt. - Customer Services								33						
# Reduce Yaxley Customer Service Centre costs			-35	-35	-55	-55	-55							
# Reduce Ramsey Customer Service Centre costs			-30	-42	-42	-37	-37							
			-65	-77	-97	-92	-92							
TOTAL	114	112	44	32	12	17	17	33						

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000

Call Centre ②	626	594	641	641	641	641	641							
MTP Variations														
# Reduce call centre hours				-20	-20	-20	-20							
# Reduce call centre system costs				-10	-30	-30	-30							
				-30	-50	-50	-50							
TOTAL	626	594	641	611	591	591	591							
Customer Service Centres ③	626	567	578	578	578	578	578							
MTP Variations														
# Reduce St Ives costs			-28	-28	-43	-43	-43							
# Reduce hours at Huntingdon					-7	-14	-14							
			-28	-28	-50	-57	-57							
TOTAL	626	567	578	578	556	549	549							
Management Units ④	2,234	2,262	2,204	2,204	2,204	2,204	2,204							
MTP Variations														
626 Wireless Working (Revs & Bens)										24				
# Customer Services - Staff savings			-80	-90	-115	-115	-115							
			-80	-90	-115	-115	-115							
TOTAL	2,234	2,262	2,204	2,194	2,169	2,169	2,169			24				
	2,172	1,867	1,962	1,967	1,880	1,878	1,878	33		24				
Head of Financial Services														
Environmental Improvements	5	5												
MTP Variations														
920 East of Sapley - Preliminary Costs			-5	-5	-5	-5	-5					-15		
			-5	-5	-5	-5	-5							
TOTAL	5	5										-15		
Corporate Management	207	195	209	209	209	209	209							
TOTAL	207	195	209	209	209	209	209							

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Contingency	-486	53	-90	-90	-90	-90	-90							
MTP Variations														
Provision for extra specific grants deleted			250	250	250	250	250							
Temp. non-achievement of T/O allowance					-250	-250	-250							
			250	250										
TOTAL	-486	53	-90	-90	-340	-340	-340							
Interest and borrowing costs	93	-341	-93	-93	-93	-93	-93							
MTP Variations														
Interest			327	847	1,283	1,694	1,904							
			327	847	1,283	1,694	1,904							
TOTAL	93	-341	-93	427	863	1,274	1,484							
Other expenditure	209	360	251	251	251	251	251							
MTP Variations														
950 Doubtful Debts Provision			40	30	20	10								
VAT Partial Exemption			1	4	7	7	7	377	344	182	34	53	34	96
Variation in MRP			158	365	506	656	782							
			199	399	533	673	789							
TOTAL	209	360	251	450	584	724	840	377	344	182	34	53	34	96
Area based grant	-76	-95	-78	-78	-78	-78	-78							
TOTAL	-76	-95	-78	-78	-78	-78	-78							
Management units ①	1,230	1,188	1,189	1,189	1,189	1,189	1,189							
MTP Variations														
964 Internal Audit saving			-24	-24	-24	-24	-24							
# Internal Audit saving			-23	-23	-23	-23	-23							
# Further Financial Services savings			-24	-48	-48	-48	-48							
Procurement Support to ECDC			-7	-5	-5	-5	-5							
			-78	-100	-100	-100	-100							
TOTAL	1,230	1,188	1,189	1,167	1,167	1,167	1,167							
Insurance	390	380	395	395	395	395	395							
TOTAL	390	380	395	395	395	395	395							

BUDGET - Controllable		REVENUE							NET CAPITAL						
		Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
		2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
		2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Financial services		94	52	90	90	90	90								
TOTAL		94	52	90	90	90	90								
		1,666	1,797	1,873	2,570	2,891	3,442	3,768	377	344	182	19	53	34	96
Head of IMD															
Helpdesk ①		436	395	379	379	379	379	379							
MTP Variations															
495	Corporate EDM			-36	-36	-36	-36	-36	25	25					
600	Network and ICT Services			-38	-59	-59	-59	-59							
958	Help Desk Saving			-75	-75										
#	IMD Staff and Contract savings (part)				-6	-92	-17	-16							
	ICT Replacements (part)								122	122	122	122	122	122	117
				-149	-176	-187	-112	-111							
TOTAL		436	395	379	352	341	416	417	147	147	122	122	122	122	117
Network Services ①		624	591	634	634	634	634	634							
MTP Variations															
891	Business Systems			79	45	45	21	1	270	198	225	230	190	195	200
892	Government Connect			33	44	44	44	44	20	104	12				
970	Telephony and ICT Network Renewal														100
##	IMD Infrastructure savings				-15	-15	-15	-15							
#	IMD Staff and Contract savings (part)			21	21	20	20	-86							
	ICT Replacements (part)			10	10	10	10	10	185	158	188	70	70	70	70
				143	105	104	80	-46							
TOTAL		624	591	634	596	595	571	445	475	460	425	300	260	265	370
Web & Business Systems ①		232	305	254	254	254	254	254							
MTP Variations															
913	Web Advertising income shortfall			3											
#	IMD Shared Service Income			-10	-15	-20	-30	-30							
				-7	-15	-20	-30	-30							
TOTAL		232	305	254	246	241	231	231							

BUDGET - Controllable	REVENUE							NET CAPITAL						
	Budget	F'Cast	Budget	MTP				Budget	F'Cast	Budget	MTP			
	2010	2010	2011	2012	2013	2014	2015	2010	2010	2011	2012	2013	2014	2015
	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Leisure Savings Target not yet identified			27	1	54	31	17							
			-287	-713	-1,024	-1,172	-1,701							
TOTAL	974	782	820	394	83	-65	-594	4,312	2,813	3,706	382	657	382	838
Management units ①	212	196	210	210	210	210	210							
TOTAL	212	196	210	210	210	210	210							
	1,186	978	1,030	604	293	145	-384	4,312	2,813	3,706	382	657	382	838
Non-Allocated Items														
Recharges to non-revenue accounts	-1,299	-1,057	-848	-848	-848	-848	-848							
MTP Variations														
Revenue staff charged to capital			50	50	50	50	50	100	100	50	50	50	50	50
Rule change re Capital Overheads			50	50	50	50	50	-117	-117	-117	-117	-117	-117	
TOTAL	-1,299	-1,057	-848	-848	-848	-848	-848	-17	-17	-67	-67	-67	-67	50
Other items ① ②	-1	1	-2											
MTP Variations														
# Reorganisation - Senior managers			-260	-400	-730	-730	-730							
# Pay & allowances Review			-375	-375	-300	-350	-350							
Capital Inflation											57	145	177	247
Revenue Inflation			725	1,495	2,636	3,477	4,165							
Recruitment at lower pay levels			-114	-114	-114	-114	-114							
Spending Adjustments still to be identified				-750	-961	-1,525	-1,976							
Schemes brought forward								700		1,200	1,500	500	500	500
Schemes carried forward								-700	-1,444	-1,256	-500	-500	-500	-500
Temporary Spending Adjustment (Recharges)			3	3	3	3	3							
919 E-Marketplace			-44	-69	-72	-72	-72		5					
Roundings				-3	-2	-2	-2							
			-65	-213	460	688	924							
TOTAL	-1	1	-2	-148	525	752	989		-1,439	-56	1,057	145	177	247
	-1,300	-1,056	-850	-996	-323	-96	141	-17	-1,456	-123	990	78	110	297
TOTAL BUDGET	24,848	23,149	22,615	21,348	20,998	21,453	20,949	9,810	7,133	11,933	3,321	3,005	2,441	2,777

NOTES TO ANNEX D

Head of Central & Democratic Services

① Licences income	Increased charges for certain licenses and efficiency savings are targeted to save £35k.
② Corporate Committees & Subscriptions, Member Allowances & Support, Elections	A member working group will be established to review a number of options in these budget areas.
③ Document Centre	Additional income from undertaking work/collaboration with other organisations and/or reduction in costs of design, printing and despatch are targeted to save £75k.
④ Management Units	Staff reductions and other savings are targeted to amount to £70k over the 4 year plan period

Head of Law, Property & Governance

① Property income	Review strategy and Portfolio to maintain income levels.
② Management Unit	Staff reductions and other savings are targeted to amount to £80k over the 4 year plan period

People, Performance & Partnership

① Economic Development	Halving, then stopping grant to Town Centre Partnerships, with subsequent reductions in employee time is targeted to save £100k. The council will be less able to support the vibrancy of town centres.
② Communications and Marketing	Moving District Wide to electronic only is targeted to save £50k and Hunts Matters will cease at a saving of £10k.
③ Management Units	Staff reductions and other savings are targeted to amount to £120k over the 4 year plan period

Head of Housing Services

① Disabled Facilities Grants (DFGs)	These grants are a statutory obligation and thus depend upon the level of demand.
② Housing Repairs assistance	The previous annual budget of £190k pa has been cut to £100k pa. This will reduce the number of unoccupied dwellings that can be brought back into use.
③ Social housing grants	The annual budget of £500k has been deleted from the plan.
④ Homelessness	No service level changes are proposed.
⑤ Management Units	Staff savings of £100k are targeted. A slower response time will result for some enquiries and specialist advice.

Head of Environmental and Community Health Services

① Arts Development	Proposals included in last year's budget, which have now been implemented, will reduce this budget to nil for the coming year, although two community schemes will be maintained.
② Leisure Development	This matched funding will be reviewed when external grants come to an end in 2013.
③ Community Grants	Cuts in revenue grant funding will be phased in from 2012/13 which will leave around £75k pa after 2013/14. The previous capital budget of £60k to £70k pa has been deleted from the plan in favour of requesting towns and parishes to fund this work.
④ Community safety	The loss of external grants will see this service reduced by £50k.
⑤ Management Units	Savings of £276k pa are targeted. This will result in less health and safety advice being given and reduced capacity to investigate nuisance, noise, pollution and drainage incidents.

Head of Operations

① Refuse/Recycling	Except for increased charges for the collection of bulky waste, generating £20k p.a., no service level changes are proposed in this area. Efficiency savings are targeted. A reduction of one collection round would save £100k. A procurement exercise is underway for the purchase of round scheduling software (an example of shared working with Cambridge City and East Cambridgeshire DC). It is also planned to absorb growth in housing numbers anticipated at 500 p.a.
② Street Cleansing	No service level changes are proposed in this area.
③ Markets	A £5k saving on consultant fees is proposed.
④ CCTV	The budget is based on reducing CCTV staffing from April 2011 and providing a basic service during 2011/2. Options will be provided to Members for a decision to be made on whether the service should be "mothballed" from April 2012 which would give a saving of a further £300k per year. The CCTV van will be disposed of. The previous capital budget for lighting of £23k pa has been deleted from the plan. The previous capital budget for CCTV camera replacements of £80k pa has been deleted from the plan. This deletion is based upon the mothballing of all CCTV operations.
⑤ Countryside	Savings of £199k p.a. are proposed by reducing staff, ending the educational / events programme, reducing our commitment to maintenance and the Rights of Way programme and concentrating of income generating activities. Some of these responsibilities may be taken up by volunteer groups. Further savings of £100k p.a. are targeted from 2014. This is subject to identifying further responsibilities that can be taken up by volunteer groups and trusts.
⑥ Parks	The previously planned capital project relating to Huntingdon Marina has been deleted from the plan. The previous capital budget of £60k to 70k p.a. for play equipment has been reduced to £50k for 2011/2 and £20k pa thereafter. This budget will be used on play areas which are deemed to be of significance for the district generally rather than the immediate locality. Towns and Parish Councils will be requested to fund the maintenance and development of smaller parks unless s106 funding is obtained.
⑦ Car Parks	Car park fees are currently only budgeted to rise with inflation. A larger rise could be considered if off-street parking opportunities were managed in a manner consistent with any proposed rise. For this reason the plan assumes above inflation increases producing an additional £500k of income per year by 2015/16.

⑧ Management Unit	Efficiencies of £250k are targeted in this area.
⑨ Grounds Maintenance	A reduction of £150k is proposed. This is linked to restructuring and moving to a more integrated workforce throughout Operations. However, there will also be some reductions in service (i.e. reducing the number of grass cuts).
⑩ Vehicle fleet	The timing of the capital purchase of replacement refuse and grounds maintenance vehicles has been reviewed. Rephrasing these purchases has led to a reduction of £750k in capital expenditure over four years.

Head of Planning Services

① Development Management	The budget assumes the same level of income but this is dependent upon economic activity. Charges for planning advice, currently free, may generate £40k p.a. additional income.
② Planning Policy & Conservation	A one off addition to the budget to fund work on the A14 has now been deleted from the budget.
③ Economic Development	A strategic capital project aimed at improving retailing and car parking in Huntingdon has recently been endorsed by the Cabinet.
④ Transportation Strategy	Previous capital budgets totalling £300k for the local transport plans, safe cycling routes, St Neots and Ramsey transport strategies, accessibility improvements and signs have all been deleted from the plan.
⑤ Public Transport	Concessionary Fares will transfer to the County Council in April 2011. Previous capital budgets for bus shelters and redevelopment of the Huntingdon Bus Station have all been deleted from the plan.
⑥ Management Units	Reductions in planning policy and development management posts will immediately save £125k pa, whilst further reductions in support staff and transport schemes will save a further £95k pa from April 2012.

Head of Environmental Management Services

① Public conveniences	A small revenue budget is maintained pending discussions with Huntingdon Town Council. No capital expenditure is planned
② Environmental improvements	The capital project relating to St Ives Town Centre (phase II) has been deleted from the plan. Previous capital budgets totalling £220k for small scale, village residential and AJC related projects have all been deleted from the plan.
③ Management Units	Staff reductions will be introduced in line with the reduction in the capital programme. We will continue to pursue opportunities for sharing building control services. Revenue savings of £50k pa are targeted relating to environmental improvements.
④ Offices	Staff reductions across the Council, and the introduction of hot desking following the promotion of home working and flexible working should release office space for letting. This may generate an income of £150k p.a.

Head of Customer Services

①Community Initiatives	Savings at Yaxley and Ramsey are targeted at £92k p.a.
②Call Centre	Reduce opening hours at the Call Centre by 2 hours each day (Open from 9am – 5pm) will save £20k pa Following the renegotiation of system support contracts, savings of £30k are expected.
③Customer Service Centres	Savings of £57k are targeted which include £43k pa from St Ives and £14k pa. from reducing opening hours at Huntingdon CSC by 30 minutes each day (Open from 9am – 4.30pm).
④Management Units	Efficiency savings of £115k are targeted some of which result from increasing benefits claims work over the internet.

Head of Financial Services

①Management Units	Efficiency savings of £120,000 are identified of which £20k is shown as a “non-allocated” item below at this stage. Some is due to sharing our staff with other authorities.
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Head of IMD

①IMD Services	Staff reductions and other efficiency savings are targeted to rise to £180k within the plan period. This includes shared initiatives with other authorities. A further net saving will result from the virtualisation of desktop machines and a detailed business case will be completed by the end of March. Additional staff reductions will result from a reduction in the capital programme.
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Head of Leisure

①Leisure Services	Staffing efficiencies of around £300k are targeted. This will involve reducing opening hours in some centres at some times. A redevelopment of the St Ives indoor centre along the lines of the improvements in Huntingdon and St Neots is being designed with a view to generating £400k additional income net of costs. Once the above changes have been introduced investigations will commence to transfer responsibility for running, maintaining and developing the leisure business to a trust. Substantial capital investment is required in St Ives if this centre is to improve its profitability. Investment is subject to a business plan demonstrating that the investment is entirely self funding.
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Non-Allocated Items

①Other items	Savings resulting from reductions in the number of senior staff and consequent reorganisations are expected to save £300k in the first 12 months. Over the course of the 4 year saving plan, further reductions in senior staffing are expected to bring this total to more than £700k per year. These savings are dependent upon further reorganisations and the development of more shared working.
②Other items	Over the period it is planned to negotiate a series of changes to pay, pay systems and allowances which are targeted to save £350k per year.

MAIN BUDGET/MTP ASSUMPTIONS**Employer's Pension Contributions**

Pension Contributions	Budget	Budget	MTP			
	10/11	11/12	12/13	13/14	14/15	15/16
% of pay	20.4%	17.8%	17.8%	17.8%	17.8%	17.8%
PLUS lump sum payments of		+£660k	+£896k	+£1,139k	+£1,378k	+£1,418k

This is less than the actuary's estimate of 17.8% plus £1.9M per year for 20 years which is what would be required if there were to be no changes to the scheme as a result of the Hutton review.

Concessionary Fares

Concessionary Fares will be transferred to the County Council from April 2011.

New Homes Reward Grant

New Homes Reward Grant	BUDGET	MTP			
	2011/12	12/13	13/14	14/15	15/16
	£000	£000	£000	£000	£000
New Homes Reward Grant	940	1,527	2,129	2,745	3,377

Government General Grant

General Grant *	Budget	Budget	MTP			
	10/11	11/12	12/13	13/14	14/15	15/16
Variation		-14%	-11%	-1%	-6%	+2.5%#
Grant	£M 12.9	£M 10.4	£M 9.3	£M 9.2	£M 8.7	£M 8.9

*Grant includes Revenue Support Grant and NNDR which are in aggregate distributed in line with the grant formula. Adjusted for transfer of Concessionary Fares to County Council from April 2011.

assumes that there will be an inflationary increase after this 4 year spending round.

Tax Base

Tax Base	Budget	Budget	MTP			
	10/11	11/12	12/13	13/14	14/15	15/16
Base	58,580	59,460	59,924	60,388	60,852	61,316
Increase %		1.5%	0.8%	0.8%	0.8%	0.8%

Inflation

The biggest item will always be pay inflation and this has been included at 1% for April 2011 and 2012 with 2.5% thereafter. This should not be taken as an assumption that the actual award will be at or even around these levels but simply a current estimation that general pay rises may be at these sorts of level. This has a significant impact on spending levels.

	From To	010/11 011/12	11/12 12/13	12/13 13/14	13/14 14/15	14/15 15/16
prices						
expenditure		2.5%	2.5%	2.5%	2.5%	2.5%
fees & charges		2.5%	2.5%	2.5%	2.5%	2.5%
electricity		-0.9%	3.7%	13.2%	6.0%	13.2%
gas		0.0%	0.0%	1.8%	3.4%	6.5%
fuel		2.9%	7.5%	7.5%	7.5%	7.5%

The electricity and gas inflation assumptions reflect the longer term contracts the Council has entered into.

Inflation on Capital Schemes

2.5% per year has been included in total within the plan.

Interest Rates

It has been assumed for the purpose of the forecast that in the short to mid term financing of capital expenditure will be on a temporary basis from internal reserves and short term borrowing given the much lower short term rates.

Interest Rates	Budget	MTP			
	11/12	12/13	13/14	14/15	15/16
Investments					
Already Fixed	4.45%	4.45%	4.85%		
Temporary	1.00%	2.75%	3.50%	4.25%	4.50%
Borrowing					
Already Fixed	3.91%	3.91%	3.91%	3.91%	3.91%
PWLB 40 year Maturity	5.33%	5.33%	5.33%	5.33%	5.33%
Mix of short and long	1.00%	2.75%	3.75%	4.79%	4.92%

Council Tax Level

No increase in April 2011 and 2.5% increase per year thereafter.

As a result a reward grant will be received from the Government for 4 years equivalent to a 2.5% increase.

Use of Revenue Reserves

£10M is estimated to be available to allow phasing of savings over the next few years. This will leave £3M reserves to cover ongoing fluctuations in spending.

FINANCIAL PLAN - SENSITIVITY AND RISKS

The financial forecast model has been used to demonstrate the impact that variations in investment rates, borrowing rates and increases in pay will have in specific years.

UNIDENTIFIED SAVINGS REQUIRED IN YEAR **	2011/12	2015/16	2024/25
	£000	£000	£000
	£M	£M	
Already required by MTP/Financial Plan		2.0	5.8
Increase in savings required: (- numbers mean reduced savings)			
Extra 1% pay award in 2011/12 and 2% in 2012/13	0.2	0.7	1.1
0.5% extra pay award per year from 2013/14 onwards		0.3	2.0
Extra 1% inflation per year 2011/12 onwards		0.2	0.5
1% higher interest rates 2011/12 onwards		0.1	0.2
1% extra employers pension contributions from 2014/15 .		0.1	0.2
1% cash decrease in Government Grant each year from 2013/14 onwards		0.3	1.2
5% (2.5% extra) Council Tax increase each year from 2013/14 onwards		-0.6	-3.8

** The examples give the impact in the designated year, but funding the impact of any increased costs before those points would increase the accumulated spending adjustments required.

Inflation, other than pay, is fairly neutral as long as fees and charges are increased in line with it. If pay awards increase by more than forecast then further efficiency improvements would be needed to meet the impact.

The impact of investment rates is significantly diminished until borrowing begins to grow over the Medium Term. In the short term any spare funds will be used to temporarily delay the need to borrow externally.

Risks

Risks and Unknowns	Timescale
Impact of St Ives Guided Bus	Spring 2011
Length and depth of recession – impact on interest rates, pay inflation, house building, Council income and expenditure.	Ongoing
Government grant totals for 2013/14 onwards	November 2012
Review of grant formula	November 2012
Pension changes from Hutton review	Possibly March or June 2011

Other risks include:

- assumption that any costs of demographic growth will be met from further efficiencies
- difficulty in delivering the savings already identified or the spending targets inherent in this plan.
- further high priority service developments or unavoidable spending requirements emerging.
- the possibility of further VAT refunds and receiving compound rather than simple interest on these and the refunds already agreed.
- the potential for costs relating to “orphan” contaminated land sites.
- the potential for the statutory Disabled Facilities Grants budget to be exceeded if occupational therapists reduce the backlog.
- recycling gate fees changing as a result of movement in economic indices.
- additional costs if Civil Parking Enforcement introduced
- turnover of staff remaining low and hence the turnover allowance in the staffing budget not being achieved (some provision has been made for 2 years).
- national and local recycling levels are currently at a lower level than previously. If this were to continue the Council would see a reduction in its income from recycling credits.
- potential for significant costs to be awarded against the Council if any planning appeals are lost.
- contingent liability relating to MMI (£488k).
- increased leisure centre competition with the private sector (income is around £5M per year).

RESERVES AND THE ROBUSTNESS OF THE 2011/12 BUDGET

The Local Government Act 2003 requires me, as the Council's Chief Financial Officer, to report on the robustness of the 2011/12 budget and the adequacy of reserves when you consider it and the consequent Council Tax.

Robustness

The Council has tended in recent years to underspend its budget. This demonstrates that it has budgeted prudently and that managers have taken a mature approach to budgetary control rather than simply spending any spare sums on low priority items. This is expected to continue but the scale may fall due to the requirement for budget savings and the uncertain size and duration of the current recession.

The Internal Audit and Risk Manager considers that our internal financial controls are working adequately. There is also a sound system of financial monitoring and identification of any necessary budget variations that feeds into the budget/MTP process.

The 2011/12 budget has been prepared using the budget for 2010/11 as a base, and amending it for known changes, particularly:

- Inflation but only a 1% provision for pay awards – the most significant element. Also a saving of £375k on pay and allowances which reduces the net impact.
- The impact of MTP schemes
- Future interest rates.

There will always be some items that emerge after the budget has been prepared. These are normally met by compensating savings elsewhere in the budget, or, if necessary, the use of revenue reserves.

The most significant potential risks to the budget are:

- Higher inflation or pay awards
- Further reductions in income due to the recession
- non-achievement of planned savings
- failure of a borrower
- an emergency (e.g. flooding)
- increased demands on housing services due to increased homelessness and/or applications for DFGs.

Reduced Income

A 1% loss of income from fees, rents and charges would amount to around £150k. The Council is budgeting to receive income of:

- Car Parks £1.8M
- Leisure Centres £6.1M
- Property £1.9M
- Planning and Building Control Fees £1.5M

Planned Savings

Many of the planned savings for 2011/12 have been confirmed as practical by the relevant manager.

Treasury Management

The maximum permitted with one counterparty is £8M but this is only possible where £3M of the sum is held in a liquidity account with that body. Liquidity Accounts allow recovery of investments on the same working day which substantially reduces the risk. Thus the practical limit is probably £5M which is limited to bodies with the highest credit rating or Building Societies with more than £2 billion in assets.

Emergencies

Certain types of eventuality are mitigated in other ways. Many significant risks are insured against, so losses are limited to the excesses payable. The Government's Bellwin Scheme meets a large proportion, over a threshold, of the costs of any significant peacetime emergencies (e.g. severe flooding).

Inflation

A ½% increase in general and pay inflation, assuming no compensating increase in fees and charges was possible, would result in a net cost of approximately £200k.

Interest Rates

A change in interest rates is not material.

Revenue Reserves

These are estimated to be £13m at April 2011 and reduce to £9.4m by March 2012 in order to support revenue spending. This is still significantly above what would be considered a safe minimum level when considering the 2011/12 budget in isolation but clearly not excessive given their planned use over the next few years.

Therefore, even if a number of unexpected additional costs emerged there would still be sufficient funding to cover the deficit for 2011/12.

Conclusion

Considering all these factors, I believe that the combination of a robust budget process and our current level of reserves should give Members no concerns over the Council's financial position for 2011/12.

However it remains critical that time is invested in planning the spending adjustments for future years to avoid the Council being rushed into sub-optimal decisions as its reserves are run down.

Terry Parker
Director of Commerce and Technology

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CABINET

17 February 2011

**2011/12 TREASURY MANAGEMENT STRATEGY
(Report by the Head of Financial Services)**

1. INTRODUCTION

- 1.1** This Treasury Management Strategy ensures that the Authority has clear objectives for the management of its borrowing and investments. It is also needed to comply with the Chartered Institute of Public Finance and Accountancy's (CIPFA's) Treasury Management **Code** of Practice, which is required by the Council's Code of Financial Management.
- 1.2** The Department for Communities and Local Government (DCLG) issued new **Guidance** on local authority investments, which applied from April 2010. It reiterated the expectation in the existing 2004 guidance that Council approves an investment strategy before the start of each financial year.
- 1.3** The **Guidance** emphasises that priority must be given to the security (protecting the capital sums from loss) and liquidity of investments (keeping enough cash readily available) rather than the interest earned. The **Code** covers the same point by requiring the effective management and control of risk.
- 1.4** When the Government removed its limits on capital expenditure levels some years ago it introduced the concept of a Prudential Code which focussed attention on a set of indicators relating to capital expenditure, external debt and treasury management. Its purpose is to demonstrate that the Council's capital expenditure plans are affordable and it provides a set of limits, to be complied with, and indicators to be monitored during the relevant year. These Prudential Indicators are an annex to the Treasury Management Strategy.
- 1.5** The proposed Strategy (attached as Annex A) complies with the **Code** and the **Guidance**.
- 1.6** The Code requires the Council to nominate where the responsibility for scrutinising Treasury Management will be undertaken. It is proposed that this remains with the Economic Well-being Overview and Scrutiny Panel, as at present.
- 1.7** The member Treasury Management Advisory Group discussed the **Code** and **Guidance** and their comments have been incorporated in this Strategy. Overview and Scrutiny will consider the report on the 10 February and their comments will be available to the Cabinet. Council is then required to formally approve the Strategy and associated indicators.

2. RECOMMENDATION

- 2.1 Cabinet is requested to recommend to Council that it approves**
- a) The Treasury Management Strategy for 2011/12**

b) The Treasury Management and Prudential Indicators for 2011/12

BACKGROUND PAPERS:

Background files in Accountancy Section: Treasury Management Reports
Reports on the 2011/12 Budget and Medium Term Plan to Cabinet and Council
CIPFA's Treasury Management in the Public Services Code of Practice 2009
ODPM Guidance on Local Government Investments March 2004
CLG Guidance on Local Government Investments November 2009

Contact Officer: Steve Couper, Head of Financial Services
(01480) 388103

TREASURY MANAGEMENT STRATEGY 2010/11

Treasury Management is:

- Ensuring the Council has sufficient cash to meet its day-to-day obligations
- Borrowing when necessary to fund capital expenditure, including borrowing in anticipation when rates are considered to be low
- Investing any surplus funds in a manner that balances low risk of default by the borrower with a fair rate of interest.

This Strategy explains how Treasury Management will be carried out in Huntingdonshire. It meets the requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA's) Code of Practice (2009), as required by the Council's Code of Financial Management, and the Government's Guidance on Local Government Investments (2004) and draft guidance (2009)

BACKGROUND

The bank base rate fell to 0.5% in March 2009 and has remained at that level ever since; economists generally agree that it will inevitably rise but significantly disagree on by how much and how soon!

Against the background of low interest and reducing revenue and capital balances the Council has sought to maximise the returns from its investments whilst minimising the risks of investing with a borrower that is, or may become, unable to repay. It therefore adopted a strategy for 2010/11 that did not concentrate its investments with the Government's Debt Management Office which are effectively risk-free, as they are backed by the Government, but with a significantly below base interest rate, and instead concentrated on highly rated institutions and the larger Building Societies. At the same time investments in "liquidity accounts" which offer repayment the same day were maximised to further reduce risk.

The 2010/11 Strategy allowed for borrowing in anticipation of need to fund capital expenditure although that option has not so far been used this year.

CURRENT POSITION

The Council's position as at 31 December 2010 was:

INVESTMENTS	Principal Amount £m	Average Interest Rate %
Investments - maturing 2010/11	21	1.3
Investments - maturing later	10	4.4
Total	31	2.3
Short term Debt	0	
Long term Debt	10	3.9
Total	10	3.9
Net Investments	21	1.6

THE COUNCIL'S FINANCIAL STRATEGY

The table below, from the Council's Budget/MTP report, shows:

- how revenue reserves will fall to the basic level needed as a contingency against unexpected events,
- that capital reserves have effectively been used to fund capital expenditure,
- how borrowing will be required to meet planned capital expenditure. When this is carried out will depend on how low interest rates are perceived at any point in time. Hence "must" borrow levels reflect using other funds to delay until the last moment whilst "may" borrow levels show maximum borrowing in anticipation.

FORECAST	2010/11 ^⑤	2011/12	2012/13	2013/14	2014/15	2015/16
	£M	£M	£M	£M	£M	£M
Revenue Reserves	13.0	9.4	6.6	5.0	3.3	3.0
Provision for repaying loans	0.2	0.9	2.0	3.3	5.0	6.9
Earmarked Reserves ^①	5.4	4.4	3.5	3.5	3.5	3.5
Total Reserves (EOY)	18.6	14.7	12.1	11.8	11.8	13.4
Planned Capital Expenditure	7.1	11.9	3.3	3.0	2.4	2.8
Funded from:						
new capital receipts	0.3	0.3	0.3	0.3	0.3	0.3
borrowing	6.8	11.6	3.0	2.7	2.1	2.4
Borrowing (accumulated)	18.0	29.6	32.6	35.3	37.4	39.8
To be funded from borrowing ^⑥						
Already borrowed	10.0	10.0	10.0	10.0	10.0	10.0
"Must" borrow ^②	0.0	14.9	15.5	13.5	15.6	16.4
"May" borrow ^③	35.1	29.8	33.9	38.0	42.3	46.7
Budget ^④						
Net Interest	-0.3	-0.1	0.2	0.6	0.8	0.9
Borrowing repayments	0.2	0.7	1.1	1.3	1.6	1.9

Notes

- ① includes specific earmarked reserves (e.g. S106 and R&R Funds)
- ② takes account of fact that the £5m of the 10M borrowed in anticipation is invested until December 2012 and £5M to December 2013.
- ③ 2010/11 based on 2010/11 budget and MTP. Remaining figures assume approval of 2011/12 budget and MTP. All exclude the £10M already borrowed.
- ④ Based on no further borrowing in anticipation
- ⑤ Forecast
- ⑥ Includes £11.2M funded from borrowing pre 2010/11.

BORROWING - CASH FLOW

In addition to the fundamental movements described above there are day-to-day impacts due to the flow of funds into and out of the Council. For instance, the dates on which the County Council is paid its portion of the council tax will be different to the days the money is physically received from Council Tax payers. These cash flows will sometimes leave the Council with several million pounds to borrow or to invest overnight or for a few weeks pending the next payroll or precept date.

Authorities are permitted to borrow short term for this purpose and funds are obtained from whoever is quoting the lowest rate for the period required. If rates are

particularly high on a particular day then the sum may be borrowed overnight to see if rates are lower the following day for the remainder of the period required.

BORROWING - CAPITAL

The amount and period of capital borrowing up until March 2012 will be dependent upon the actual levels of interest rates and how high or low they are perceived to be in a long term sense.

BORROWING – IN ANTICIPATION

Although further borrowing is not **required** until part way through 2011/12 to fund the Capital Programme, effective treasury management requires a view to be taken on whether long term rates are judged to be low, even if the funds have then to be invested until the money is required, as this could be the lowest overall cost for the Council. For example, if long term rates fell to 4% we would be likely to move towards our “may” borrow limits as soon as possible whilst if long term rates were 5.5% and it were perceived that future rates would be lower, only the “must” borrow limits would be followed and, even then, the sums would be borrowed for a short period rather than locked into a long term arrangement.

Such early borrowing is permitted if it is for planned capital expenditure. The definition of planned expenditure is not precise and has therefore been discussed with our external auditor who is comfortable with the interpretation of it being amounts included in our approved MTP. Hence, the current figure is £35.1M but this will reduce to £29.8M for next year once the new MTP is approved in February.

However since such amounts will need to be invested temporarily until spent, the Council faces the risks of loss of the invested sum if the wrong counterparty is chosen and that borrowing rates may fall in the intervening period. The counterparty risk is considered within the investment section below and a range of interest rate possibilities would be considered before borrowing to minimise the chance of adverse movements removing the anticipated benefit.

Rates for long term PWLB money have been relatively high for many months and the Government also increased them in the Comprehensive Spending Review by 0.65%. It is therefore unlikely that there will be any early borrowing particularly as the revenue budget would have to ‘take the hit’ of the borrowing rates being higher than the temporary investment rate in the short to medium term. However history has shown that violent fluctuations can happen and so there needs to be the freedom to act if circumstances significantly change.

As far as possible the Council’s revenue reserves will be used to temporarily fund capital spending and thus delay long-term capital borrowing unless there is a significant change in the interest rate structure.

BORROWING - PROFILE

It is best practice to pool all funds and model future cash flow before determining the amounts that should be borrowed or invested and for how long. In doing this account will be taken of the provision that the Council is required to build up each to fund the repayment of debt.

The Council will be balancing two different aspects when deciding on the period it will borrow for.

- **Stability.** Avoid the risk of market movements affecting the borrowing cost adversely. To do this the logical option is to borrow the money for as long as needed.
- **Lowest Cost.** Minimise the overall cost of borrowing which, at the present time, might result in very short borrowing because of the very low interest rates available. However, future rates may rise significantly meaning that it was better to have paid more initially and borrowed longer.

The logical result is to spread the risk by borrowing for a range of periods. However, given the Council's current financial position it may be that, until interest rates have returned to normal relativities or there is sufficient certainty that they will do so, the Council should borrow from its own revenue reserves and or borrow short term for rates that are currently under 1%.

Much of our borrowing will tend to be from the Public Works Loans Board (PWLB) which is a Government Agency providing funds to local authorities at interest rates linked to the cost of central government borrowing. Commercial bodies have become more involved in lending to local authorities though their products are generally for shorter periods and often include embedded options. The most common is a LOBO, where the lender retains an option to increase the interest rate after a number of years and the borrower has the right to repay if the new rate is not acceptable.

INVESTMENTS - CATEGORIES

The guidance on Local Authority Investments categorises investments as 'specified' and 'non-specified'.

Specified investments are expected to offer relatively high security and/or liquidity. They must be:

- in sterling (avoiding exchange rate fluctuations) **and**,
- due to be repaid within 12 months (minimising capital value fluctuations on gilts and CDs and minimising the period within which a counterparty might get into difficulty) **and**,
- **not** defined as capital expenditure in the capital finance regulations 2003 (e.g. corporate bonds and equities) **and**,
- with a body that is of high credit quality or it is made with the UK Government, or a local authority. (minimising the counterparty risk)

These include time-deposits for up to 1 year with building societies and banks which the Council deems to have a high credit quality (see below), but it should be noted that early repayment, before the due date is rarely possible and may require a release fee.

Non-specified investments include longer deposits and other types of investment e.g. corporate bonds and equities.

The Council may use:

- Time Deposits of longer than 12 months with banks and building societies
- Corporate Bonds, if returns are clearly better than time deposits, but such investments will only be made following a risk assessment and consultation on the proposed limits, procedures and credit ratings with the Treasury Management Advisory Group. Use would be limited to Bonds that could be held to maturity thus avoiding fluctuations in capital value.
- Money market funds – these diversify investors' cash over a wide range of

highly rated organisations and maturity dates, while allowing the investor to retain instant access to their cash.

INVESTMENTS – HIGH CREDIT QUALITY

The term ‘high credit quality’ is used in the CLG guidance to encourage local authorities to monitor other measures of an institution’s creditworthiness rather than just relying on credit ratings

CIPFA has issued guidance on possible sources of additional information in order to assess the credit worthiness of counterparties which are referred to below.

Whilst the Council will take some account of such additional information the main criteria for judging credit quality will be:

- Short term credit ratings (Definitions in Appendix A)
- Long-term credit ratings for any investment over 1 year.
- The top 25 Building Societies irrespective of any credit rating they may hold. Building societies have a much higher proportion of their funds covered by retail savings so are less at the risk of market volatility and their regulatory framework and insolvency regime means that the Council’s deposits would be paid out before retail depositors. Experience in recent years includes a number of examples of the Government negotiating takeovers of weak societies by strong ones. A number do not bother with credit ratings because they all have an eligibility certificate under the UK Government Credit Guarantee Scheme
- Reacting immediately to same day notifications from our treasury management advisors (Sterling Consultancy Services) of changes to credit ratings or “rating” watch” warnings. This will often result in the counterparty being immediately removed from our list unless the content of the rating agency report shows this would be inappropriate.
- Reacting immediately to any informal comments from our advisors in relation to market concerns.
- Credit Default Swap prices obtained from our advisors.
- The credit rating of the country of the institution. For example the Council does not currently include banks in Ireland, Portugal and Greece on its counterparty list.

Financial statements and the financial press will not be systematically reviewed because the resources required are not available and it is expected that our advisors will make informal comments if they become aware of any significant items that affect our counterparty list. They also review our counterparty list every month.

INVESTMENTS – SPREADING THE RISK

Credit quality can never be absolutely guaranteed so to further mitigate risks there is a need to spread investments in a number of ways:

- By counterparty where this includes any institutions that are linked in the same group
- By Country

These limits need to be a practical balance between safety and administrative efficiency and need to cope with the uncertainty of the amount of borrowing in anticipation. A table is therefore included in Appendix B which shows the limits for different levels of forward borrowing.

INVESTMENTS – PERIODS

Once a time deposit is made there is no requirement for the borrower to repay until the end of the agreed period. Thus a borrower who has a high credit rating on the investment day could be in serious financial difficulties in the future. As a result significant use is made of liquidity accounts which currently give an attractive interest rate but also allow repayment of our investment the same day.

INVESTMENTS IN-HOUSE MANAGEMENT

All funds managed by external fund managers have been returned and so all future investments will be managed in-house.

Taking account of the Credit Quality and Spreading the Risk sections above Appendix B outlines the criteria for making investments.

There may be limited occasions, based on detailed cash flow forecasts, where some investments of more than a year might be made that do not relate to borrowing in anticipation.

Risk of counterparty failure can also be minimised by shortening the period of any time deposit. At the current time, partly reflecting the current interest rate structure, time deposits are generally kept below one month. The criteria also differentiates the duration of investments based on credit rating – the maximum duration of investments with building societies with a rating of BBB+ or lower and with no credit rating, will be 6 months.

Advantage is also being taken of liquidity accounts which are offering competitive rates for money on call i.e. it can be called back the same or next day if there was any concern about the institution.

The Council will need to approve a prudential indicator for the 'authorised limit for external debt'; which combines:

- temporary borrowing for cash flow purposes (£20M)
- long-term borrowing to fund capital expenditure of £40M (up to the £30M "may borrow" limit plus the £10M already borrowed)
- an allowance for other long-term liabilities, such as finance leases (£5M).

A maximum of **£65M** is therefore recommended.

ADVISORS

The Council appointed Sterling Consultancy Services as Treasury Management Advisors in January 2008, however responsibility for final decision making remains with the Council and its officers

The Advisor carries out the following role:

- advice on investment decisions,
- notification of credit ratings and changes,
- general information on credit quality and informal comment on particular institutions,
- advice on borrowing and opportunities to borrow early
- economic data and interest rate forecasts

- advice and guidance on relevant policies, strategies and reports,
- accounting advice,
- reports on treasury performance,
- training courses.

The quality of the service is controlled by regular contact between the Advisors and officers. A retendering exercise will be undertaken to appoint Advisors from July 2011.

MANAGEMENT

The Head of Financial Services and his staff will manage and monitor investments and borrowing.

The Treasury Management Advisory Group (TMAG) consists of three members of the Cabinet. They are kept informed of relevant issues and consulted on any significant issues.

REPORTING AND SCRUTINY

The CIPFA Code requires that the body responsible for approving the budget also receives at least two reports during the year on treasury management. Therefore the Council will receive a six month report on the performance of the funds and an annual report on the performance for the year.

The Code also requires the Council to identify the body that will be responsible for the scrutiny of treasury management to ensure that it receives the appropriate focus. This is the Economic Well-being Overview & Scrutiny Panel.

TRAINING

The needs of the Council's treasury management staff for training are assessed every 6 months as part of the staff appraisal process and additionally when the responsibilities of individual staff change.

The Code requires that Members charged with the governance of Treasury Management and those responsible for scrutiny have the necessary skills relevant to their responsibilities. A Member training event will be arranged during the year.

CHANGES TO THE STRATEGY

The strategy is not intended to be a strait-jacket but a definition of the upper limit of the level of risk that it is prudent for the Council to take in maximising the return on its net investments. Any changes that are broadly consistent with this Strategy and either reduce or only minimally increase the level of risk, are delegated to the Head of Financial Services, after consultation with the Treasury Management Advisory Group, where of any significance. All other changes to the strategy must be approved by the full Council.

TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS

The Council's Treasury Management and Prudential Indicators are attached at Appendix C. They are based on data included in the budget report and this Strategy. They set various limits that allow officers to monitor its achievement. These indicators must be approved by the Council and can only be amended by the Council.

Definition of Credit Ratings

	Rating	Definition	Examples of counterparties
Short term (Fitch)	F1	Shares rated in this category have the most solid solvency levels and the highest stock liquidity and enterprise value in the market.	Royal Bank of Scotland/NatWest (F1+) Coventry Building Society
	F2	Shares rated in this category have very good solvency levels and stock liquidity and enterprise value in the market.	Co-operative Bank Skipton Building Society
	F3	Shares rated in this category have a combination of good or adequate solvency levels and stock liquidity and enterprise value in the market.	Newcastle Building Society
Long-term (Fitch)	AAA	Highest credit quality. 'AAA' ratings denote the lowest expectation of credit risk . They are assigned only in case of exceptionally strong capacity for payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events.	United Kingdom
	AA	Very high credit quality. 'AA' ratings denote expectations of very low credit risk . They indicate very strong capacity for payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.	HSBC Bank
	AA-	The institution is at the lower end of very high credit quality	RBS/NatWest Nationwide
	A	High credit quality. 'A' ratings denote expectations of low credit risk . The capacity for payment of financial commitments is considered strong. This capacity may, nevertheless, be more vulnerable to changes in circumstances or in economic conditions than is the case for higher ratings.	Coventry Building Society
	A-	The institution is at the lower end of high credit quality	Skipton Building Society

**IN-HOUSE FUND MANAGEMENT
(IF NO FURTHER BORROWING IN ANTICIPATION)**

Duration of investments	No investment shall be longer than 5 years. Maximum duration for a Building Society with a rating of BBB+ or lower, or no credit rating, is 6 months																
Types of investments	Fixed term Deposits Deposits at call, two or seven day notice Corporate bonds Money market funds																
Credit Ratings	Excluding Building Societies Short term rating F1 by Fitch or equivalent) Long-term rating of AA- by Fitch or equivalent if the investment is longer than 1 year.																
Maximum limits per counterparty (group), country or non-specified category	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">F1+ or have a legal position that guarantees repayment for the period of the investment</td> <td style="text-align: right; width: 20%;">£5M</td> </tr> <tr> <td>F1</td> <td style="text-align: right;">£4M</td> </tr> <tr> <td>Building Society with assets over £2bn in top 25 (Currently 10)</td> <td style="text-align: right;">£5M</td> </tr> <tr> <td>Building Society with assets over £1bn if in top 25 (Currently 3)</td> <td style="text-align: right;">£4M</td> </tr> <tr> <td>Building Society with assets under £1bn in top 25</td> <td style="text-align: right;">£3M</td> </tr> <tr> <td>Liquidity (Call) Account with a credit rating of F1+ or with a legal position that guarantees repayment or a Building Society.</td> <td style="text-align: right;">£5M</td> </tr> <tr> <td>BUT total invest with counterparty/group shall not exceed</td> <td style="text-align: right;">£8M</td> </tr> <tr> <td>Money market fund AAA Credit rating</td> <td style="text-align: right;">£4m</td> </tr> </table> <p>Limit for Non-specified investments</p> <ul style="list-style-type: none"> - £10M in time deposits more than one year - £5M in corporate bonds - £10M in total <p>Country limits</p> <ul style="list-style-type: none"> - UK - unlimited - £5M in a country outside the EU - £10M in a country within the EU (excluding UK) - £20M in EU countries combined (excluding UK) <p>These limits will be applied when considering any new investment from 23 February 2011. Lower limits may be set during the course of the year or for later years to avoid too high a proportion of the Council's funds being with any one counterparty.</p>	F1+ or have a legal position that guarantees repayment for the period of the investment	£5M	F1	£4M	Building Society with assets over £2bn in top 25 (Currently 10)	£5M	Building Society with assets over £1bn if in top 25 (Currently 3)	£4M	Building Society with assets under £1bn in top 25	£3M	Liquidity (Call) Account with a credit rating of F1+ or with a legal position that guarantees repayment or a Building Society.	£5M	BUT total invest with counterparty/group shall not exceed	£8M	Money market fund AAA Credit rating	£4m
F1+ or have a legal position that guarantees repayment for the period of the investment	£5M																
F1	£4M																
Building Society with assets over £2bn in top 25 (Currently 10)	£5M																
Building Society with assets over £1bn if in top 25 (Currently 3)	£4M																
Building Society with assets under £1bn in top 25	£3M																
Liquidity (Call) Account with a credit rating of F1+ or with a legal position that guarantees repayment or a Building Society.	£5M																
BUT total invest with counterparty/group shall not exceed	£8M																
Money market fund AAA Credit rating	£4m																
Benchmark	LGC 7 day rate																

INVESTMENT LIMITS FOR INCREASES IN BORROWING IN ANTICIPATION

	Level of Borrowing in Anticipation		Rating Constraints
	from	£5M	£11M
	to	£10M	£20M
SPECIFIED INVESTMENTS			
BUILDING SOCIETIES			
Assets over £2bn	£5M	£5M	
Assets over £1bn	£4M	£4M	
Rest of top 25 by assets	£3M	£3M	
BANKS & OTHER INSTITUTIONS			
F1+ or legal status	£5M	£5M	AA- if more than 1 year
F1	£4M	£4M	AA- if more than 1 year
LIQUIDITY ACCOUNTS			
Limit in liquidity account	£5M	£6M	F1+or legal status
Limit with any other investments in institution	£8M	£9M	
NON-SPECIFIED INVESTMENTS			
Time Deposits over 1 year in total	£20M	£30M	
Corporate Bonds in total	£5M	£8M	Not yet determined
Total	£20M	£30M	
TERRITORIAL LIMITS			
UK	Unlimited		
EU (excluding UK)	£20M	£20M	
EU Country (other than UK)	£10M	£10M	
Any other Country	£5M	£5M	

APPENDIX C

CIPFA Prudential Code for Capital Finance in Local Authorities Prudential Indicators and Treasury Management Indicators for 2011/12

CAPITAL EXPENDITURE

1. Actual and Estimated Capital Expenditure

	2009/10 Actual £000	2010/11 Forecast £000	2011/12 Estimate £000	2012/13 Estimate £000	2013/14 Estimate £000
Gross	14.6	15.0	15.4	10.2	4.0
Net	11.6	7.1	11.9	3.3	3.0

2. The proportion of the budget financed from government grants and council tax that is spent on interest and the provision for debt repayment.

The negative figures until 20010/11 reflect that the Authority was a net investor and that the net interest earned exceeded the small provision for the repayment of debt.

2009/10 Actual	2010/11 Forecast	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate
-10%	-0.3%	3.1%	7.1%	9.8%

3. The impact of schemes with capital expenditure on the level of council tax

This calculation highlights the hypothetical impact on the level of Council Tax from changes to capital schemes (including their associated revenue implications) that are included in the budget/MTP.

The actual planned change in Council Tax is different because of the impact of significant non-capital variations, spending adjustments and the use of revenue reserves.

	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate
Increase	£1.72	-£6.88	-£0.62
Cumulative	£1.72	-£5.16	-£5.78

4. The capital financing requirement.

This represents the need for the Authority to borrow to finance capital expenditure. Whilst the Authority has revenue reserves it will not have to borrow for capital purposes but may do so:

31/3/10 Actual £M	2010/11 Forecast £M	2011/12 Estimate £M	2012/13 Estimate £M	2013/14 Estimate £M	2014/15 Estimate £M	2015/16 Estimate £M
11.2	18.0	29.6	32.6	35.3	37.4	39.8

5. Net borrowing and the capital financing requirement

'In order to ensure that over the medium term, net borrowing will only be for a capital purpose, the Authority should make sure that net external borrowing (borrowing less investments) does not, except in the short term, exceed the total of the capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.'

As long as the Council's reserves are sufficient to cover any shortfall that might occur on the revenue budget there will be no borrowing for revenue purposes, other than in the short term. Revenue reserves are forecast at the end of the year to be:

2011/12	£9.4M
2012/13	£6.6M
2013/14	£5.0M

This should be more than adequate to cover any potential problems as long as unidentified spending adjustments are found by targeted dates.

EXTERNAL DEBT

6. The actual external borrowing at 31 March 2010
£10m

7. The authorised limit for external debt.

This is the maximum limit for borrowing and is based on a worst-case scenario. It reflects the Treasury Management Strategy which allows the Authority to borrow up to £35.1m in 2010/11 (based on the 2010/11 Treasury Management Strategy) and up to an aggregate of £40m in 2011/12 to finance capital expenditure shown to be financed from borrowing in the Medium Term Plan period if it appears that long term rates are attractive. There is a provision for financing capital from leases. The remainder of the limit relates to temporary debt for Cash Flow Purposes.

	2010/11 Limit £M	2011/12 Limit £M	2012/13 Estimate £M	2013/14 Estimate £M
Short term	20.0	20	20	20
Long Term	35.1	40	44	48
Other long-term liabilities (leases)	5.0	5	5	5
Total	60.1	65	69	73

8. The operational boundary for external debt.

This reflects a less extreme position. Although the figure can be exceeded without further approval it represents an early warning monitoring device to ensure that the authorised limit (above) is not exceeded; it allows the management of the Council's day to day cashflow. The short term and long term elements of the operational boundary will be monitored separately.

	2011/12 Limit £M	2012/13 Estimate £M	2013/14 Estimate £M
Short term	15	15	15
Long term	40	44	48
Other long-term liabilities (leases)	5	5	5
Total	60	64	68

9. Adoption of the CIPFA Code

The Council adopted the 2001 edition of the CIPFA Treasury Management Code of Practice. Council will now adopt the 2009 edition of the Code

TREASURY MANAGEMENT INDICATORS

10. Exposure to investments with fixed interest and variable interest as a percentage of total investments. This indicator is set to control the Council's exposure to interest rate risk. Investments of less than 12 months count as variable rate.

	2011/12 Limit	2012/13 Estimate	2013/14 Estimate
Upper limit on fixed rate exposure	100%	100%	100%
Upper limit on variable rate exposure	100%	100%	100%

11. Borrowing Repayment Profile

The proportion of 2011/12 borrowing that will mature in successive periods. This indicator is set to control the Council's exposure to refinancing risk

The first table refers to temporary borrowing for cash flow purposes; 100% will mature in less than 12 months.

Whilst long-term borrowing will often be for more than 10 years there are interest rate scenarios that might require shorter term borrowing on a temporary basis. This is particularly relevant in the coming year if short term rates remain so low.

Cash flow borrowing	Upper limit	Lower limit
Under 12 months	100%	100%
Over 12 months	0%	0%

Funding capital schemes	Upper limit	Lower limit
Under 12 months	60%	0%
12 months and within 24 months	60%	0%
24 months and within 5 years	60%	0%
5 years and within 10 years	60%	0%
10 years and above	100%	0%

12. Investment Repayment Profile

Limit on the value of investments that cannot be redeemed within 364 days i.e. by the end of each financial year. The purpose of this indicator is to control the Council's exposure to the risk of incurring losses by seeking early repayment of its investments.

	2011/12 Estimate £M	2012/13 Estimate £M	2013/14 Estimate £M
Limit on investments over 364 days as at 31 March each year.	18.7	13.1	10.1

APPENDIX C (part)

TABLE 1	BAND A £	BAND B £	BAND C £	BAND D £	BAND E £	BAND F £	BAND G £	BAND H £
Cambridgeshire County Council	698.52	814.94	931.36	1047.78	1280.62	1513.46	1746.30	2095.56
Cambridgeshire Police Authority	113.04	131.88	150.72	169.56	207.24	244.92	282.60	339.12
Huntingdonshire District Council	82.78	96.58	110.37	124.17	151.76	179.36	206.95	248.34
Cambridgeshire Fire Authority	38.58	45.01	51.44	57.87	70.73	83.59	96.45	115.74
PARISH COUNCILS :-								
Abbotsley	36.46	42.54	48.61	54.69	66.84	79.00	91.15	109.38
Abbots Ripton	48.72	56.84	64.96	73.08	89.32	105.56	121.80	146.16
Alconbury	36.30	42.35	48.40	54.45	66.55	78.65	90.75	108.90
Alconbury Weston	24.15	28.18	32.20	36.23	44.28	52.33	60.38	72.46
Alwalton	13.33	15.56	17.78	20.00	24.44	28.89	33.33	40.00
Barham & Woolley	13.33	15.56	17.78	20.00	24.44	28.89	33.33	40.00
Bluntisham	76.70	89.48	102.27	115.05	140.62	166.18	191.75	230.10
Brampton	63.32	73.87	84.43	94.98	116.09	137.19	158.30	189.96
Brington & Molesworth	17.86	20.84	23.81	26.79	32.74	38.70	44.65	53.58
Broughton	21.96	25.62	29.28	32.94	40.26	47.58	54.90	65.88
Buckden	43.03	50.21	57.38	64.55	78.89	93.24	107.58	129.10
Buckworth	34.17	39.87	45.56	51.26	62.65	74.04	85.43	102.52
Bury	30.20	35.23	40.27	45.30	55.37	65.43	75.50	90.60
Bythorn & Keyston	2.82	3.29	3.76	4.23	5.17	6.11	7.05	8.46
Catworth	35.93	41.92	47.91	53.90	65.88	77.86	89.83	107.80
Chesterton	5.75	6.70	7.66	8.62	10.54	12.45	14.37	17.24
Colne	38.09	44.44	50.79	57.14	69.84	82.54	95.23	114.28
Conington	12.79	14.92	17.05	19.18	23.44	27.70	31.97	38.36
Covington	22.77	26.56	30.36	34.15	41.74	49.33	56.92	68.30
Denton & Caldecote	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Diddington	23.81	27.77	31.74	35.71	43.65	51.58	59.52	71.42
Earith	42.53	49.61	56.70	63.79	77.97	92.14	106.32	127.58
Easton	29.33	34.22	39.11	44.00	53.78	63.56	73.33	88.00
Ellington	25.86	30.17	34.48	38.79	47.41	56.03	64.65	77.58
Elton	24.94	29.10	33.25	37.41	45.72	54.04	62.35	74.82
Farcet	68.91	80.39	91.88	103.36	126.33	149.30	172.27	206.72
Fenstanton	30.83	35.96	41.10	46.24	56.52	66.79	77.07	92.48
Folksworth & Washingley	45.99	53.66	61.32	68.99	84.32	99.65	114.98	137.98
Glatton	12.44	14.51	16.59	18.66	22.81	26.95	31.10	37.32
Godmanchester	38.06	44.40	50.75	57.09	69.78	82.46	95.15	114.18
Grafham	30.94	36.10	41.25	46.41	56.72	67.04	77.35	92.82
Great & Little Gidding	57.56	67.15	76.75	86.34	105.53	124.71	143.90	172.68
Great Gransden	26.37	30.77	35.16	39.56	48.35	57.14	65.93	79.12
Great Paxton	26.13	30.48	34.84	39.19	47.90	56.61	65.32	78.38
Great Staughton	24.61	28.72	32.82	36.92	45.12	53.33	61.53	73.84
Haddon	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hail Weston	43.40	50.63	57.87	65.10	79.57	94.03	108.50	130.20
Hamerton & Steeple Gidding	6.41	7.48	8.55	9.62	11.76	13.90	16.03	19.24

TABLE 1 Cont.	BAND A £	BAND B £	BAND C £	BAND D £	BAND E £	BAND F £	BAND G £	BAND H £
Hemingford Abbots	31.31	36.53	41.75	46.97	57.41	67.85	78.28	93.94
Hemingford Grey	28.09	32.77	37.45	42.13	51.49	60.85	70.22	84.26
Hilton	30.37	35.44	40.50	45.56	55.68	65.81	75.93	91.12
Holme	22.41	26.14	29.88	33.61	41.08	48.55	56.02	67.22
Holywell-cum-Needingworth	68.71	80.16	91.61	103.06	125.96	148.86	171.77	206.12
Houghton & Wyton	46.91	54.73	62.55	70.37	86.01	101.65	117.28	140.74
Huntingdon	72.65	84.75	96.86	108.97	133.19	157.40	181.62	217.94
Kimbolton & Stonely	55.63	64.91	74.18	83.45	101.99	120.54	139.08	166.90
Kings Ripton	32.13	37.48	42.84	48.19	58.90	69.61	80.32	96.38
Leighton Bromswold	32.10	37.45	42.80	48.15	58.85	69.55	80.25	96.30
Little Paxton	38.37	44.76	51.16	57.55	70.34	83.13	95.92	115.10
Morborne	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Offord Cluny & Offord D'Arcy	47.53	55.45	63.37	71.29	87.13	102.97	118.82	142.58
Old Hurst	29.51	34.43	39.35	44.27	54.11	63.95	73.78	88.54
Old Weston	15.69	18.30	20.92	23.53	28.76	33.99	39.22	47.06
Perry	25.45	29.69	33.93	38.17	46.65	55.13	63.62	76.34
Pidley-cum-Fenton	20.00	23.33	26.67	30.00	36.67	43.33	50.00	60.00
Ramsey	36.78	42.91	49.04	55.17	67.43	79.69	91.95	110.34
St.Ives	70.17	81.87	93.56	105.26	128.65	152.04	175.43	210.52
St.Neots	56.15	65.51	74.87	84.23	102.95	121.67	140.38	168.46
Sawtry	49.13	57.31	65.50	73.69	90.07	106.44	122.82	147.38
Sibson-cum-Stibbington	34.92	40.74	46.56	52.38	64.02	75.66	87.30	104.76
Somersham	58.82	68.62	78.43	88.23	107.84	127.44	147.05	176.46
Southoe & Midloe	50.00	58.33	66.67	75.00	91.67	108.33	125.00	150.00
Spaldwick	28.69	33.48	38.26	43.04	52.60	62.17	71.73	86.08
Stilton	42.46	49.54	56.61	63.69	77.84	92.00	106.15	127.38
Stow Longa	30.77	35.89	41.02	46.15	56.41	66.66	76.92	92.30
The Stukeleys	23.93	27.91	31.90	35.89	43.87	51.84	59.82	71.78
Tilbrook	18.18	21.21	24.24	27.27	33.33	39.39	45.45	54.54
Toseland	13.51	15.77	18.02	20.27	24.77	29.28	33.78	40.54
Upton & Coppingford	19.61	22.87	26.14	29.41	35.95	42.48	49.02	58.82
Upwood & the Raveleys	26.13	30.48	34.84	39.19	47.90	56.61	65.32	78.38
Warboys	39.41	45.98	52.55	59.12	72.26	85.40	98.53	118.24
Waresley-cum-Tetworth	13.70	15.98	18.27	20.55	25.12	29.68	34.25	41.10
Water Newton	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Winwick	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wistow	31.01	36.17	41.34	46.51	56.85	67.18	77.52	93.02
Woodhurst	21.27	24.82	28.36	31.91	39.00	46.09	53.18	63.82
Woodwalton	29.41	34.32	39.22	44.12	53.92	63.73	73.53	88.24
Yaxley	54.29	63.34	72.39	81.44	99.54	117.64	135.73	162.88
Yelling	9.39	10.95	12.52	14.08	17.21	20.34	23.47	28.16
Wyton-On-The-Hill	31.33	36.55	41.77	46.99	57.43	67.87	78.32	93.98

TABLE 2	TOTAL CHARGES							
	BAND	BAND	BAND	BAND	BAND	BAND	BAND	BAND
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Abbotsley	969.38	1130.95	1292.50	1454.07	1777.19	2100.33	2423.45	2908.14
Abbots Ripton	981.64	1145.25	1308.85	1472.46	1799.67	2126.89	2454.10	2944.92
Alconbury	969.22	1130.76	1292.29	1453.83	1776.90	2099.98	2423.05	2907.66
Alconbury Weston	957.07	1116.59	1276.09	1435.61	1754.63	2073.66	2392.68	2871.22
Alwalton	946.25	1103.97	1261.67	1419.38	1734.79	2050.22	2365.63	2838.76
Barham & Woolley	946.25	1103.97	1261.67	1419.38	1734.79	2050.22	2365.63	2838.76
Bluntisham	1009.62	1177.89	1346.16	1514.43	1850.97	2187.51	2524.05	3028.86
Brampton	996.24	1162.28	1328.32	1494.36	1826.44	2158.52	2490.60	2988.72
Brington & Molesworth	950.78	1109.25	1267.70	1426.17	1743.09	2060.03	2376.95	2852.34
Broughton	954.88	1114.03	1273.17	1432.32	1750.61	2068.91	2387.20	2864.64
Buckden	975.95	1138.62	1301.27	1463.93	1789.24	2114.57	2439.88	2927.86
Buckworth	967.09	1128.28	1289.45	1450.64	1773.00	2095.37	2417.73	2901.28
Bury	963.12	1123.64	1284.16	1444.68	1765.72	2086.76	2407.80	2889.36
Bythorn & Keyston	935.74	1091.70	1247.65	1403.61	1715.52	2027.44	2339.35	2807.22
Catworth	968.85	1130.33	1291.80	1453.28	1776.23	2099.19	2422.13	2906.56
Chesterton	938.67	1095.11	1251.55	1408.00	1720.89	2033.78	2346.67	2816.00
Colne	971.01	1132.85	1294.68	1456.52	1780.19	2103.87	2427.53	2913.04
Conington	945.71	1103.33	1260.94	1418.56	1733.79	2049.03	2364.27	2837.12
Covington	955.69	1114.97	1274.25	1433.53	1752.09	2070.66	2389.22	2867.06
Denton & Caldecote	932.92	1088.41	1243.89	1399.38	1710.35	2021.33	2332.30	2798.76
Diddington	956.73	1116.18	1275.63	1435.09	1754.00	2072.91	2391.82	2870.18
Earith	975.45	1138.02	1300.59	1463.17	1788.32	2113.47	2438.62	2926.34
Easton	962.25	1122.63	1283.00	1443.38	1764.13	2084.89	2405.63	2886.76
Ellington	958.78	1118.58	1278.37	1438.17	1757.76	2077.36	2396.95	2876.34
Elton	957.86	1117.51	1277.14	1436.79	1756.07	2075.37	2394.65	2873.58
Farcet	1001.83	1168.80	1335.77	1502.74	1836.68	2170.63	2504.57	3005.48
Fenstanton	963.75	1124.37	1284.99	1445.62	1766.87	2088.12	2409.37	2891.24
Folksworth & Washingley	978.91	1142.07	1305.21	1468.37	1794.67	2120.98	2447.28	2936.74
Glatton	945.36	1102.92	1260.48	1418.04	1733.16	2048.28	2363.40	2836.08
Godmanchester	970.98	1132.81	1294.64	1456.47	1780.13	2103.79	2427.45	2912.94
Grafham	963.86	1124.51	1285.14	1445.79	1767.07	2088.37	2409.65	2891.58
Great & Little Gidding	990.48	1155.56	1320.64	1485.72	1815.88	2146.04	2476.20	2971.44
Great Gransden	959.29	1119.18	1279.05	1438.94	1758.70	2078.47	2398.23	2877.88
Great Paxton	959.05	1118.89	1278.73	1438.57	1758.25	2077.94	2397.62	2877.14
Great Staughton	957.53	1117.13	1276.71	1436.30	1755.47	2074.66	2393.83	2872.60
Haddon	932.92	1088.41	1243.89	1399.38	1710.35	2021.33	2332.30	2798.76
Hail Weston	976.32	1139.04	1301.76	1464.48	1789.92	2115.36	2440.80	2928.96
Hamerton & Steeple Gidding	939.33	1095.89	1252.44	1409.00	1722.11	2035.23	2348.33	2818.00
Hemingford Abbots	964.23	1124.94	1285.64	1446.35	1767.76	2089.18	2410.58	2892.70
Hemingford Grey	961.01	1121.18	1281.34	1441.51	1761.84	2082.18	2402.52	2883.02
Hilton	963.29	1123.85	1284.39	1444.94	1766.03	2087.14	2408.23	2889.88

TABLE 2 <i>Cont.</i>	TOTAL CHARGES							
	BAND	BAND	BAND	BAND	BAND	BAND	BAND	BAND
	A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£	£
Holme	955.33	1114.55	1273.77	1432.99	1751.43	2069.88	2388.32	2865.98
Holywell-cum- Needingworth	1001.63	1168.57	1335.50	1502.44	1836.31	2170.19	2504.07	3004.88
Houghton & Wyton	979.83	1143.14	1306.44	1469.75	1796.36	2122.98	2449.58	2939.50
Huntingdon	1005.57	1173.16	1340.75	1508.35	1843.54	2178.73	2513.92	3016.70
Kimbolton & Stonely	988.55	1153.32	1318.07	1482.83	1812.34	2141.87	2471.38	2965.66
Kings Ripton	965.05	1125.89	1286.73	1447.57	1769.25	2090.94	2412.62	2895.14
Leighton Bromswold	965.02	1125.86	1286.69	1447.53	1769.20	2090.88	2412.55	2895.06
Little Paxton	971.29	1133.17	1295.05	1456.93	1780.69	2104.46	2428.22	2913.86
Morborne	932.92	1088.41	1243.89	1399.38	1710.35	2021.33	2332.30	2798.76
Offord Cluny & Offord D'Arcy	980.45	1143.86	1307.26	1470.67	1797.48	2124.30	2451.12	2941.34
Old Hurst	962.43	1122.84	1283.24	1443.65	1764.46	2085.28	2406.08	2887.30
Old Weston	948.61	1106.71	1264.81	1422.91	1739.11	2055.32	2371.52	2845.82
Perry	958.37	1118.10	1277.82	1437.55	1757.00	2076.46	2395.92	2875.10
Pidley-cum-Fenton	952.92	1111.74	1270.56	1429.38	1747.02	2064.66	2382.30	2858.76
Ramsey	969.70	1131.32	1292.93	1454.55	1777.78	2101.02	2424.25	2909.10
St.Ives	1003.09	1170.28	1337.45	1504.64	1839.00	2173.37	2507.73	3009.28
St.Neots	989.07	1153.92	1318.76	1483.61	1813.30	2143.00	2472.68	2967.22
Sawtry	982.05	1145.72	1309.39	1473.07	1800.42	2127.77	2455.12	2946.14
Sibson-cum-Stibbington	967.84	1129.15	1290.45	1451.76	1774.37	2096.99	2419.60	2903.52
Somersham	991.74	1157.03	1322.32	1487.61	1818.19	2148.77	2479.35	2975.22
Southoe & Midloe	982.92	1146.74	1310.56	1474.38	1802.02	2129.66	2457.30	2948.76
Spaldwick	961.61	1121.89	1282.15	1442.42	1762.95	2083.50	2404.03	2884.84
Stilton	975.38	1137.95	1300.50	1463.07	1788.19	2113.33	2438.45	2926.14
Stow Longa	963.69	1124.30	1284.91	1445.53	1766.76	2087.99	2409.22	2891.06
The Stukeleys	956.85	1116.32	1275.79	1435.27	1754.22	2073.17	2392.12	2870.54
Tilbrook	951.10	1109.62	1268.13	1426.65	1743.68	2060.72	2377.75	2853.30
Toseland	946.43	1104.18	1261.91	1419.65	1735.12	2050.61	2366.08	2839.30
Upton & Coppingford	952.53	1111.28	1270.03	1428.79	1746.30	2063.81	2381.32	2857.58
Upwood & the Raveleys	959.05	1118.89	1278.73	1438.57	1758.25	2077.94	2397.62	2877.14
Warboys	972.33	1134.39	1296.44	1458.50	1782.61	2106.73	2430.83	2917.00
Waresley-cum-Tetworth	946.62	1104.39	1262.16	1419.93	1735.47	2051.01	2366.55	2839.86
Water Newton	932.92	1088.41	1243.89	1399.38	1710.35	2021.33	2332.30	2798.76
Winwick	932.92	1088.41	1243.89	1399.38	1710.35	2021.33	2332.30	2798.76
Wistow	963.93	1124.58	1285.23	1445.89	1767.20	2088.51	2409.82	2891.78
Woodhurst	954.19	1113.23	1272.25	1431.29	1749.35	2067.42	2385.48	2862.58
Woodwalton	962.33	1122.73	1283.11	1443.50	1764.27	2085.06	2405.83	2887.00
Yaxley	987.21	1151.75	1316.28	1480.82	1809.89	2138.97	2468.03	2961.64
Yelling	942.31	1099.36	1256.41	1413.46	1727.56	2041.67	2355.77	2826.92
Wyton-On-The-Hill	964.25	1124.96	1285.66	1446.37	1767.78	2089.20	2410.62	2892.74

Cabinet

Report of the meetings held on 15th December 2010 and 20th January 2011

Matters for Information

**49. LOCAL GOVERNMENT FINANCE ACT 1988 (AS AMENDED)
PUBLICATION OF RURAL SETTLEMENT LIST**

Billing authorities are required under Section 42 of the Local Government and Finance Act 1988 to compile and maintain a rural settlement list identifying the boundary of any settlement which has not more than 3,000 residents. This list can then be used to grant rural rate relief to local services such as post offices, village shops, public houses and petrol filling stations. Following a review necessitated by growth in certain areas, changes to the District Council's rural settlement list have been approved by the Cabinet.

50. PERFORMANCE MONITORING

The Cabinet has reviewed the Council's performance against targets within the Corporate Plan "Growing Success", together with a summary of achievements, service performance, progress against Council's Improvement Plan and the deliberations of the Overview and Scrutiny Panels on the matter.

51. GROWING AWARENESS - ENVIRONMENT STRATEGY

The Cabinet has noted the content of a mid-way review of the Council's Environment Strategy for Huntingdonshire - "A Plan For Our Environment". Members have been acquainted with the background to the strategy along with achievements to date including a 11% reduction in the Council's carbon emissions, the receipt of £75,000 Salix grant funding towards energy saving schemes for Council owned buildings and the greenhouse project properties in St. Ives and St. Neots. Members noted that the Council was making progress in reducing its environmental impact and encouraging others to do the same.

With regard to future priorities, Executive Councillors have been advised that future funding will be used primarily to support the implementation of "invest to save" schemes in line with the Council's Carbon Management Plan and those future projects identified within the Strategy Action Plan.

In supporting the publication of the strategy review document, the Cabinet has endorsed an initiative to encourage and develop greater participation by communities to promote the strategy's aims and objectives.

52. WORKING GROUP ARRANGEMENTS FOR ST. IVES WEST TOWN DEVELOPMENT AND RAF BRAMPTON

The Cabinet has been acquainted with governance arrangements required to support the urban design frameworks for the St. Ives West and RAF Brampton areas. Having been advised that member involvement would take the form of a Members Working Group, with representatives from the county, district and relevant town and parish councils, the Cabinet has appointed Councillors D B Dew, Mrs J Dew, J W Davies and C J Stephens to the Working Group for St Ives West.

At the same time the Cabinet has authorised the Chief Executive, after consultation with the Deputy Leader of the Council, to appoint four members to the RAF Brampton Working Group.

53. FRAUD INVESTIGATION

The Cabinet has authorised the Director of Commerce and Technology, Head of Customer Services, Benefits Manager and Housing Benefits Credit Controller to represent the authority at civil court hearings when dealing with debt recovery.

54. MONITORING OF THE CAPITAL PROGRAMME 2010/11

The Cabinet has been acquainted with variations to the approved capital programme in the current year and the consequential estimated revenue impact.

55. FINANCIAL MONITORING – REVENUE BUDGET 2010/11

The Cabinet has noted the expected revenue budget variations already identified in the current year, together with the payments written off in the year for Council Tax and National Non-Domestic Rates. In that respect, Members were advised that there had been an increase in the number of liquidations during 2010 as a consequence of the downturn in the economic climate which has led to an increase in the value of debts being written off.

Members were advised that the expected revenue expenditure outturn is now £23.1m, which represents a reduction in the budget deficit of £0.7m. The reduction is mainly due to one-off items and service managers implementing saving plans in preparation for 2011/12. In referring to the savings reserve, the Cabinet has noted that it will no longer be necessary to transfer savings to this account as the latest projections suggest that the necessary savings for 2011/12 will be achieved.

56. SAFER HOMES SCHEME

The Cabinet has approved the release of £25,000 from the Medium Term Plan to fund the Safer Homes Scheme in Huntingdonshire which provides older and vulnerable households with access to small repair jobs free of charge or at a low cost in order to maintain safety within the home and allows the householders to continue living independently. The scheme, established jointly with Luminus and Age Concern in February 2010, had initially attracted LPSA grant funding when it was first established and it is hoped that the award of £25,000 from the District Council will result in match funding being forthcoming from partner agencies. During its first year in operation, the scheme has been successful with 200 assessments being undertaken and 160 jobs completed.

I C Bates
Chairman

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Overview & Scrutiny Panel (Economic Well-Being)

Report of the meetings held on 9th December 2010 and 13th January and 10th February 2011

Matters for Information

34. BUDGET 2011/12 AND MEDIUM TERM PLAN 2012 TO 2016

The Panel has reviewed the Financial Strategy, Medium Term Plan (MTP) 2012 - 2016 and the Budget and level of Council Tax for 2011/12, which are included in a separate item elsewhere on the Agenda for the Council meeting. To assist with their deliberations the Panel has been addressed by Mr D Morgan, Treasurer of Hunts Forum of Voluntary Organisations. Mr Morgan has informed Members of the value of the activities of voluntary organisations in terms of the income they generate for the District in the context of the funding the Council provides for them through commissioning agreements and the proposed reductions in future years. The Panel has discussed the voluntary organisations' spending, the measures they are taking to reduce their own and their staffing costs.

Members have been acquainted with the changes that have been made to the Budget and MTP since they endorsed the draft Strategy at a previous meeting. The updated Plan identifies savings of £6.6m in the period to 2015/16. The draft Budget 2011/12 does not specify a need for further savings to be made but the MTP contains a requirement to find additional savings amounting to £2m. The Budget takes into account lower than expected Government grant, which should be off-set by the New Homes Grant. A decision on the latter is expected in time for the Council meeting.

The Panel has discussed those matters on which Members previously had requested further work to be carried out. Operating costs for CCTV have been reduced and now amount to £300k per annum for a basic service. Discussions with users will take place in the coming year on how the service will be funded in future years. Changes to the proposals for the Customer Service Centres are outlined elsewhere in this report and are acceptable to the Panel. While Members support the work of the District's voluntary organisations, they are content with proposals by the Social Well-Being Panel to investigate alternative ways of sustaining them once their existing commissioning agreements have expired.

With regard to the risks associated with various elements in the Strategy, Members have noted that for the purpose of incorporating the impact in the MTP of the New Homes Grant, a cautious approach has been taken to predicting the number of houses that will be constructed in the next four years. A similarly prudent approach has been taken to providing for the Council's future pension liability. Having been apprised of the risks associated with the Government's plans to change the local authority grant formula, the pensions review, the savings that are still required and the challenge of delivering the savings already identified, the Panel has noted the Head of Financial Services' formally stated opinion that the Budget 2011/12 is robust.

An update has been received on previous suggestions by the Liberal Democrat group for savings. A number of them are being pursued, including several areas where the Council is entering into agreements with other local authorities to share services.

Members have commended the fact that in the order of £650k additional savings have been identified since December. A suggestion that an increase in income might be made by charging non-residents of the District a higher rate to use the Council's leisure centres has been referred to the Leisure Finance Working Group for further consideration.

At the conclusion of their deliberations and on the understanding that the MTP can be revised as work on it proceeds, the Panel has requested the Cabinet to submit the proposed MTP, Budget and Financial Plan to the Council for adoption and to recommend that Council Tax for 2011/12 is not increased (Band D charge to remain at £124.17).

35. THE COUNCIL'S USE OF CONSULTANTS

As part of an ongoing review, the Panel has discussed the use of consultants within the Planning Division with Councillor D B Dew, Executive Councillor for Planning Strategy and Transport and Mr S Ingram, Head of Planning Services. The Executive Councillor has explained that the District Council, in its role as the Local Planning Authority has statutory duties imposed upon it to prepare a Development Plan for the District and to deal with all planning proposals, all types of applications, other forms of proposals and all related appeals or other challenges against the decisions of the Council. Because of the wide range of the potential work areas involved and the inherent complexity of many of the areas, those working in Planning require particular expertise. It is an area where the applicable legislation requires decisions to be supported by sound evidence and they can be subject to appeal to challenge via appeal or other channels. It is for these reasons that the service needs to make appropriate use of various, targeted consultancy inputs.

The Panel has been advised of the range of work which is undertaken by expert consultants on behalf of the Planning Services Division and the process through which consultants are employed and managed by the Planning Division. Although the 2009/10 figures for expenditure indicate that Planning Services has spent £710,000 on consultants, the success of the Council in bidding for monies from Cambridgeshire Horizons and similar bodies means that only

£235,000 of consultancy costs are directly funded from the base budget. However, it has been recognised that previously exploited external funding sources are not likely to be available in the future and a consequential reduction is expected in the overall amount that is spent on consultants. The Panel has been assured that Planning Services will continue to scrutinise all of its proposed consultancy spending in order to ensure that it represents the most appropriate and expedient way of proceeding.

As part of their discussion, the Panel has commented on the way in which expenditure has been classified within financial reports. Members have suggested that expenditure by Planning might be better classified as being legal advice and the Panel has asked for a further breakdown of the types of employment that the budgets cover.

During further discussion on the likely reduction in the availability of external funding to employ planning consultants and the way in which the shortfall might be met in future years, the Panel has noted that the Executive Councillor meets regularly with Planning Officers to monitor the situation and that emerging issues are brought to Members' attention. The potential scope for sharing expert consultancy services with other authorities has also been discussed. Members have been advised that, in general, the scope for this is limited particularly if an application is submitted in a border area where the Authorities in question could have a difference of opinion on the issue. There has however, previously been a joint approach adopted, for example, to the procurement of archaeology consultants.

The Panel's review of the use of consultants is ongoing and a final report will be produced in due course.

36. GREATER CAMBRIDGE AND GREATER PETERBOROUGH LOCAL ENTERPRISE PARTNERSHIP

The Panel has been acquainted with the background to the development of Local Enterprise Partnerships (LEPs) which are intended to replace the current regional arrangements and influence local economic priorities. It is envisaged that they will have a role in promoting economic development, local transport, employment, strategic planning and housing, enterprise and business start ups and funding opportunities. Details of the newly established Greater Cambridge – Greater Peterborough Partnership, its functional economic geographical area and the potential benefits of the District Council's involvement in it have been noted.

The Panel has been advised of the proposed funding arrangements for the Partnership. The District Council will contribute £25,000 by way of start up costs and it is anticipated that there will be some additional funding by way of a legacy from former regional organisations. The District Council's contributions will be transferred from funds previously ear-marked for Cambridgeshire Horizons and the Greater Cambridgeshire Partnership. In addition the District Council's Economic Development Manager has been seconded to help with the development of the Partnership for one day per week until March 2011. The

need to secure value for money is well recognised. It is not intended that District Council Officers will have significant involvement in the Partnership after April 2011.

Having regard to Members' concerns about the involvement of the District Council in the Partnership during a period in which spending cuts are required, the Panel has noted that in the longer term it is expected that the Partnership will become self funding. Members have also been informed that the work, which is currently being undertaken, will be required in another form if it is not undertaken as part of this joint venture. In addition, it is anticipated in the longer term that the Partnership could provide a forum for the development of shared services. It will be the mechanism through which the Government will communicate with local areas above local authority level and it is likely to become an important means of obtaining funding for the Region.

Having discussed potential arrangements for scrutinising the activities of the Partnership and the need to ensure that it does not become dominated by Cambridge and Peterborough, the Panel has agreed to receive further updates on progress in due course.

37. PERFORMANCE MANAGEMENT

In conjunction with the Overview and Scrutiny Panels for Social Well-Being and for Environmental Well-Being, the Panel for Economic Well-Being has reviewed the Council's performance against its priority objectives, which are contained in "Growing Success" - the Corporate Plan. In so doing, the Panel has received a number of responses to queries which had been raised by the Corporate Plan Working Group.

With regard to the information contained within the report, the Panel has commented that the measure for the percentage of new employees who are still in post after 12 months should be regarded as "green" because two leavers were on fixed term contracts, which had expired during the reporting period. The monitoring and reporting of the Council's employment priorities will be discussed at a future meeting of the Corporate Plan Working Group.

38. REPORT OF THE CABINET ON THE BUDGET AND MEDIUM TERM PLAN

The Panel has been acquainted with the outcome of the Cabinet's deliberations in response to its report on the draft Budget 2011 / 2012 and the Medium Term Plan 2012/16. In so doing the Panel has requested information on the options that are currently being investigated for the CCTV service and which partners have been involved. Details of the CCTV budget have also been requested.

39. CUSTOMER SERVICES

A petition containing 1,865 signatures objecting to proposals to close the Library and Community Information Shop in Yaxley has been presented to the Panel's meeting in January. The petition had been prepared on behalf of Yaxley Parish Council and residents of Yaxley, Stilton, Farcet, Folksworth and

surrounding villages and had been referred to the Panel from the Council meeting in December.

In addition, the Panel has received a presentation on proposals for service changes within Customer Services. As part of this, the Panel has been advised of the proposals for alternative methods of service provision, the likely savings which could be achieved and the impact of such changes on District Council customers. The Panel has also considered comments by local ward councillors on the specific service proposals in Yaxley that the Customer Services Centre provides a front line service in an area in which it is needed.

As part of their discussions, the Panel has commented that any proposals for customer services should seek to provide high quality services to customers as cost effectively as possible. Whilst there is a general acceptance of the need to reduce the cost of service provision and support for joint service provision through the libraries to save money on premises, the Panel has acknowledged that the future of the library service is not yet known and has queried what consideration had been given to securing alternative premises from the private sector if the library option does not materialise. During discussion on alternative methods of service provision, a suggestion has been made that a member of staff might be released from the Huntingdon Customer Service Centre to visit customer service locations each week to deal with District Council matters. The Panel has also noted that surgeries would continue to operate at each of the centres until the leases expired and that partner services / organisations could continue to use the premises.

In response to a suggestion that the Council should pursue opportunities for shared services, the Panel has noted that Officers have previously spent a considerable amount of time doing this and that either potential partners have been unwilling to proceed or the joint service would be more costly. In addition, the Panel has been advised that the Government are currently working with the Post Office to establish a mechanism for the verification of benefits forms by 2013. It will not be possible to investigate using the Post Office to provide services until progress on the national scheme had been made.

In recognition of the need to establish a long term solution to the provision of customer services, the Panel has asked the Executive Councillor for Finance and Customer Services to take into account their comments during the decision making process on the future of the service, including those on alternative methods of delivery, the possibility of using a roving officer funded from the existing Customer Service Centre budget and delivery of the service through libraries, the Post Office and other mechanisms.

Before a decision has been taken, at the meeting in February, the Panel has given consideration to the outcome of further investigations into the options that are available for the delivery of services through the Customer Service Centres. Analysis of service demand indicates that it will not be possible to reduce employee levels at Huntingdon Customer Service Centre. However, by transferring resources from St Neots during lower periods of demand, it will be possible to maintain a presence in Ramsey and Yaxley on two days per week.

The Panel has recommended that this option is implemented and that a further review is carried out in a year's time.

40. ONE LEISURE FINANCE

In conjunction with the Panel for Social Well-Being, the Panel has received a presentation on the finances and performance of the District Council's Leisure Centres. Members' attention has been drawn to the level of recent investment at each centre, the impact this has made on net outturn and the number of admissions for each centre. They have also been advised of the level of management and administration charges incurred by the service and noted details of issues that are currently being investigated with a view to achieving savings for the Council which include staffing levels and pay. In addition, the Panel's attention has been drawn to the particular socio-economic factors affecting the performance of the Sawtry and Ramsey facilities and the likely income from schools. To support the presentation, detailed financial information including an analysis of activities on a centre by centre basis and details of central support charges has been circulated.

Members have discussed a number of matters including the level of management re-charges, staffing levels at the Huntingdon Centre, the cost of the crèche facility, current economic conditions and rising fuel costs. Members have requested that a business plan is drafted to assist them in a debate on an overall strategy for the service. They have also suggested that it would be useful for the budget to be presented in a similar way in 2012/13.

Having regard to the extent of the information provided and Members' interest in giving further detailed consideration to the figures presented, the Panel has appointed Councillors J D Ablewhite, S Greenall, N J Guyatt and Mr R Hall to a working group together with representatives of the Social Well-Being Panel, to review One Leisure's financial performance and make recommendations on the services' future strategic direction.

41. ECONOMIC IMPACT OF A14 UPGRADE

The Panel has considered a report on the economic implications for the District of the Government's decision not to proceed with improvements to the A14. Owing to the weight of evidence of the adverse impact on the District of congestion which is attributable to the A14, the Panel has decided to seek to engage local Members of Parliament in a co-ordinated approach to lobbying the Government with a view to achieving the Council's aim of upgrading the A14 in a more cost effective way than previously planned. The Panel has also requested an explanation of the expected lifespan of the Huntingdon viaduct.

At its meeting in February, the Panel has been acquainted with steps that are being taken to pursue this matter with the Government. The Panel will receive updates on progress.

42. 2011/12 TREASURY MANAGEMENT STRATEGY

In accordance with its responsibility for scrutinising Treasury Management, the Panel has reviewed the Treasury Management Strategy for 2011/12. Having noted that they will be provided with further training on this subject in the next Municipal Year, Members have endorsed the Strategy for submission to the Cabinet and Council.

43. ASSET MANAGEMENT PLAN

The Panel has received the annual report on the performance of the Council's assets against a range of criteria. Members have noted that generally the Council's performance compares favourably with that of other authorities. Members have endorsed the report for submission to the Cabinet.

Other Matters of Interest

44. OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING) - PROGRESS

The Panel has reviewed its programme of studies at each of its meetings.

45. WORK PLAN STUDIES

The Panel has reviewed its work plan and received details of studies being undertaken by the other Overview and Scrutiny Panels.

46. LOCAL GOVERNMENT ACT 2000 – FORWARD PLAN

The Panel has been acquainted with details of the current Forward Plan of Key Decisions.

47. SCRUTINY

The Panel has considered the latest edition of the Decision Digest and discussed matters contained therein.

J D Ablewhite
Chairman

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Overview & Scrutiny Panel (Environmental Well-Being)

Report of the meeting held on 8th February 2011

Matters for Information

37. LOCAL TRANSPORT PLAN

The Panel has supported the District Council's statement for inclusion in the County Council's third Local Transport Plan for the period 2011 - 16 which appears elsewhere on the Council's agenda.

The Panel has been advised of the implications for the District in terms of the County Council's ability to deliver and maintain the transport and highways infrastructure given the major reductions in integrated transport funding. Particular concerns have been expressed by the Panel over the need for investment in highway improvements to accommodate the anticipated growth in the District and to promote transport options in rural areas.

38. HUNTINGDON WEST AREA ADOPTION PROCEDURES

The Panel has considered a report informing them of the results of the Planning Inspector's examination of the submitted Huntingdon West Area Action Plan (AAP). The Inspector has found the AAP to be sound enabling the Council to adopt the Plan as part of the Development Plan for the District which appears elsewhere on the agenda.

39. PLANNING CONSERVATION WORKING GROUP

The Panel has received the final report of the working group established to consider and evaluate the role of the Council's Planning Conservation Team in the preservation of the District's built heritage and with particular reference to conservation areas and listed buildings. In doing so, the Panel has acknowledged that planning conservation is an emotive and contentious subject, which by its nature, can generate strong feelings which can influence the views of users of the service. The working group has found, overall, that the planning conservation process works well in Huntingdonshire and compares favourably with other authorities with a dedicated and experienced team of officers. However the working group felt that there was scope for improvement in terms of communication with owners and in utilising parish councils and heritage groups to promote an interest in conservation and alert the District Council to any unauthorised works that were being undertaken.

The Panel therefore approved the following recommendations for submission to the Cabinet:-

- (a) that, because of the particular importance of the listed buildings and the practicalities of their use as educational establishments, the Planning Division hold regular meetings with a representative of Hinchingsbrooke and Kimbolton Schools (and Ramsey Abbey College if similar experiences are found there) with the aim of developing a good working relationship on conservation issues and planning future maintenance requirements and that a Member of the Council be nominated as an intermediary between the Division and each of the schools to attend (and potentially) chair those meetings;
- (b) that the Council offers specific training to town and parish councils in heritage and conservation issues to raise awareness locally on the subject and on the value of conservation character statements, buildings at risk register, etc.;
- (c) that town and parish councils be encouraged to work with the District Council on heritage and conservation issues by alerting the Council of any deterioration in the condition of listed buildings and unauthorised works to listed buildings or in conservation areas in their parishes;
- (d) that consideration be given to regular meetings between conservation officers and parish councils with a view to refreshing the training provided and in pursuance of recommendation (c) above;
- (e) that the District Council encourages town and parish councils where conservation groups or civic societies currently do not exist to seek the establishment of such bodies to promote an interest in the local heritage;
- (f) that the District Council explores ways of improving its website to provide additional information on conservation issues and procedures;
- (g) that the Conservation Team publicise the availability of grants from potential sources to help owners of listed buildings fund the cost of maintenance and repairs;
- (h) that representations be made through the Local Government Association to alter the present arrangements for value added tax so that repairs and maintenance of listed buildings become zero rated, thereby reducing the cost of maintaining heritage assets; and
- (i) that officers be encouraged to use 'plain English' in their communications with the public to help in an understanding of complex conservation issues and explain what is required.

40. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN

The Panel has been acquainted with details of the Forward Plan of forthcoming decisions prepared by the Leader of the Council.

41. WORK PLAN STUDIES

The Panel has been advised of progress made to date on its programme of studies.

42. OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING) - PROGRESS

The Panel has been advised of progress on issues that had been previously discussed.

43. SCRUTINY

The Panel has considered the latest edition of the Decision Digest and discussed the matters contained therein.

P M D Godfrey
Chairman

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Overview and Scrutiny Panel (Social Well-Being)

**Report of the meeting held on 4th January and
1st February 2011**

Matters for Information

**52. HUNTINGDONSHIRE COMMUNITY SAFETY PARTNERSHIP
VIEWS ON CCTV**

Pursuant to Item No 44 of their Report to the meeting of the Council held on 15th December 2010, the Panel has been acquainted with the Huntingdonshire Community Safety Partnership's deliberations on the value of CCTV within the District. A formal submission on the Council's budget proposals has been received from Cambridgeshire Constabulary indicating that the Constabulary strongly supports the retention of the CCTV service and is willing to engage in discussions with the Council in this respect. Correspondence has also been received from St Ives Town Council requesting the Council to reconsider its proposals for CCTV.

The Panel has discussed the extent to which CCTV affects crime levels particularly in rural areas, the implications of the Council's statutory duty to reduce crime and disorder, research findings on the effectiveness of CCTV, the Council's policy on the installation of cameras within the District and the process by which incidents of crime recorded by CCTV are detected.

The Panel has concluded that the service should be preserved, particularly in light of the level of investment already made by the Council in it. It has been suggested that efforts should be made to collaborate with other local authorities and external parties with a view to determining whether they might be interested in buying into the CCTV system. Comment has also been made that the availability of external funding should not be the deciding factor when a decision on the future of CCTV is taken. Savings should be found in other areas to enable the CCTV service to continue. These comments have been submitted to the Overview and Scrutiny Panel (Economic Well-Being) to assist with their deliberations on the budget.

**53. HUNTINGDONSHIRE STRATEGIC PARTNERSHIP: HEALTH AND
WELL-BEING THEMATIC GROUP**

The Panel has received information on the Health and Well-Being Thematic Group of the Huntingdonshire Strategic Partnership (HSP) including its objectives, terms of reference, membership and current

matters under consideration. Discussion has taken place on the achievement of the Action Plan for the July-September 2010 period. Particular mention has been made of those areas where targets have not been achieved.

54. CUSTOMER SERVICE CENTRES

In conjunction with the Overview and Scrutiny Panel (Economic Well-Being) the Panel has received a presentation on proposals for service changes within Customer Services. Each Customer Service Centre has been reviewed taking into account customer profiles at each locality and the level of local need. Members have been advised of the likely savings that the proposals might achieve and the impact of the changes on District Council customers.

The proposals are designed to encourage customers to utilise alternative methods of obtaining services, particularly the Council's Call Centre and website. Members have registered concern at the impact of the proposals on the voluntary organisations that currently utilise the existing premises and the Council's increased reliance on local libraries to deliver its services. The latter comment has been made in the context of the County Council's review of library services, which is expected to result in the closure of some facilities in the County.

Other matters discussed include the terms of the building leases for each of the Centres, the training provided to Call Centre employees when dealing with housing and benefits enquiries and the option of engaging with Peterborough City Council to provide housing and benefits services. The latter would primarily involve the City Council verifying the identity of residents in the Yaxley area, which would then be sent electronically to the District Council. If this goes ahead, Members are of the view that the service changes should be effectively communicated and publicised to customers.

This matter has been discussed further at the February meeting of the Overview and Scrutiny Panel (Economic Well-Being) as part of the item on the Budget and Medium Term Plan.

55. ONE LEISURE PERFORMANCE

In conjunction with the Overview and Scrutiny Panel (Economic Well-Being), the Panel has received a presentation on the performance of the District Council's Leisure Centres. Members' attention has been drawn to recent investments made at each of the Centres and the impact that this has had on net outturn and their levels of admissions. Members have also been acquainted with the management and administration costs associated with the service and with the issues that are being investigated with a view to achieving savings for the Council including staffing levels and pay.

Members have discussed a number of matters including the feasibility of putting the Leisure Centres into a Trust, the socio-economic factors affecting the financial performance of the Sawtry and Ramsey

facilities, the likelihood that the Centres will experience a decrease in income from local schools in the future, the practices employed by private sector operators of similar facilities, the level of expenditure on employees, the possibility of reducing the Centres' opening hours and the value of the business and its assets.

At its January meeting, the Overview and Scrutiny Panel (Economic Well-Being) established a joint working group to review the information presented in greater depth. The Social Well-Being Panel has subsequently appointed Councillors B S Chapman and J J Dutton and Mr R Coxhead to the Working Group.

56. VOLUNTARY SECTOR

The Panel has received a presentation from the Chief Executive of Hunts Forum of Voluntary Organisations on its work with the voluntary sector. She has drawn Members' attention to the impact on third sector organisations of the Council's proposals in the future to reduce the level of community grants it awards. The Panel has acknowledged the extent of the work undertaken by volunteers and its value to local communities.

The Panel has discussed the possibility that the Forum might seek support for its work from Towns and Parishes. However, to date these authorities have been reluctant to engage with functions that do not serve or are not wholly contained within their areas. Should they be approved, the changes will not take effect until 2013/14. With these points in mind, the Panel has decided to investigate their full impact and alternative ways of supporting the voluntary sector, including through the Localism and the Big Society concepts.

The Panel will discuss this matter further at its March meeting.

57. OPEN SPACE STRATEGY FOR HUNTINGDONSHIRE 2011-16

Prior to its consideration by the Cabinet (Item No 61 of their Report to Council refers) the Panel has given consideration to a draft Open Space Strategy for Huntingdonshire. The Strategy aims to provide an overarching vision of what the District's parks, open spaces and other public spaces might look like over the next 10-15 years. It will primarily be used to aid the planning process, in particular, as a tool to lever Section 106 funding into the District.

Members have commented that the adoption of the Strategy could encourage the perception that the Council will take responsibility for or assist with the maintenance or development of all the sites identified within the document. In addition, they have recommended that the Strategy should incorporate a detailed analysis of the implications of Localism for the achievement of its aims. Work on the Strategy commenced in 2009, at a time when the Council was operating under different political and budgetary conditions. The Panel has received assurances that the ongoing process to update the Strategy will include an appreciation of recent developments, including Localism.

The Panel has discussed the terminology used to classify the different types of open spaces that exist and which ones have been included in the Strategy. Members endorsed the decision to adopt an approach which is consistent with Planning Policy Guidance No 17. Having suggested that the Strategy should differentiate between sites that the public can visit free of charge and those that require payment for their use, the Panel has noted that it will be regularly updated and revised editions published. Members' assistance has been sought in providing information on the open spaces

58. MONITORING OF SECTION 106 AGREEMENTS (PLANNING OBLIGATIONS)

The Panel has received an update on the receipt and expenditure by the Council of money negotiated under Section 106 Agreements. In the course of their deliberations, Members have been informed that Councillors S J Criswell and P G Mitchell attended a meeting of the Section 106 Agreement Advisory Group to discuss the Panel's previous recommendations on the way monitoring is carried out. It was agreed at the Advisory Group meeting that a database would be set up to assist with this process, but this is likely to take a few months before the system can go live on the Council's Intranet.

59. STUDY: CONSULTATION PROCESSES

Members have been acquainted with the outcome of meetings of the Consultation Processes Working Group. Councillor R J West has been appointed rapporteur. The Working Group will next consider case studies of previous consultations and policies and practices adopted by other local authorities.

60. CAMBRIDGESHIRE SAFER AND STRONGER COMMUNITIES SCRUTINY COMMITTEE

The Panel has noted that a meeting of the Cambridgeshire Safer and Stronger Communities Scrutiny Committee had been held in December 2010 when consideration was given to whether the Committee should pursue rural crime as a topic for scrutiny. An invitation will be extended to all Cambridgeshire authorities to nominate a representative to join a Working Group to investigate the role and effectiveness of the Rural Crime Action Team.

61. CAMBRIDGESHIRE ADULTS WELL-BEING AND HEALTH SCRUTINY COMMITTEE

The Panel has received an update on matters currently being considered by the Cambridgeshire Adults Well-Being and Health Scrutiny Committee, including the Adult Support Services Integrated Plan for 2011, NHS Cambridgeshire's plans for 2011/12, consultations on Improving Older People's Mental Health Services in Huntingdonshire and Fenland and Cambridgeshire Community Services' proposals to become a Foundation Trust and membership of the Neonatal Intensive Care Joint Scrutiny Committee.

It has also been reported that the Hinchingbrooke Hospital Working Group appointed by the Committee has met with Circle, the franchisee appointed to take over the management of Hinchingbrooke Hospital, to discuss their approach to running the Hospital.

Other Matters of Interest

62. OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING) - PROGRESS

The Panel has reviewed its programme of studies at each of its meetings. Councillor S J Criswell will attend a forthcoming meeting organised by the County Council for crime and disorder Scrutiny Chairmen to discuss opportunities for joint scrutiny working.

63. WORK PLAN STUDIES

The Panel has reviewed its work plan and received details of studies being undertaken by the other Overview and Scrutiny Panels. With the agreement of the Overview and Scrutiny Panel (Economic Well-Being), the study on the health implications of the night time economy will transfer to the Social Well-Being Panel's work programme. Background information will be submitted to a future meeting.

64. LOCAL GOVERNMENT ACT 2000 – FORWARD PLAN

The Panel has been acquainted with details of the current Forward Plan of Key Decisions.

65. SCRUTINY

The Panel has considered the latest edition of the Decision Digest and discussed matters contained therein.

S J Criswell
Chairman

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Development Management Panel

**Report of the meetings held on 20th December 2010,
17th January and 14th February 2011**

Matters for Information

18. APPEAL DECISIONS

The Panel regularly reviews the decisions made by the Planning Inspectorate following appeals against refusal of planning permission by the District Council.

The Panel has noted that an appeal against its decision to refuse an application for the erection of a wind farm on land at Cotton Farm, south of Great Parlow Close, Graveley Road, Offord D'Arcy has been allowed by the Planning Inspectorate. A summary of the Inspector's Statement has been circulated to assist the Panel in its determination of future applications for wind farm developments.

19. DEVELOPMENT APPLICATIONS

Over three meetings, the Panel has determined a total of twenty three applications and of these fifteen were approved, five refused, one deferred for further information and two delegated to the Head of Planning Services to determine following the receipt of late amendments to plans for a proposed new dwelling on Meadow Lane, Hemingford Abbots and for the formation of new vehicular access and car parking area at 19 Nursery Road, Huntingdon.

Three major applications had been determined by the Panel. Of these –

- ◆ Members have indicated their support for the proposed construction of a flood alleviation scheme, including two pumping stations, across much of Godmanchester. The scheme will address the shortcomings of the existing informal arrangements and reduce the risk of flooding to a 1 in 100 annual probability providing benefit to approximately 560 homes in the town. The Head of Planning Services was authorised to continue discussions to seek the satisfactory resolution of several issues which still remain outstanding on the scheme;
- ◆ approval also has been given by the Panel to a proposal for a four storey car park (406 spaces) and the reconfiguration of spaces on the existing car parking area adjacent to the Sainsbury's store in Huntingdon town centre. It was the Panel's view that additional car parking in the town would deliver the Council's commitment to the

regeneration and revitalisation of the town centre and stimulate retail growth. Conditions will address the safety and security of car park users, hours of use and materials to help mitigate any noise nuisance which might be generated; and

- ◆ lastly, the Panel has refused an application for the erection of four wind turbines on land west of Bicton Industrial Park, Kimbolton. Principally, the Panel were of the view that the development would have a significant adverse effect on the setting of cultural heritage assets in Kimbolton, Tilbrook and Stonely and on the character of the landscape and in particular, the wooded ridge that divides the valleys of the Kym and Ellington Brooks, an area identified in the SPD on Wind Power as being particularly sensitive.

20. ANNUAL ENFORCEMENT REPORT

An update on the extent of enforcement activity undertaken by the Enforcement Team in the Planning Division during 2010 has been presented to the Panel.

Despite significant changes in staff representing an overall reduction of 20% in hours, the Team has visited 69% of the 269 cases requiring site visits within 10 working days compared with 75% in 2009 and closed 320 cases, an increase of 30 cases in comparison with 2009.

In view of resource and legislative pressures, the Panel has endorsed a suggestion which would enable the Team to focus on the following two key objectives in 2011 –

- ◆ quality outcomes where unacceptable breaches are identified; and
- ◆ to maximise use of resources to provide an effective and efficient enforcement service.

The Panel has expressed its strong support for the proactive, constructive and positive approach which has been adopted by the Team in difficult circumstances and extended its appreciation to the Team for their achievements in 2010.

21. DEVELOPMENT MANAGEMENT PROGRESS REPORT: 1ST OCTOBER – 31ST DECEMBER 2010

In undertaking its regular review of the activities of Development Management Services over the period 1st July – 30th September 2010 in comparison with the preceding quarter and the corresponding period in 2009, the Panel was pleased to note that quarterly fee income had exceeded that envisaged in the revised budget by £15,000 although the Panel has recognised that income was subject to 'peaks and troughs' over the various quarters. In terms of the determination of major applications and whilst only 50% of these had been determined in 13 weeks during the quarter, the Panel has noted that overall 85% of all applications had been determined in the period required.

P G Mitchell
Chairman

Employment Panel

Report of the meeting held on 2nd February 2011

Matters for Information

17. SICKNESS ABSENCE POLICY

To address the need for more defined guidelines for managing sickness absence and to provide a clearer process for managers and employees to follow, the Panel has adopted a revised policy for sickness absence for the Council which will replace the existing attendance policy and provide –

- ◆ a constructive framework within which sickness absence can be better managed;
- ◆ clearly define short term and long term sickness absence and relevant trigger points;
- ◆ guidelines and templates for managers to use at each stage of sickness absence; and
- ◆ guidance for employees on the impact of the sickness policy.

Whilst the Panel has acknowledged that the number of sickness days within the Council per employee is lower than the national average, the aim of the revised policy is to reduce sickness absence still further by providing a more transparent process, whilst also improving monitoring mechanisms and providing a safeguard for both managers and employees.

The Panel has asked for an annual report on sickness absence to be submitted to future meetings.

18. PAY AND ROLE PROFILE REVIEW OF ONE LEISURE CENTRE ASSISTANTS

As part of the process of identifying staffing efficiencies, the Panel has endorsed a proposal to review the pay and role of One Leisure Centre Assistants for the purposes of consultation with staff affected.

Currently all employees classed as Centre Assistant are paid at the same hourly rate for undertaking a variety of roles. To reflect the varying levels of qualifications and responsibilities undertaken, it is proposed to introduce three new role profiles, each on a different hourly rate.

Subject to the outcome of the consultation and provided that no significant adverse comments are received, the Panel has authorised the General Manager, One Leisure to implement the proposals after

consultation with the Chairman of the Panel and representatives of the Employees Side.

19. EMPLOYEES' CODE OF CONDUCT

Following a recent review to ensure that it continued to reflect best practice, the Panel has endorsed a number of changes to the Employees' Code of Conduct. The principal changes relate to-

- ◆ the declaration of criminal offences;
- ◆ development proposals submitted by officers; and
- ◆ use of the Council's internet, intranet and Email facilities

The opportunity has also been taken to make amendments of a more minor nature to the document to reflect changes in job titles and to recognise other policies which are complementary to the code.

In advance of the implementation of the Bribery Act in April 2011, the Panel has also agreed an amendment to provide further clarification with regard to the acceptance of corporate hospitality.

20. VOLUNTARY REDUNDANCY SCHEME

The Panel has received an update on the rollout of the Voluntary Release Scheme across the Council. Having noted that the second stage had now concluded, the Panel was informed that a further 77 applications had been received and, of that number, 51 had been approved, 19 declined and 7 were still pending (at the date of the meeting). It is estimated that the second stage will generate savings in pay costs of around £1.7 million in a full year.

The Panel has also been advised of the mechanisms which will be used to communicate decisions and the implications thereof to employees who had applied for voluntary release and the remaining members of staff. The Panel has suggested that in view of the success of the scheme, a media statement should be released drawing attention to the savings which had been achieved. It has also been agreed that a statement should be issued to staff thanking them for their continued effort and contribution during this difficult time.

As part of their deliberations, the Panel has acknowledged the difficulties which could be encountered in the next stage of the savings process and that further work was now required in terms of organisational change and structures. The Panel has also noted that performance related pay would be considered as part of the review of pay, pay structure and allowances later in the year.

21. RETIREMENT OF EMPLOYEES

The Panel has placed on record its recognition of, and gratitude for, the excellent contributions made by the following employees during their employment in the local government service and conveyed its best wishes to them for a long and happy retirement.

Name	Directorate	Local Government Service
Mr R Ruff	Environmental & Community Services	13 years
Mr E Harrison	Environmental & Community Services	12 years
Mr T Amiss	Central Services	36 years

Having noted that there will be a number of retirements as part of the voluntary release scheme, the Panel has noted the intention of the Head of People, Performance & Partnerships to submit a report to the next meeting in acknowledgement of their service.

P A Swales
Chairman

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Licensing and Protection Panel

Report of the meeting held on 26th January 2011

Matters for Information

10. FEES AND CHARGES

The Panel has noted a revised schedule of fees and charges for licences administered by the Council for the period 1st April 2011 to 31st March 2012. The charges will increase by 7.5% in order to cover the costs of the service with the exception of the street trading licence which has been increased by 2.5% in view of the current level of fees. Due to the costs that had been incurred in order to determine the first application for a sex shop licence in the District and the unknown level of public opposition that may accompany a renewal, Members agreed that the fee for a sex establishment licence should be raised from £1,345 to £2,500 irrespective of whether this is a first application or renewal.

11. DESIGNATED PUBLIC PLACES ORDER

The Panel has given consideration to a proposal for a Designated Public Places Order to be made under the Criminal Justice and Police Act 2001 for the town centre and Warner's Park areas of St Ives.

Although the order will not make the consumption of alcohol an offence, it does give the Police greater powers to control alcohol being consumed in that area, which includes requesting a person to stop drinking and also the power to confiscate the alcohol. The proposal already has a wide measure of support including the Huntingdonshire Community Safety Partnership and St Ives Town Council.

As a 28 day consultation period is required before the Order can be made and there is evidence that alcohol related disorder has occurred within the area, the Panel has authorised the Director of Environmental and Community Services to advertise the order and, after consultation with the Chairman of the Panel, to make a designated Public Places Order for the areas affected in St Ives.

12. CONDITIONS FOR SEXUAL ENTERTAINMENT VENUES

The Panel has authorised the Head of Democratic and Central Services, following consultation with the Chairman and Vice-Chairman of the Panel, to approve standard conditions for licences for sexual entertainment venues, sex cinemas and sex shops. The

Council adopted schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 enabling the Council to regulate sex shops and sex cinemas in 1984 and regulations were made at that time. The Policing and Crime Act 2009 recently extended the licensing of sex establishments to include sexual entertainment venues and the legislation was adopted by the Council in October 2010. In approving conditions for the licensing of such establishments, the opportunity also has been taken to revise and update the conditions relating to sex shops and sex cinemas.

13. POLICE REFORM & SOCIAL RESPONSIBILITY BILL

The Panel has been briefed on the proposed changes to the Licensing Act 2003 as a result of the Police Reform and Social Responsibility Bill.

The changes will give licensing authorities, the police and local communities' greater say in licensing decisions. Among the changes, which are timely and relevant, is the intention for a licensing authority to become a responsible authority under the Act which will enable the Council to take action in respect of individual premises even if representations are not received from other responsible bodies such as the police or from the public. In addition non-payment of fees will enable the Council to suspend a licence, helpful changes are made to the arrangements for temporary event notices and the requirement for licensing policy statements to be reviewed is extended to five years rather than the current three.

J T Bell
Chairman